

CITY COUNCIL
REGULAR MEETING
SEPTEMBER 11, 2023
6:30 PM

The Milford City Council met in regular session September 11, 2023 at 6:30 p.m. in the Community Center Board Room.

Mayor Anderson presided.

Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, David Worshek and Jason Eckard.

Absent: None

Others present: City Administrator LeAnn Reinsbach, Shilo Brevik, Ben Groen, Brent Sexton and George Bower.

Mayor Anderson led the Pledge of Allegiance.

Motion by Hinshaw second by Eckard to approve the agenda. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard Nay: None. Motion carried.

Motion by Eckard second by Frederick approve the consent agenda. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of August 28, 2023 council meeting
- Monthly bills- approve and bills paid in vacation

A & B BUSINESS SOLUTIONS	COPIER/COPIES	\$56.26
A & M SERVICES INC.	APRIL SVC	\$49.50
AFLAC	AFLAC PRE TAX	\$738.74
ALLIANT ENERGY	1611 1/2 202ND ST SIGN	\$23.72
AMAZON CAPITAL SERVICES	MEDIA	\$370.30
AMY'S SIGN DESIGN	DECALS-SWEEPER/RAM	\$367.00
ANDERSON, GILLIAN	SUPPLIES	\$18.16
ADVANCED NETWORK PROFESSIONALS	WEBCAM, CHARGER	\$287.16
ARNOLD MOTOR SUPPLY	SUPPLIES	\$2,750.07
AT&T MOBILITY	PD CELL/LAPTOPS	\$430.45
BAKER & TAYLOR INC.	BOOKS	\$1,568.68
BALLAH ELECTRIC	LED LIGHTS FIRE DEPT	\$2,065.23
BEACON ATHLETICS	SMART STRIPER	\$295.00
BECK ENGINEERING INC	E22084 HELEN AVE RECONSTRUCT	\$20,046.00
BECK EXCAVATING INC.	PAY APP #3 HELEN AVE PROJ	\$106,611.23
BECK EXCAVATING INC.	HELEN AVE RECONST PAY APP #4	\$269,830.88
BERGLAND AND CRAM ARCHITECTS	20002 PW BLDG NEW CONST	\$6,040.42
BLACK HILLS ENERGY	1905 OKBOJI AVE-POLICE DEPT	\$212.21
BLACKTOP SERVICE COMPANY	HOT MIX	\$5,519.50
BOMGAARS	SUPPLIES	\$476.99
CANON FINANCIAL SERVICES	LIBRARY COPIER	\$71.83
CARD SERVICES CENTER	SUPPLIES	\$457.34
CARD SERVICES CENTER	MHYRE TRAINING	\$144.02
CARD SERVICES CENTER	CONFERENCE	\$943.98
CARD SERVICES CENTER	SUPPLIES	\$351.26
CENGAGE LEARNING	BOOKS	\$47.98
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	\$27,084.80
CERTIFIED TESTING SERVICES INC	SL3506-PUBLIC WORKS BLDG	\$6,253.00
COLEMAN, VAUGHN	AUGUST SVC	\$112.00
COOPERATIVE ENERGY COMPANY	FUEL	\$3,260.54
CRITICAL HIRE	MMPI-RUCKER	\$150.00
CRYTEEL TRUCK EQUIPMENT	2023 RAM SNOW EQUIP	\$10,669.00
DANKO EMERGENCY EQUIPMENT CO.	SUPPLIES	\$313.65
DEMCO INC	SUPPLIES	\$258.74
DENNIS E MERRY	JANITORIAL SVCS	\$2,000.00
DEWEYS UPHOLSTERY	FORD PICKUP TRUCK SEAT	\$150.00
DICKINSON COUNTY NEWS	PUBLICATIONS	\$473.31
DICKINSON COUNTY REGIONAL	GREEN WASTE	\$1,362.00
DICKINSON COUNTY TREASURE	DD50 BR33 FULL YR TAX	\$9,666.00
DICKINSON COUNTY TREASURE	PARCEL# 1106326001	\$44.00
DICKINSON COUNTY WATER QUALITY	2024 WATER QUALITY CONTRIB	\$13,000.00
DISPLAY SALES COMPANY	STREET FLAGS	\$258.00
DON PIERSON FORD	BRACKET	\$23.68
FASTENAL	SEWER SUPPLIES	\$294.14
GALEN'S PRO-MOW	GRASSHOPPER MAINT	\$63.50
GCS TECH INC.	SUPPORT,UNIFI FLEX SWITCH	\$200.00
HULSTEIN EXCAVATING, INC.	13TH ST LFT STATION PAY APP #6	\$4,512.49
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$10,491.45
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$10,959.53
IOWA GREAT LAKES SANITARY DIST	SEWER USAGE	\$885.92
IOWA LAW ENFORCEMENT ACADEMY	MMPI EVALUATION-RUCKER	\$150.00
IOWA ONE CALL	JULY CALLS	\$68.50
IPERS	IPERS REGULAR	\$13,730.07
IPERS	IPERS REGULAR	\$13,730.07
JCL SOLUTIONS-JANITORS CLOSET	GARBAGE BAGS	\$185.48
KAPP'S FIRE EQUIP. & SERV.	ANNUAL INSPECTION	\$748.20

KIMBALL MIDWEST	SUPPLIES	\$367.30
KINGLAND CONSTRUCTION SEVICE	PAY APP #2 PW BLDG	\$180,970.09
KINGLAND CONSTRUCTION SEVICE	PROJ#23023-PAY APP #3	\$86,117.50
LAKES NEWS SHOPPER	MONTHLY ADS	\$478.60
LAKES REGIONAL HEALTHCARE	DOT TESTING	\$35.00
LOFFLER	COPIES/PD	\$117.33
MENARDS - SPENCER	PVC PIPE PARKS	\$192.53
MENARDS - SPENCER	SUPPLIES	\$55.98
MID-IOWA SOLID WASTE EQUIPMENT	VEHICLE MAINT	\$616.56
MILFORD COMMUNICATIONS	BROADBAND/PHONE	\$993.37
MILFORD MUNICIPAL UTILITY	SEPTEMBER BILLING	\$7,216.49
NFPA	RENEWAL ID# 698774	\$175.00
NWIPDC	SHIELD FY24 2ND DRAW	\$3,500.00
PLAYAWAY PRODUCTS	BOOKS	\$1,156.05
PURCHASE POWER	POSTAGE	\$201.00
R & D INDUSTRIES	EARLY TERMINATION FEE PD	\$1,080.00
R & D INDUSTRIES	FINAL PMNT MODUS CLOUD	\$165.75
REGIONAL TRANSIT AUTHORITY	1ST QTR FY24 SUPPORT	\$1,875.00
REINSBACH, LEANN	MILEAGE REIMBURSE	\$99.56
SANDRY FIRE SUPPLY	SUPPLIES	\$2,484.50
SCHULTZ, BECCA	WATER FESTIVAL REIMBURSE	\$94.48
SECURE BENEFITS SYSTEMS	EE CONTRIBUTIONS	\$344.48
SHARE CORPORATION	CHEMICALS	\$1,492.04
SHEA'S CLEANING	AUGUST SVC	\$315.00
SIMMERING CORY IA CODE	CODE UPDATE DOWN PAYMENT	\$1,000.00
STATE LIBRARY OF IA	FY24 OCLC SUBSCRIPTION FEES	\$1,810.50
STEIN LAW OFFICE	AUGUST SVCS	\$2,408.59
STIVERS FORD	POLICE 23 INTERCEPTOR VEHICLE	\$48,445.00
STIVERS MIDWEST PRO UPFITTERS	UPFITTING 23 INTERCEPTOR VEH	\$16,147.92
STOREY KENWORTHY	SUPPLIES	\$391.49
STUART C IRBY CO BR983	STREET LIGHT	\$1,760.00
SUNSHINE FOODS	SUPPLIES	\$60.38
T-MOBILE	ACCT# 991947928	\$1,428.00
TIGER PRIDE LAWN CARE	FIRE DEPT AUGUST SVC	\$75.00
TIGER PRIDE LAWN CARE	AUGUST SVC PD	\$35.00
TIGER PRIDE LAWN CARE	AUGUST SVC FLORENCE PK	\$35.00
TREAS. - STATE OF IOWA	23-Jul	\$896.05
TREASURER, STATE OF IOWA	STATE TAX	\$3,147.89
TRUE VALUE-MILFORD	SUPPLIES	\$92.93
UNITED COMMUNITY BANK FOR PETT	SEPTEMBER POSTAGE	\$20.40
VERIZON WIRELESS	AUGUST SVC	\$196.82
WASTE MANAGEMENT	TAGS	\$518.00
WITTROCK LAWN SERVICE	CEMETERY MOW 8/9, 8/28	\$820.00
Accounts Payable Total		\$906,574.49
Payroll Checks		\$62,346.20
***** REPORT TOTAL *****		\$968,920.69

Paid from the following funds: General Fund: 154,771.32; Road Use Tax: 19,585.82; Employee Benefits: 19,537.73; Capital Equipment (LOST): 10,669.00; ARPA Lift Station Project: 4,512.49; Capital Project Reserve: 47,415.23; Capital Project A34 West: 435.00; Helen Ave/S Shore Project: 392,048.11; Public Works Building: 280,166.01; Sewer Utility Fund: 22,923.45; Storm Water Utility Fund: 16,856.53

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 44,900.73; RUT: 36,928.19; Employee Benefits: 1,449.12; Hotel/Motel: 13,321.71; TIF: 4,605.12; LMI Fund: 6,265.63; Debt Service: 4,460.06; Capitol Equipment (LOST); 130,776.89; Capital Project Reserve: 12,531.25; Sewer Utility: 44,979.22; Storm Water Utility: 12,387.12

CITIZEN OPPORTUNITY FOR COMMENT

Board/Commission Reports

Council reviewed the August Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department minutes and call log, August minutes from Board of Adjustments, Community Center, Park Board, and Library along with the next month of events, Dickinson County Recycling Commission minutes. Council person Hoffman inquired about the Park Board minutes and wanted to make sure the city is not going to be investing any money in the Millstone Park improvements.

ACTION AND DISCUSSION ITEMS

Resolution authorizing payment #4 and change order #1 to Beck Excavating, Inc. for the 2023 City of Milford South Shore Estates Helen Avenue reconstruction project. Motion by Eckard second by Worshek to approve **Resolution 23-77** Resolution authorizing payment #4 and change order #1 to Beck Excavating, Inc. for the 2023 City of Milford South Shore Estates Helen Avenue reconstruction project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard. Nay: None. Motion carried.

Resolution authorizing payment #3 to Kingland Construction Services for the Milford Public Works building. Motion by Eckard second by Hinshaw to approve **Resolution 23-78** Resolution authorizing payment #3 to Kingland Construction Services for the Milford Public Works building. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard. Nay: None. Motion carried.

Resolution authorizing payment #6 to Hulstein Excavating Inc. for the 2022 City of Milford 13th St. lift station project.

Motion by Hinshaw second by Eckard to approve **Resolution 23-79** Resolution authorizing payment #6 to Hulstein Excavating Inc. for the 2022 City of Milford 13th St. lift station project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard. Nay: None. Motion carried.

Resolution regarding employment of Chris Rouse.

Motion by Hinshaw second by Eckard to approve **Resolution 23-80** Resolution regarding employment of Chris Rouse. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard. Nay: None. Motion carried.

Resolution approving easement use agreement.

Motion by Hoffman second by Eckard to approve **Resolution 23-81** Resolution approving easement use agreement. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard. Nay: None. Motion carried.

Council to consider waiving second building application fee for Kwik Star.

Motion by Hoffman second by Eckard to waive the second building application fee for Kwik Star as they paid for the 1st one back in December of 2020. Voting aye: Frederick, Hoffman, Workshek and Eckard. Abstain: Hinshaw.

Council to review stop sign and speed limit changes on 202nd and the entrance of Kuchel Trails.

Brent Sexton voiced his opinion in that he has never been in favor of them, and he feels they are not necessary. In his research there have been very little if any accidents at this intersection and per MUTCD stop signs should not be used to regulate speed. Brent feels the city should have looked at other options before adding the stop signs. He suggested a portable radar speed sign might have been a better solution. After some discussion the council wanted to get feedback from Arnolds Park. Reinsbach will reach out to Arnolds Park council person Matt Richter and see if he could come to the September 25th council meeting.

Discuss moving October 9th (Columbus Day) council meeting to October 10th.

Motion by Hinshaw second by Frederick to move the 1st council meeting to October 10th due to Columbus Day which is observed by the city.

Potential offer/potential purchase of real estate. Possible closed session, pursuant to Iowa Code Section 21.5(1)(j). (Discussion/action if needed).

Motion by Hinshaw second by Eckard to go into closed session to discuss purchase of real estate pursuant to Iowa Code 21.5 (1)(j). Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard. Nay: None. Motion carried. Council went into closed session at 7:01 p.m. The council came out of closed session at 7:25 p.m. Members present: Hinshaw, Frederick, Hoffman, Yungbluth, and Eckard. No action taken.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Chris Hinshaw is concerned about block wall around the HVAC units outside city hall and suggest we either tear it down or try to replace some of the bricks that are crumbling. Mayor Anderson has been approached again about paving alleys in residential districts. It was suggested if the city were to do this, we could special assess the individual home owners. Anderson also spoke about an application called Determination of Hazard to Air Navigation that has to do with the FAA in connection with recent talks about wind generators west of Milford. Apparently, the city was supposed to respond back to this with public comments. To date the city has not received this application and is looking into it. With no other discussion, motion to adjourn by Eckard second by Hinshaw at 7:40 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk