

CITY COUNCIL
REGULAR MEETING
SEPTEMBER 25, 2023
6:30 PM

The Milford City Council met in regular session September 25, 2023 at 6:30 p.m. in the Community Center Board Room.

Mayor Anderson presided.

Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, David Worshek and Jason Eckard.

Absent: None

Others present: City Administrator LeAnn Reinsbach, John Wills, Maya Struhar, Charlie Cowell, Steve Schwaller, George Bower, Drew Hage, John Hight, Kent Eilers, Andy Meyer, Doug Foreshoe, City Attorney Dave Stein.

Mayor Anderson led the Pledge of Allegiance.

Motion Hinshaw second by Eckard to approve the agenda. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard. Nay: None. Motion carried.

Motion by Eckard second by Hinshaw approve the consent agenda. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of September 11, 2023 council meeting
- Shield board minutes March 23, 2023
- Transient Merchant Application for Big Acai Bowl – Megan Phelan

CITIZEN OPPORTUNITY FOR COMMENT

ACTION AND DISCUSSION ITEMS

Update on stop signs 202nd Arnold Park Councilperson Matt Richter

Matt was unable to attend, City Administrator Reinsbach mentioned that she had spoken to Mr. Richter and overall, the Arnold Park City Council is happy with the additional stop signs on 202nd and believes traffic has slowed down overall. The consensus of the Milford City Council is that the stop signs will remain.

Council to hear from John Wills with Dickinson County Water Quality Commission

John presented an amendment to the 28E Agreement which is asking for a \$50,000 increase between all entity members. This money would be retained for emergency uses to combat aquatic invasive species. The city share would increase \$1250.00 going from \$13,000.00 a year to \$14,250.00. No action taken.

RDG to give an overview of study

Charlie Cowell with RDG met today with 3 different groups. Realtors, non-profit/social services, and builders/developers. Tomorrow they will meet with Kiwanis group in the morning, followed by major employers. A final meeting in the afternoon will be held with city staff and elected/appointed officials. When RDG is done meeting with all the groups, they will look at the data, projections for demand and supply need, and then provide the council with guidance on recommended strategies for housing in the future. RDG will be sending out an online link to a survey and will also be targeting a survey for landlords and property managers in town. The long-term scope is to have this study complete by the end of the year.

Resolution approving FY2023 Street Finance Report

Motion by Hinshaw second by Hoffman to approve **Resolution 23-82** Resolution approving FY2023 Street Finance Report. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard. Nay: None. Motion carried.

Resolution approving donation to Iowa Lakeside Lab

Motion by Worshek second by Hoffman to approve **Resolution 23-83** Resolution approving donation to Iowa Lakeside Lab. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard. Nay: None. Motion carried.

Resolution approving purchase of turf for Millstone Park improvements

Motion by Hoffman second by Hinshaw to approve **Resolution 23-84** Resolution approving purchase of turf for Millstone Park improvements. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard. Nay: None. Motion carried.

Resolution approving memorandum of understanding for 4th St. reconstruction project

No action was taken.

Resolution regarding change order request for the 2023 City of Milford new public works facility project

Andy Meyer and Doug Foreshoe with Bergland and Cram were present and spoke to the council about the change order. The change order is for extra concrete that is needed for load bearing walls to be in line with the EPS building package design loads. Per public bidding, it is not controlled which supplier designs the pre-engineered structure. EPS's delegated design, determined the most efficient and economical solution was to revise foundations in lieu of only their building package. Building package revisions and associated change order will be reviewed at the next council meeting. Motion by Eckard second by Hoffman to approve **Resolution 23-85** Resolution regarding change order request for the 2023 City of Milford new public works facility project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard. Nay: None. Motion carried.

Resolution approving purchase of shot guns for police department

Motion by Hoffman second by Hinshaw to approve **Resolution 23-86** Resolution approving purchase of shot guns for police department. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard. Nay: None. Motion carried.

Resolution authorizing payment #4 to Utility Equipment Company for the 2022 City of Milford 13th Street Paving Replacement Project Material Procurement Project

Motion by Hoffman second by Frederick to approve **Resolution 23-87** Resolution authorizing payment #4 to Utility Equipment Company for the 2022 City of Milford 13th Street Paving Replacement Project Material Procurement Project. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard. Nay: None. Motion carried.

Potential offer/potential purchase of real estate. Possible closed session, pursuant to Iowa Code Section 21.5(1)(j). (Discussion/action if needed)

Motion by Hinshaw second by Eckard to go into closed session to discuss purchase of real estate pursuant to Iowa Code 21.5 (1)(j). Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard. Nay: None. Motion carried. Council went into closed session at 7:36 p.m. The council came out of closed session at 7:51 p.m. Members present: Hinshaw, Frederick, Hoffman, Worshek, and Eckard. No action taken.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Jason Eckard wanted council to consider extending the sidewalk north from Helen to Woodlyn Drive in conjunction with the bridge project in the Lower Gar area. With no other discussion, motion to adjourn by Eckard second by Worshek at 7:52 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk