

CITY COUNCIL
REGULAR MEETING
OCTOBER 23, 2023 at 6:30 P.M.

The Milford City Council met in regular session on October 23, 2023 at 6:30 p.m. in the Community Center Board Room. Mayor Anderson presided.

Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, David Worshek and Jason Eckard.

Absent: None

Others present: City Administrator LeAnn Reinsbach, Arvin Druvenga, and Carol Sporrer.

Mayor Anderson led the Pledge of Allegiance.

Motion Hinshaw second by Hoffman to approve the agenda. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard. Nay: None. Motion carried.

Motion by Hinshaw second by Hoffman approve the consent agenda. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of October 10, 2023 council meeting

CITIZEN OPPORTUNITY FOR COMMENT

ACTION AND DISCUSSION ITEMS

Winther & Stave recap FY2023 audit report.

Arvin Druvenga and Carol Sporrer from Winther Stave & Co. were present and gave a review of the annual city audit report for the year ending June 30, 2023. Arvin noted that receipts were up this year compared to last year due to bond proceeds and a donation to the Library and Community Center.

Council to review and approve FY2023 City of Milford Annual Financial report and direct City Administrator to publish. Motion by Hinshaw second by Hoffman to approve the AFR and directed City Administrator Reinsbach to publish. Motion carried unanimously.

Council to review and approve FY2023 Annual Urban Renewal report.

Motion by Eckard second by Worshek to approve the AURR and directed City Administrator Reinsbach to upload to the Department of Management website. Motion carried unanimously.

Resolution approving council committee appointments.

Motion by Hoffman second by Hinshaw to approve **Resolution 23-93** Resolution approving council committee appointments.

Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard. Nay: None. Motion carried.

Resolution adopting code of conduct.

Motion by Hinshaw second by Hoffman to approve **Resolution 23-94** Resolution adopting code of conduct. This is part of the CDBG process. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard. Nay: None. Motion carried.

Council to review and approve "Equal Opportunity Policy."

Motion by Hinshaw second by Hoffman to approve the Equal Opportunity Policy. Motion carried unanimously. This is part of the CDBG process.

Council to review and approve "Mayor's Proclamation Regarding a Policy on the Prohibition of the use of Excessive Force. Motion by Hoffman second by Eckard to approve Mayor's Proclamation Regarding a Policy on the Prohibition of the use of Excessive Force. Motion carried unanimously. This is part of the CDBG process.

Resolution approving CDBG Subrecipient Procurement Policies and Procedures.

Motion by Eckard second by Hoffman to approve **Resolution 23-95** Resolution approving CDBG Subrecipient Procurement Policies and Procedures. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard. Nay: None. Motion carried. This is part of the CDBG process.

Council to review and approve Residential Anti-Displacement and Relocation Assistance Plan.

Motion by Hoffman second by Hinshaw to approve the Residential Anti-Displacement and Relocation Assistance Plan. Motion carried unanimously. This is part of the CDBG process.

Council to review and adopt "Adopt Fair Housing Policy."

Motion by Hoffman second by Eckard to adopt "Adopt Fair Housing Policy." Motion carried unanimously. This is part of the CDBG process.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

City Administrator Reinsbach mentioned the city was awarded the REAP grant that was applied for that is to be used in connection the bike trail south to Spencer. Mayor Anderson noted two MMU board members have filed resignation papers. With no other discussion, motion to adjourn by Hinshaw second by Hoffman at 6:56 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk