

CITY COUNCIL
REGULAR MEETING
FEBRUARY 12, 2024
6:30 PM

The Milford City Council met in regular session February 12, 2024 at 6:30 p.m. in Community Center board room. Mayor Anderson presided.

Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, David Worshek and Kyle Mohni.

Absent: None

Others present: City Administrator LeAnn Reinsbach, Shilo Brevik, Kent Eilers, Dave Stein, Drew Hage, Alaina Hinders, and Linnea Einers Nyman.

Mayor Anderson led the Pledge of Allegiance.

Motion by Hinshaw second by Hoffman to approve the agenda. Voting aye: Hoffman, Frederick, Hinshaw, Worshek and Mohni. Nay: None. Motion carried.

Motion by Hoffman second by Mohni approve the consent agenda. Voting aye: Hoffman, Frederick, Hinshaw, Worshek and Mohni. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of January 25, 2023 special council meeting
- Monthly bills- approve and bills paid in vacation

4 EVERGREEN	JANUARY SNOW HAULING	\$2,505.50
911 INSTALLS LLC	LAPTOP INSTALL FOR 6 CARS	\$1,060.00
A & B BUSINESS SOLUTIONS	COPIER/COPIES	\$87.07
A & M SERVICES INC.	JANUARY SVC	\$49.50
AFLAC	AFLAC PRE TAX	\$1,035.21
ALLIANT ENERGY	1611 1/2 202ND ST SIGN	\$25.02
AMAZON CAPITAL SERVICES	SUPPLIES	\$306.18
ADVANCED NETWORK PROFESSIONAL	MONTHLY SVC	\$841.40
ARNOLD MOTOR SUPPLY	SUPPLIES	\$1,158.09
AT&T MOBILITY	PD CELL/LAPTOPS	\$628.57
LOGAN AXNE	FUEL REIMBURSE ACADEMY	\$78.50
AXON ENTERPRISE, INC.	EQUIPMENT,LICENSE/CAMERABUNDL	\$3,961.34
BAKER & TAYLOR INC.	BOOKS	\$799.24
BALLAH ELECTRIC	LED BULB AND EXTERIOR REPAIR	\$154.20
BECK ENGINEERING INC	E23049 9TH ST/CH DRAINAGE	\$32,577.25
BERGLAND AND CRAM ARCHITECTS	20002 PW BLDG	\$6,040.43
BLACK HILLS ENERGY	1809 N AVE	\$162.74
BLACK HILLS ENERGY	1905 OKOBOJI AVE	\$91.19
BLACK HILLS ENERGY	1208 18TH ST	\$120.03
BLACK HILLS ENERGY	1208 18TH ST	\$307.42
BLACK HILLS ENERGY	1809 N AVE	\$526.45
BLACK HILLS ENERGY	1905 OKOBOJI AVE	\$141.87
BLACK HILLS ENERGY	1021 10TH ST	\$36.87
BOB CORNELL CONSTRUCTION	PD REMODEL	\$2,322.03
BOHLMANN	LIBRARY BENCH	\$1,487.88
BOMGAARS	SUPPLIES	\$331.12
C & B OPERATIONS, LLC	VEHICLE MAINT	\$349.04
C & B OPERATIONS, LLC	PARKS VEHICLE MAINT	\$62.45
CANON FINANCIAL SERVICES	LIBRARY COPIER	\$71.83
CARD SERVICES CENTER	SEWER SUPPLIES	\$492.77
CARD SERVICES CENTER	AXNE TRAINING	\$266.36
CARD SERVICES CENTER	SUPPLIES	\$29.72
CENGAGE LEARNING	BOOKS	\$47.98
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	\$30,470.40
CONSUMERS LUMBER	PARKS DEPT REPAIRS/MAINT	\$470.20
COOPERATIVE ENERGY COMPANY	FUEL	\$5,808.71
COPPER COTTAGE	SEAL KITS/GAUGES	\$1,620.75
CORE & MAIN LP	MAGNETIC LOCATOR	\$1,153.54
CORNERSTONE CONST. INC	CLOSURE STRIPS/RIDGE CAP	\$2,100.00
CREATIVE PRODUCT SOURCE	PENS	\$472.75
CRYSTEEL TRUCK EQUIPMENT	STREET VEHICLE MAINT	\$83.00
DCEMSA	FD EMT REFRESHER LOERTS	\$100.00
DENNIS E MERRY	JANITORIAL SVCS	\$2,000.00
DERUYTER CLEANING & FLOOR	LIBRARY TILE AND GROUT CLEAN	\$761.00
DES MOINES REGISTER	FEBRUARY SUBSCRIPTION	\$15.00
DICKINSON CNTY	DESKTOP LICENSE/ANNUAL SUPPORT	\$1,575.00
DICKINSON COUNTY NEWS	PUBLICATIONS	\$553.79
DICKINSON COUNTY REGIONAL	GREEN WASTE	\$1,032.00
GCS TECH INC.	YEARLY SECURITY CONTRACT	\$360.00
GRAHAM TIRE COMPANY	2019 CHEVY VEHICLE MAINT	\$682.20
gWORKS	50% OF ANNUAL SUBSCRIPTION	\$4,058.00
HOSS, JESSE	CLOTHING ALLOWANCE	\$161.40
HTM SALES INC.	SEWER SUPPLIES	\$362.86
IA DEPT OF PUBLIC SAFETY	ONLINE WARRENT SYSTEM	\$300.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$11,224.93
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$12,022.90
IOWA LAKES ELECTRIC COOP	KUCHEL TRAIL LIGHTS	\$427.00
IOWA LAKES ELECTRIC COOP	KUCHEL TRAIL LIGHTS	\$126.00

IOWA LAKES ELECTRIC COOP	301 PHEASANT LN	\$100.00
IOWA LAKES ELECTRIC COOP	44 HELEN AVE	\$80.00
IOWA LAKES ELECTRIC COOP	30 HILL DR	\$69.00
IOWA LAKES ELECTRIC COOP	93 WOODLAND DR	\$46.00
IOWA LAW ENFORCEMENT ACADEMY	AXNE BASIC TRAINING 1/24-4/24	\$6,650.00
IOWA ONE CALL	DECEMBER CALLS	\$94.00
IPERS	IPERS PROTECTN	\$22,980.18
IPERS	IPERS REGULAR	\$22,980.18
JCL SOLUTIONS-JANITORS CLOSET	JANITORIAL SUPPLIES	\$258.10
KIMBALL MIDWEST	STREET SUPPLIES	\$920.12
LAKEVIEW BOOKS	LIBRARY BOOKS	\$149.94
M & T FIRE AND SAFETY	SERVICE DRAGER X-AM 2000	\$83.62
MAR-LIN BUSINESS SUPPLY	COPY PAPER	\$116.00
MENARDS - SPENCER	PARKS REPAIRS/MAINT	\$1,056.75
MIDWEST BREATHING AIR L.L.C.	PARTS ORDER	\$155.36
MIDWEST FIRE EQUIPMENT & REPAI	VALVE KITS	\$1,046.68
MILFORD COMMERCIAL CLUB	YEARLY DUES - LIBRARY	\$100.00
MILFORD COMMUNICATIONS	BROADBAND/PHONE	\$1,044.06
MILFORD MUNICIPAL UTILITY	MONTHLY SVC	\$9,880.31
MURPHY TRACTOR & EQUIP	ELBOW FITT	\$30.31
NWIPDC	PD CPR/AED CLASS	\$180.00
OKOBOJI AFTER PROM	2024 CONTRIBUTION	\$200.00
OVERDRIVE INC.	EBOOKS/AUDIOBOOKS	\$1,371.41
PATIENCE JONES	TOBACCO COMPLIANCE CHECKS	\$100.00
PITNEY BOWES GLOBAL FINANCIAL	POSTAGE LEASE	\$91.29
PREMIER POLYSTEEL	BENCH	\$602.00
PURCHASE POWER	POSTAGE	\$201.00
RDG PLANNING & DESIGN	HOUSING STUDY	\$3,500.00
RENT ALL, INC	STREET SUPPLIES	\$1,749.97
RIVISTAS SUBSCRIP SERVICES	MAGAZINE SUBSCRIPTIONS	\$1,287.31
WEDEKING, SAM	6TH ST STORM SEWER REPAIR	\$3,817.00
SECURE BENEFITS SYSTEMS	EE CONTRIBUTIONS	\$740.41
SHEA'S CLEANING	JANUARY SVC	\$280.00
SHIELD TECHNOLOGY CORP	SHIELDWARE 5TH LICENSE	\$200.00
SIMMERING CORY IA CODE	GRANT ADMINISTRATION SERVICES	\$2,000.00
SIOUX SALES COMPANY	STREAMLIGHT BATTERY	\$36.95
SMART APPLE MEDIA	BOOKS	\$72.85
SPENCER REPORTER	ADS	\$211.00
STEARNS, PAIGE	YA SNOW CHALLENGE REIMBURS	\$28.85
STEIN LAW OFFICE	JANUARY SVC	\$3,945.00
STOREY KENWORTHY	SUPPLIES	\$158.13
SUNSHINE FOODS	MILFORD LIBRARY SUPPLIES	\$38.41
SUNSHINE FOODS	LIBRARY SUPPLIES	\$26.65
THE VACUUM CLEANER CENTER	LIBRARY VAC MAINT	\$148.08
TIGER PRIDE LAWN CARE	PD JANUARY SVC	\$90.00
TIGER PRIDE LAWN CARE	FD JANUARY SVC	\$45.00
TREAS. - STATE OF IOWA	DEC 2023 SALES TAX	\$821.55
TREASURER, STATE OF IOWA	STATE TAX	\$5,533.89
TRIPLE S SERVICE LLC	ASH TREE REMOVAL	\$3,400.00
TRUE VALUE-MILFORD	SUPPLIES	\$212.69
UNITED COMMUNITY BANK FOR PETT	POSTAGE	\$95.69
UNITY POINT CLINIC-OCCUPATIONA	DOT SERVICE/LABS	\$126.00
VERIZON WIRELESS	JANUARY SVC	\$112.39
VERIZON WIRELESS	JANUARY SVC	\$100.18
Accounts Payable Total		\$212,480.81
Payroll Checks		\$70,453.99
***** REPORT TOTAL *****		\$282,934.80

Paid from the following funds: General Fund: 166,155.34; Economic Development: 3,500.00; Road Use Tax: 25,292.85; Employee Benefits: 22,782.26; Hotel/Motel: 200.00; Capital Equipment (LOST):3,550.25; 9th St. Project: 18,420.00; Capital Project A34 West: 3,840.00; New Police Station: 2,322.03; Public Works Building: 6,296.68; Sewer Utility Fund: 19,613.51; Storm Water Utility Fund: 10,961.88

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 124,414.64; RUT: 38,877.61; Employee Benefits: 2,972.97; Hotel/Motel: 894.01 TIF: 3,153.87; LMI Fund: 5,811.08; Debt Service: 21,289.43; Capitol Equipment (LOST): 35,292.06; Capital Project Reserve: 11,622.16; New Police Station: 39,119.08; Sewer Utility:36,197.25; Storm Water Utility: 12,820.93

CITIZEN OPPORTUNITY FOR COMMENT

Board/Commission Reports

Council reviewed the January Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department minutes and call log, January minutes Airport Commission, Community Center, Park Board, Library along with the next month of events, Dickinson County Recycling Commission minutes and Safety committee minutes.

PUBLIC HEARING

Public hearing on Alternative Traffic Violation Enforcement at 6:30 p.m.

Mayor Anderson opened the public meeting at 6:32 p.m. City Administrator Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:33 p.m.

Public hearing on amending Golf Carts at 6:31 p.m.

Mayor Anderson opened the public meeting at 6:33 p.m. City Administrator Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:34 p.m.

Public hearing on amending Solid and Landscape Waste Control at 6:32 p.m.

Mayor Anderson opened the public meeting at 6:34 p.m. City Administrator Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:34 p.m.

Public hearing on Rights of Way/Street Excavation Management at 6:33 p.m.

Mayor Anderson opened the public meeting at 6:35 p.m. City Administrator Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:35 p.m.

Public hearing on Drainage Limitation at 6:34 p.m.

Mayor Anderson opened the public meeting at 6:36 p.m. City Administrator Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:36 p.m.

ACTION AND DISCUSSION ITEMS

Kevin Butts to discuss signage for a dead-end alley

Motion by Hoffman second by Hinshaw to table until Mr. Butts is available.

First consideration of an Ordinance amending the Code of Ordinances of the City of Milford by adding Section 70.07 Alternative Traffic Violation Enforcement.

Motion by Hinshaw second by Hoffman to approve first reading of **Ordinance 2-12-24** Ordinance amending the Code of Ordinances of the City of Milford, Iowa by adding Section 70.07 Alternative Traffic Violation Enforcement. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek, and Mohni. Nay: None. Motion carried.

Consider waiving the second and third reading and passage of an ordinance adding Section 70.07 Alternative Traffic Violation Enforcement to the Code of Ordinances of the City of Milford, Iowa.

Motion by Hoffman second by Mohni to Consider waiving the second and third reading and passage of **Ordinance 2-12-24** amending the Code of Ordinances of the City of Milford, Iowa by adding Section 70.07 Alternative Traffic Violation Enforcement. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek, and Mohni. Nay: None. Motion carried.

Motion by Hinshaw second by Hoffman to adopt **Ordinance 2-12-24**. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

First consideration of an Ordinance amending the Code of Ordinances of the City of Milford by amending Chapter 79 regarding Golf Carts.

Motion by Hoffman second by Mohni to approve first reading of **Ordinance 2-12-24A** Ordinance amending the Code of Ordinances of the City of Milford, Iowa by amending Chapter 79 regarding Golf Carts. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek, and Mohni. Nay: None. Motion carried.

Consider waiving the second and third reading and passage of an ordinance amending Chapter 79 regarding Golf Carts to the Code of Ordinances of the City of Milford, Iowa.

Motion by Hinshaw second by Worshek to Consider waiving the second and third reading and passage of **Ordinance 2-12-24A** amending the Code of Ordinances of the City of Milford, Iowa by amending Chapter 79 regarding Golf Carts. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek, and Mohni. Nay: None. Motion carried

Motion by Mohni second by Hoffman to adopt **Ordinance 2-12-24A**. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

First consideration of an Ordinance amending the Code of Ordinances of the City of Milford by amending Chapter 105 Solid Waste and Landscape Control.

Motion by Hoffman second by Hinshaw to approve first reading of **Ordinance 2-12-24B** Ordinance amending the Code of Ordinances of the City of Milford, Iowa by amending Chapter 105 Solid Waste and Landscape Control. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek, and Mohni. Nay: None. Motion carried.

Consider waiving the second and third reading and passage of an ordinance amending Chapter 105 Solid Waste and Landscape Control to the Code of Ordinances of the City of Milford, Iowa.

Motion by Hoffman second by Hinshaw to Consider waiving the second and third reading and passage of **Ordinance 2-12-24B** amending the Code of Ordinances of the City of Milford, Iowa by amending Chapter 105 Solid Waste and Landscape Control. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek, and Mohni. Nay: None. Motion carried

Motion by Hoffman second by Mohni to adopt **Ordinance 2-12-24B**. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

First consideration of an Ordinance amending the Code of Ordinances of the City of Milford by adding Chapter 134 regarding Right of Way/Street Excavation Management.

Motion by Hoffman second by Frederick to approve first reading of **Ordinance 2-12-24C** Ordinance amending the Code of Ordinances of the City of Milford, Iowa by adding Chapter 134 regarding Right of Way/Street Excavation Management. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek, and Mohni. Nay: None. Motion carried.

Consider waiving the second and third reading and passage of an ordinance adding Chapter 134 regarding Right of Way/Street Excavation Management to the Code of Ordinances of the City of Milford, Iowa.

Motion by Hoffman second by Hinshaw to Consider waiving the second and third reading and passage of **Ordinance 2-12-24C** amending the Code of Ordinances of the City of Milford, Iowa by adding Chapter 134 regarding Right of Way/Street Excavation Management. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek, and Mohni. Nay: None. Motion carried

Motion by Worshek second by Mohni to adopt **Ordinance 2-12-24C**. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

First consideration of an Ordinance amending the Code of Ordinances of the City of Milford by adding Chapter 152 regarding Drainage Limitations.

Motion by Hoffman second by Hinshaw to approve first reading of **Ordinance 2-12-24D** Ordinance amending the Code of Ordinances of the City of Milford, Iowa by adding Chapter 152 regarding Drainage Limitations. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek, and Mohni. Nay: None. Motion carried.

Consider waiving the second and third reading and passage of an ordinance adding Chapter 152 regarding Drainage Limitations to the Code of Ordinances of the City of Milford, Iowa.

Motion by Hoffman second by Worshek to Consider waiving the second and third reading and passage of **Ordinance 2-12-24D** amending the Code of Ordinances of the City of Milford, Iowa by adding Chapter 152 regarding Drainage Limitations. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek, and Mohni. Nay: None. Motion carried

Motion by Hoffman second by Hinshaw to adopt **Ordinance 2-12-24D**. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution of authorizing the destruction of obsolete records in accordance with the Iowa League of Cities records retention policy and all applicable Iowa Laws.

Motion by Hoffman second by Worshek to approve Resolution **24-23** Resolution of authorizing the destruction of obsolete records in accordance with the Iowa League of Cities records retention policy and all applicable Iowa Laws. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution approving participation in Iowa Great Lakes Drug Task Force.

Motion by Hoffman second by Hinshaw to approve Resolution **24-24** Resolution approving participation in Iowa Great Lakes Drug Task Force. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution approving proceeding with 9th Street reconstruction project from N Ave. to Highway 71

Motion by Hoffman second by Hinshaw to approve Resolution **24-25** Resolution approving proceeding with 9th Street reconstruction project from N Ave. to Highway 71. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution regarding Milford Municipal Utilities Easement.

Motion by Hoffman second by Hinshaw to table resolution until the easement language is updated by MMU's attorney. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution setting date for public hearing and additional action on proposal to enter into a General Obligation Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$8,500,000.

Motion by Hoffman second by Hinshaw to approve Resolution **24-26** Resolution setting date for public hearing and additional action on proposal to enter into a General Obligation Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$8,500,000. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried. The public hearing will be held at 6:30 p.m. on February 26, 2024.

Review budget timelines and council to consider special budget works session meeting on February 20th or 21st.

Motion by Hoffman second by Hinshaw to have a special budget work session on Wednesday February 21st at 6:00 p.m. All voting aye. Motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Reinsbach informed the council she got an email from a Joe Waters that reference Grazing goats in the city limits. Also, as of 2:00 p.m. last Friday the signed pay app for Kingsland Construction was not received so it was not part of this agenda. She may have it in time for the special budget meeting on the 21st. Mayor Anderson spoke about an Eagle Scout presentation he is working on and there was a short discussion on moving the speed camera further west on A34 but this won't happen until the A34 construction project is done. With no other discussion, motion to adjourn by Worshek second by Hoffman at 7:18 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk