CITY COUNCIL
REGULAR MEETING
NOVEMBER 13, 2023
6:30 PM

The Milford City Council met in regular session November 13, 2023 at 6:30 p.m. in the Community Center Board Room.
Mayor Anderson presided.
Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, David Worshek and Jason Eckard.
Absent: None
Others present: City Administrator LeAnn Reinsbach, Police Chief Shilo Brevik, Public Works Director Kent Eilers, Chris Alger, Curt Strouth and Kyle Mohni.

Mayor Anderson led the Pledge of Allegiance.

Motion by Hoffman second by Hinshaw to approve the agenda. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard Nay: None. Motion carried.

Motion by Hoffman second by Eckard approve the consent agenda. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of October 23, 2023 council meeting
- Liquor license renewal Mill Creek Restaurant & Lounge
- Monthly bills- approve and bills paid in vacation

A & B BUSINESS SOLUTIONS	COPIER/COPIES	$76.95
A & M SERVICES INC.	OCTOBER SVC	$49.50
AFLAC	AFLAC PRE TAX	$690.14
ALLIANT ENERGY	1611 1/2 202ND ST SIGN	$23.62
ALPHA WIRELESS COMM. CO.	FIRE DEPT SUPPLIES	$136.40
ADVANCED NETWORK PROFESSIONA	SEPTEMBER SVC	$837.40
ADVANCED NETWORK PROFESSIONA	MONTHLY SVC	$837.40
ARNOLD MOTOR SUPPLY	SUPPLIES	$1,024.82
AT&T MOBILITY	PD CELL/LAPTOPS	$430.95
BAKER & TAYLOR INC.	BOOKS	$1,416.61
BECK ENGINEERING INC	E23018 PW BLDG	$9,605.25
BERGLAND AND CRAM ARCHITECTS	20002 PW BLDG	$6,040.43
BLACK HILLS ENERGY	POLICE STATION SVC	$185.73
BLACK HILLS ENERGY	1809 N AVE	$400.43
BLACKSTRAP, INC.	ROAD SALT	$4,368.67
BLACKTOP SERVICE COMPANY	HOT MIX	$15,048.00
BOMGAARS	SUPPLIES	$653.87
BORDER STATES INDUSTRIES	STREET LIGHT HEADS	$664.88
CANON FINANCIAL SERVICES	LIBRARY COPIER	$71.83
CARD SERVICES CENTER	FIRE DEPT - TIRES	$906.12
CARD SERVICES CENTER	POLICE EQUIP	$2,999.89
CARD SERVICES CENTER	SUPPLIES - POLICE/SEWER	$592.56
CARD SERVICES CENTER	CONFERENCE EXPENSE	$958.09
CARROLL CONSTRUCTION SUPP	PARKS REPAIRS & MAINT	$150.00
CDW GOVERNMENT	RUGGED DELL	$529.18
CENTER POINT LARGE PRINT	BOOKS	$2,301.12
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	$28,777.60
CERTIFIED TESTING SERVICES INC	SL3506 PW BLDG	$4,013.00
CONSUMERS LUMBER	PARKS REPAIRS & MAINT	$1,257.94
COOPERATIVE ENERGY COMPANY	FUEL	$3,647.02
CYNTHIA DAVIS	MILEAGE TO IOWA LIBRARY	$131.00
DEMCO INC	LIBRARY SUPPLIES	$179.18
DENNIS E MERRY	JANITORIAL SVCS	$2,000.00
DES MOINES REGISTER	SUBSCRIPTION	$15.00
DICKINSON COUNTY NEWS	OCTOBER PUBLICATIONS	$301.97
DICKINSON COUNTY REGIONAL	GREEN WASTE/CLEAN UP DAYS	$2,763.00
FASTENAL	PARK SUPPLIES	$283.97
FORSLING, ABBY	RENTAL FEE RETURN DATE TAK	$150.00
GALEN'S PRO-MOW	HOSE FLEX 62'	$269.97
GENERAL TRAFFIC CONTROLS	HWY71 & 6TH KNOCKDOWN	$2,306.00
GRAHAM TIRE COMPANY	PARKS VEHICLE MAINT	$366.27
GRELL ROOFING, LLC	FIRE DEPT SEALING	$700.00
gWORKS	ANNUAL LICENSE	$4,942.00
HANSON PLUMBING HEATING	POLICE DEPT CAPPED WATER LI	$109.53
HELLER ENTERPRISES LLC	MILLSTONE PARK WINTERIZA	$100.00
HOLIDAY INN DES MOINES AIRPORT	IMFOA LODGING	$349.91
IAFC MEMBERSHIP	2024 MEMBERSHIP DUES	$245.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	$11,183.00

INTERNAL REVENUE SERVICE	FED/FICA TAX	$11,376.02
INTERNAL REVENUE SERVICE	FED/FICA TAX	$12,226.29
IOWA LAKES ELECTRIC COOP	KUCHEL TRAIL LIGHTS	$278.00
IOWA ONE CALL	SEPTEMBER CALLS	$110.80
IPAA	MEMBERSHIP RENEWAL 2024	$125.00
IPERS	IPERS REGULAR	$14,414.69
IPERS	IPERS REGULAR	$14,414.69
JAMES KENYON	BOOK	$20.00
JCL SOLUTIONS-JANITORS CLOSET	SUPPLIES	$371.66
KINGLAND CONSTRUCTION SEVICE	PROJ#23023-PAY APP #5	$844,352.98
POWER SOURCE	2024 (6 ISSUES) QTR PAGE AD	$1,890.00
LAKES NEWS SHOPPER	MONTHLY ADS	$869.60
LAKES REGIONAL HEALTHCARE	DOT TESTING	$35.00
MATHESON TRI-GAS INC	TILLMAN GLOVES	$148.33
MENARDS - SPENCER	BUILDING MAINT SUPPLIES	$195.65
MILFORD COMMUNICATIONS	BROADBAND/PHONE	$1,003.91
MILFORD MUNICIPAL UTILITY	MONTHLY UTILITIES	$6,541.40
NEW COOPERATIVE INC.	FIRE DEPT FUEL	$641.68
NORTH CENTRAL INT'L, INC.	ACCT# 47960	$9.98
OFFICE OF AUDITOR OF STAT	AUDIT FILING FEE	$625.00
OPG-3 INC	ANNUAL CLOUD LASERFICHE	$830.00
OVERDRIVE INC.	EBOOKS/AUDIOBOOKS	$505.70
PITNEY BOWES GLOBAL FINANCIAL	POSTAGE LEASE	$163.53
PURCHASE POWER	POSTAGE	$205.75
RDG PLANNING & DESIGN	HOUSING STUDY SVCS	$7,875.00
REINSBACH, LEANN	MILEAGE REIMBURSEMENT	$325.50
DALTON RUCKER	FUEL REIMBURSEMENACADEMY	$244.53
SANFORD HEALTH	HEARING TESTS	$219.12
SECURE BENEFITS SYSTEMS	EE CONTRIBUTIONS	$319.98
SHEA'S CLEANING	OCTOBER JANITORIAL FD	$280.00
SHIELD TECHNOLOGY CORP	POLICE DEPT SHIELDWARE	$1,542.50
SIBLEY SHEET METAL INC	FILTERS/FUSES	$211.98
SPENCER OFFICE SUPPLIES	FILE CABINETS	$220.00
STEIN LAW OFFICE	OCTOBER SVC	$2,841.41
STOREY KENWORTHY	SHOP SUPPLIES	$232.26
SUNSHINE FOODS	STREET SUPPLIES	$3.49
TIGER PRIDE LAWNCARE	OCT & NOV SVC	$220.00
TITAN MACHINERY	GRIP	$25.24
TITAN MACHINERY	VEHICLE MAINT	$168.00
TREAS. - STATE OF IOWA	QUARTERLY SALES TAX	$842.55
TREASURER, STATE OF IOWA	STATE TAX	$3,292.72
TRI-STATE LITHO, LTD	ORANGE RECYCLING TAGS	$139.00
TRIPLE S SERVICE LLC	9TH STREET TREES	$3,550.00
TRUE VALUE-MILFORD	SUPPLIES	$101.17
UNITY POINT CLINIC-OCCUPATIONA	LABS	$42.00
UNITY POINT CLINIC-OCCUPATIONA	DOT LABS	$42.00
VERIZON WIRELESS	MONTHLY SVC	$202.57
WASTE MANAGEMENT	2023 FALL CLEANUP	$2,485.58
WEDEKING CONSTRUCTION INC.	SAND SNOW BUDGET	$940.00
WEDEKING PIT & PLANT	GRAVEL	$57.92
WINTHER STAVE & CO. LLP	FY23 AUDIT	$3,000.00
WITTROCK LAWN SERVICE	CEMETERY MOW, WEED CONTR	$2,620.00
Accounts Payable Total		$1,044,076.69
Payroll Checks		$99,498.55
***** REPORT TOTAL *****		$1,143,575.24

Paid from the following funds: General Fund: 175,755.20; Economic Development: 8,280.20; Road Use Tax: 39,424.99; Employee Benefits: 21,230.54; Police Forfeiture:2,354.74; Capital Project Reserve: 700.00; Capital Project A34 West: 792.50; Helen Ave/S Shore Project: 1,261.00; Public Works Building: 861,700.66; Sewer Utility Fund: 22,916.99; Storm Water Utility Fund: 9,158.42

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 1,691,349.07; RUT: 37,285.11; Employee Benefits: 145,814.71; Hotel/Motel: 1,007.05; TIF: 346,126.59; LMI Fund: 6,545.85; Debt Service: 150,849.44; Capitol Equipment (LOST); 89,869.84; Capital Project Reserve: 13,091.69; Sewer Utility: 46,323.96; Storm Water Utility: 12,493.43

CITIZEN OPPORTUNITY FOR COMMENT

Board/Commission Reports

Council reviewed the October Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department minutes and call log, October minutes Airport Commission, Community Center, Park Board, Planning & Zoning, Library along with the next month of events and Dickinson County Recycling Commission minutes. Chris Hinshaw asked who replaced Andy Yungbluth on the fire advisory board. Reinsbach noted that position has not been filled yet. Shane Hoffman volunteered.

ACTION AND DISCUSSION ITEMS

Curt Strouth IA Lakes Corridor introduction.
Mr. Strouth, the new President and CEO of the Iowa Lakes Corridor introduced himself to the council, sharing his background and work experience in the Sheldon area. October was manufacturing month keeping Strouth busy attending several tours in our region. Mayor Anderson asked Mr. Strouth to help market Milford housing. Strouth seemed encouraged by the fact Milford is currently working on a housing study stating it falls right in line with developers who are wanting to put in applications with the state.

Discuss the possibility of leasing a portion of city ROW to Alger Customs Inc.
Discussion took place on leasing a portion of city ROW, Chris Alger is asking for about 10-15 feet from his East property line to be used for parking for his employees. Council directed City Administrator Reinsbach to talk with the city attorney about drafting a written agreement for a year that would automatically renew unless notice is given by either party. Public Works Director Eilers will meet with a couple council members on Thursday at noon to get a better feel of what would work. Once a written agreement is drafted and more information is gathered the council will revisit this at the next council meeting to discuss.

Discuss changing the MMU board of trustees from five to three members.
Mayor Anderson wanted to have the conversation. He stated it is hard to find people who are willing to fill these board/committee positions. After a short discussion, the consensus with everyone is to stay with five members on the MMU Board of Trustees.

Review and discuss quotes on portable radar displays
The council reviewed quotes and asked Police Chief Brevik to talk with the City of Okoboji to inquire about which city was fortunate enough to purchase 3 of these signs at a discount. Council asked Chief Brevik to bring the information to the December meeting for discussion. Once approved the city will pay for this out of either the traffic signal fund or the capitol project fund.

Update on clean up days.
City Administrator Reinsbach informed council, clean up days went well. It took Waste Management about 10 hours to pick up the entire town. Reinsbach mentioned there were more white good tags sold during clean up days again this year and wanted to remind everyone these tags can be purchased year-round at the City Clerks office.

Resolution authorizing payment #5 to Kingland Construction Services for the Milford Public Works building.
Motion by Eckard second by Hoffman to approve **Resolution 23-96** Resolution authorizing payment #5 to Kingland Construction Services for the Milford Public Works building. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard. Nay: None. Motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Reinbach informed council the city received the $1000,00 ICAP grant check. There is a budget workshop on HF718 via zoom next week that she plans to take part in. Eilers said they would be putting up Christmas decorations this week. There was also some discussion on the city green waste site that is being abused by non-residents of Milford. With no other discussion, motion to adjourn by Hinshaw second by Frederick at 7:28 p.m. All voting aye. Motion carried.

Respectfully submitted,

_____ _____

Steven R. Anderson, Mayor LeAnn Reinsbach, City Administrator/Clerk