

CITY COUNCIL
REGULAR MEETING
OCTOBER 10, 2023
6:30 PM

The Milford City Council met in regular session on October 10, 2023 at 6:30 p.m. in the Community Center Board Room.

Mayor Anderson presided.

Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, and David Worshek.

Absent: Jason Eckard.

Others present: City Administrator LeAnn Reinsbach, Shilo Brevik, Kent Eilers, Ben Groen, Sharon & Michael Sjoblom.

Mayor Anderson led the Pledge of Allegiance.

Motion by Hoffman second by Frederick to approve the agenda. Voting aye: Hinshaw, Frederick, Hoffman, and Worshek. Nay: None. Motion carried.

Motion by Hoffman second by Hinshaw approve the consent agenda. Voting aye: Hinshaw, Frederick, Hoffman, and Worshek. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of September 25, 2023 council meeting.
- Monthly bills- approve and bills paid in vacation.

A & B BUSINESS SOLUTIONS	COPIER/COPIES	\$61.89
A & M SERVICES INC.	SEPTEMBER SVC	\$49.50
AFLAC	AFLAC PRE TAX	\$714.44
ALLIANT ENERGY	1611 1/2 202NS ST SIGN	\$21.74
ALPHA WIRELESS COMM. CO.	MINITOR BATTERY	\$44.00
AMAZON CAPITAL SERVICES	SUPPLIES	\$406.21
AMY'S SIGN DESIGN	DECALS	\$240.00
ADVANCED NETWORK PROFESSIONAL	EQUIPMENT DELL LAPTOPS	\$3,758.75
ARNOLD MOTOR SUPPLY	SUPPLIES	\$767.29
AT&T MOBILITY	PD CELL/LAPTOPS	\$430.45
BAKER & TAYLOR INC.	BOOKS	\$1,129.35
BEACON ATHLETICS	PARKS BASE PLUGS	\$452.00
BECK ENGINEERING INC	E22084 SOUTH SHORE/HELEN RECON	\$18,975.00
BECK EXCAVATING INC.	E22084 5TH PMNT S SHORE PROJ	\$256,581.22
BERGLAND AND CRAM ARCHITECTS	20002 PUBLIC WORKS BUILDING	\$6,040.42
BOMGAARS	SUPPLIES	\$174.19
CANON FINANCIAL SERVICES	LIBRARY COPIER	\$71.83
CARD SERVICES CENTER	TRAINING	\$300.00
CARD SERVICES CENTER	CONFERENCE	\$16.03
CARD SERVICES CENTER	SUPPLIES	\$115.99
CARD SERVICES CENTER	EQUIPMENT	\$2,192.82
CENGAGE LEARNING	BOOKS	\$47.98
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	\$35,125.60
CERTIFIED TESTING SERVICES INC	SL3488 HELEN AVE RECONSTRUCT	\$4,646.50
CENTRAL IOWA TELEVISIONING LLC	FY 24 CLEANING & TELEVISIONING	\$58,916.96
CONSUMERS LUMBER	SILL SEAL PARKS	\$57.00
COOPERATIVE ENERGY COMPANY	FUEL	\$5,426.28
CREATIVE PRODUCT SOURCE	HALLOWEEN TOTES	\$370.92
DEMCO INC	SUPPLIES	\$335.62
DENNIS E MERRY	JANITORIAL SVCS	\$2,000.00
DES MOINES REGISTER	SUBSCRIPTION	\$113.38
DICKINSON COUNTY NEWS	PUBLICATIONS	\$277.98
DICKINSON COUNTY REGIONAL	GREEN WASTE	\$732.00
DICKINSON RECORDER	DOCUMENT 23-04128 AJIRA	\$47.00
ELIZABETH CHEVROLET	HOSE	\$322.88
GALEN'S PRO-MOW	GRASSHOPPER MAINT	\$131.30
GCS TECH INC.	IT	\$60.00
GORDON FLESCH COMPANY	LASERFICHE	\$101.60
GRAHAM TIRE COMPANY	VEHICLE MAINT	\$63.94
HY-VEE	311TH & 312TH BASICS	\$2,327.70
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$12,472.68
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$14,026.13
IA. LAKES COMM. COLLEGE	UNIV OF OKOBOJI EMS CONF	\$135.00
IOWA LAKES ELECTRIC COOP	KUCHEL TRAIL LIGHTS	\$267.00
IOWA LAW ENFORCEMENT ACADEMY	RUCKER TRAINING ILEA	\$6,650.00
IOWA ONE CALL	AUGUST 2023 CALLS	\$64.00
IPERS	IPERS PROTECTN	\$16,108.88
IPERS	IPERS REGULAR	\$16,108.88
JACK'S UNIFORMS & EQUIP.	RUCKER UNIFORM	\$1,284.09
KIMBALL MIDWEST	SEWER SUPPLIES	\$141.90
KINGLAND CONSTRUCTION SEVICE	23023 PUBLIC WORKS PAY APP#4	\$157,435.61
LAKES NEWS SHOPPER	MONTHLY ADS	\$397.80
MID-IOWA SOLID WASTE EQUIPMENT	TYMCO SWEEPER VEHICLE MAINT	\$1,802.36
MIDWEST BREATHING AIR L.L.C.	AIR COMPRESSOR SVC	\$818.31
MIDWEST FENCE AND GATE CO, INC	NEW MEMORIAL PARK FENCING	\$44,060.79

MILFORD COMMUNICATIONS	BROADBAND/PHONE	\$1,003.69
MILFORD MUNICIPAL UTILITY	SEPTEMBER BILLING	\$6,816.49
MILFORD MUNICIPAL UTILITY	MONTHLY SVC	\$6,679.11
NEW COOPERATIVE INC.	FIRE DEPT FUEL AUGUST	\$423.91
NORTH CENTRAL INT'L, INC.	ACCT# 47960	\$22.72
PLAYAWAY PRODUCTS	BOOKS	\$384.88
RANGEMASTERS TRAINING CTR	DUTY RIFLES	\$5,733.00
RDG PLANNING & DESIGN	HOUSING STUDY - AUGUST 31,2023	\$1,750.00
REINSBACH, LEANN	CONFERENCE MILEAGE REIMBURSE	\$355.67
DALTON RUCKER	ACADEMY FUEL REIMBURSEMENT	\$90.70
WEDEKING, SAM	6TH ST & L AVE SEWER REPAIR	\$6,046.68
SECURE BENEFITS SYSTEMS	EE CONTRIBUTIONS	\$319.98
SHEA'S CLEANING	SEPTEMBER FD SVC	\$385.00
STEIN LAW OFFICE	SEPTEMBER SVCS	\$2,540.15
STOREY KENWORTHY	OFFICE SUPPLIES	\$75.34
STUART C IRBY CO BR983	STREET LIGHTS	\$1,429.06
SUNSHINE FOODS	LIBRARY SUPPLIES	\$84.91
SWANK MOVIE LICENSING USA	COPYRIGHT SITE LICENSE	\$247.00
THE SIOUX CITY JOURNAL	52 WK SUBSCRIPTION	\$726.00
TIGER PRIDE LAWCARE	CITY HALL SEPTEMBER SVC	\$110.00
TOFT ELECTRIC, INC.	MILFORD WELCOME SIGNS WIRE/LTR	\$482.10
TREASURER, STATE OF IOWA	AUG SEWER/SSEWER	\$953.30
TREASURER, STATE OF IOWA	STATE TAX	\$3,543.66
TRUE VALUE-MILFORD	SUPPLIES	\$351.94
UNITED COMMUNITY BANK FOR PETT	OCTOBER POSTAGE	\$10.28
UTILITY EQUIPMENT COMPANY	PAY APP #4 13TH ST PAVING PROJ	\$94,185.27
VERIZON WIRELESS	MONTHLY SVC	\$212.45
WEDEKING PIT & PLANT	BLACKDIRT/ROCK - TREE REMOVAL	\$747.86
WINTHER STAVE & CO. LLP	PROGRESS SVC RELATING TO AUDIT	\$13,000.00
Accounts Payable Total		\$808,023.46
Payroll Checks		\$83,503.74
***** REPORT TOTAL *****		\$891,527.20

Paid from the following funds: General Fund: 162,164.96; Economic Development: 1,750.00; Road Use Tax: 18,967.46; Employee Benefits: 26,167.86; Hotel/Motel Tax: 14,082.10; Police Forfeiture: 7,280.22; Capital Equipment (LOST): 10,460.79; ARPA Lift Station Project: 674.00; Capital Project Reserve: 20,000.00; Capital Project A34 West: 98,700.27; Helen Ave/S Shore Project: 267,414.22; Public Works Building: 170,888.03; Sewer Utility Fund: 85,208.49; Storm Water Utility Fund: 7,768.80

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 177,425.81; RUT: 51,929.86; Employee Benefits: 36,013.03; Hotel/Motel: 885.76; TIF: 103,628.66; LMI Fund: 5,757.46; Debt Service: 46,274.33; Capitol Equipment (LOST); 120,547.93; Capital Project Reserve: 12,014.93; Sewer Utility: 44,809.36; Storm Water Utility: 12,325.20

CITIZEN OPPORTUNITY FOR COMMENT

Board/Commission Reports

Council reviewed the September Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department minutes and call log, September minutes from Park Board, and Library along with the next month of events, Dickinson County Recycling Commission minutes.

ACTION AND DISCUSSION ITEMS

Council to hear from Nature Trails resident Sharon Sjoblom regarding traffic speed on Kuchel Trail.

Sharon Sjoblom is concerned about the safety of the residents/children that live along Kuchel Trail due to high traffic volume and speed. She is asking council to put up stop signs at the intersections of 33rd and 34th St. The council is currently not in favor of putting up any stop signs. However, they directed Police Chief Shilo Brevik to reach out to Arnolds Park and find out where they purchased solar radar speed signs used to monitor road to Bridges Bay and bring information back to council to review.

Resolution authorizing payment #4 to Kingland Construction Services for the Milford Public Works building.

Motion by Hinshaw second by Hoffman to approve **Resolution 23-88** Resolution authorizing payment #4 to Kingland Construction Services for the Milford Public Works building. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, and Worshek. Nay: None. Motion carried.

Resolution authorizing payment #5 and change order #2 to Beck Excavating, Inc. for the 2023 City of Milford South Shore Estates Helen Avenue reconstruction project. Motion by Hoffman second by Hinshaw to approve **Resolution 23-89** Resolution authorizing payment #5 and change order #2 to Beck Excavating, Inc. for the 2023 City of Milford South Shore Estates Helen Avenue reconstruction project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, and Worshek. Nay: None. Motion carried.

Resolution approving grant agreement for A34 water sewer infrastructure project.

Motion by Hoffman second by Worshek to approve **Resolution 23-90** Resolution approving grant agreement for A34 water sewer infrastructure project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, and Worshek. Nay: None. Motion carried.

Resolution approving grant administration agreement with Simmering-Cory for A34 water sewer infrastructure project.

Motion by Hoffman second by Hinshaw to approve **Resolution 23-91** Resolution approving grant administration agreement with Simmering-Cory for A34 water sewer infrastructure project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, and Worshek. Nay: None. Motion carried.

Resolution approving memorandum of understanding amendment No.1 for the 13th St reconstruction project a/k/a A34 west reconstruction project.

Motion by Hoffman second by Hinshaw to approve **Resolution 23-92** Resolution approving memorandum of understanding amendment No.1 for the 13th St reconstruction project a/k/a A34 west reconstruction project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, and Worshek. Nay: None. Motion carried.

Discuss liquidation damages on the 2022 lift station project.

Public Works Director Kent Eilers and Ben Groen with Beck Engineering met and came up with 9 days of liquidated damages. Motion by Hoffman second by Hinshaw to have Beck Engineering figure these days into the final payment. Motion carried unanimously.

City Administrator to attend IMFOA Conference in Des Moines October 18-20, 2023.

Motion by Hoffman second by Frederick to allow City Administrator to attend the IMFOA Conference in Des Moines October 18-20, 2023. Motion carried unanimously.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

The blue letters on both welcome to Milford signs have been installed. Reinsbach reported they city received the \$1000.00 ICAP grant that will be used towards the new cameras that will be installed in the police station. Mayor Anderson reviewed changes he would like to make on different committees, formal action will take place during the October 23rd meeting. With no other discussion, motion to adjourn by Hoffman second by Hinshaw at 7:04 p.m. Motion carried unanimously.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk