

CITY COUNCIL
REGULAR MEETING
JULY 24, 2023
6:30 PM

The Milford City Council met in regular session July 24, 2023 at 6:30 p.m. in the Community Center Board Room. Mayor Anderson presided.

Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, and Andy Yungbluth.

Absent: Jason Eckard

Others present: City Administrator LeAnn Reinsbach, Kent Eilers, Drew Hage, Steve Schwaller, Brad Stecker, Ben Groen, George Bower and Erin Reed.

Mayor Anderson led the Pledge of Allegiance.

Motion by Hinshaw second by Frederick to approve the agenda. Voting aye: Hinshaw, Frederick, Hoffman, and Yungbluth. Nay: None. Motion carried.

Motion by Yungbluth second by Hoffman approve the consent agenda. Voting aye: Hinshaw, Frederick, Hoffman, and Yungbluth. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of July 17, 2023 joint council and MMU

CITIZEN OPPORTUNITY FOR COMMENT

Brad Stecker who lives on Helen Avenue expressed his concern that there appears to be more traffic (gawkers) now that the Helen Avenue is under construction and was wondering if the city could put up signage “residents only” to keep traffic down. Brad is also concerned about the speed of those using the temporary road. The city will get signage up as soon as possible.

PUBLIC HEARING

Public hearing on amending Chapter 136 regarding sidewalk regulations as it relates to a city designated bike trail/path at 6:30 p.m.

Mayor Anderson opened the public meeting at 6:38 p.m. City Administrator Reinsbach mentioned no written or oral comments were received at the City Clerk’s office. With no other comments from the public Mayor Anderson closed the public hearing at 6:38 p.m.

ACTION AND DISCUSSION ITEMS

First consideration of an Ordinance amending the Code of Ordinances of the City of Milford, Iowa by amending Chapter 136 regarding sidewalk regulations as it relates to a city designated bike trail/path.

Motion by Yungbluth second by Hoffman to approve first reading of **Ordinance 7-24-23** Ordinance amending the Code of Ordinances of the City of Milford, Iowa by amending Chapter 136 regarding sidewalk regulations as it relates to a city designated bike trail/path. Roll call vote. Voting aye: Hinshaw, Hoffman, Frederick, and Yungbluth. Nay: None. Motion carried.

Consider waiving the second and third reading and passage of an Ordinance amending the Code of Ordinances of the City of Milford, Iowa by amending Chapter 136 regarding sidewalk regulations as it relates to a city designated bike trail/path. Motion by Yungbluth second by Hoffman to Consider waiving the second and third reading and passage of **Ordinance 7-24-23** amending the Code of Ordinances of the City of Milford, Iowa by amending Chapter 136 regarding sidewalk regulations as it relates to a city designated bike trail/path. Roll call vote. Voting aye: Hinshaw, Hoffman, Frederick, and Yungbluth. Nay: None. Motion carried

Motion by Yungbluth second by Hoffman to adopt **Ordinance 7-24-23**. Roll call vote. Voting aye: Hinshaw, Hoffman, Frederick, and Yungbluth. Nay: None. Motion carried.

Resolution authorizing payment #2 to Beck Excavating, Inc. for the 2023 City of Milford South Shore Estates Helen Avenue reconstruction project

Motion by Hinshaw second by Frederick to approve **Resolution 23-65** Resolution authorizing payment #2 to Beck Excavating, Inc. for the 2023 City of Milford South Shore Estates Helen Avenue reconstruction project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, and Yungbluth. Nay: None. Motion carried.

Erin Reed to discuss trail grant

Erin Reed with Dickinson County Trails spoke to council in regards to working with the DCTB on applying for a REAP Grant. If awarded it would help fund a portion of the Clay County connection Phase II project. The grant amount the city will be applying for is \$75,000. Motion by Hinshaw second by Frederick to move forward as being a sponsor for the grant. All voted aye. Motion carried.

Housing Study discussion

Drew Hage representing the Strategic Doing Committee for the South Okoboji Development Group presented two different studies. Viewpoint Consulting Group provides more of a desktop study with a cost of \$19,600 and RDG Planning Design is more of an in-person meeting at a cost of \$18,500. Mayor Anderson is concerned over a trend by those who purchase homes and convert them to Airbnb’s, VRBO’s or short-term rentals. Mr. Hage commented these cases could be addressed through covenants. The RDG documentation was a proposal and the council wants to see the same information in contract form. Motion by Yungbluth second by Hinshaw to approve a contract with RDG contingent on review by City Attorney Dave Stein. RDG will need to provide a contract. All voting aye. Motion carried.

Resolution approving contract for housing study contingent on changes/additions

No action was taken.

Discussion on sidewalk that is north of library and a portion of 9th St.

Public Works Director Kent Eilers explained that during budget discussion it was estimated to redo a portion of the sidewalk and part of the city owned parking lot to the east, the cost would be about \$175,000. Kent was doing research on the project and asked Beck Engineering to review. Beck Engineering advised in order to do this project correctly the city would need to do storm sewer work requiring a road replacement to included new curb and gutter resulting in the cost of the project nearly doubling. Council recommended to send this back to the finance committee for review. It may be that we hold off on the project and do it in the next budget year which would be in 2024/2025.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

With no other discussion, motion to adjourn by Hinshaw second by Frederick at 7:22 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk