

CITY COUNCIL  
REGULAR MEETING  
MARCH 11, 2024  
6:30 PM

The Milford City Council met in regular session March 11, 2024 at 6:30 p.m. in Community Center board room. Mayor Anderson presided.

Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, David Worshek and Kyle Mohni.

Absent: None

Others present: City Administrator LeAnn Reinsbach, Shilo Brevik, Kent Eilers.

Mayor Anderson led the Pledge of Allegiance.

Motion by Hinshaw second by Hoffman to approve the agenda. Voting aye: Hoffman, Frederick, Hinshaw, Worshek and Mohni. Nay: None. Motion carried.

Motion by Hoffman second by Worshek approve the consent agenda. Voting aye: Hoffman, Frederick, Hinshaw, Worshek and Mohni. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of February 26, 2024 council meeting
- Monthly bills- approve and bills paid in vacation

A & B BUSINESS SOLUTIONS	COPIER/COPIES	\$98.57
A & M SERVICES INC.	FEBRUARY SVC	\$49.50
ADVANTAGE ADMINISTRATORS	EE CONTRIBUTIONS	\$501.94
AFLAC	AFLAC PRE TAX	\$690.14
ALPHA WIRELESS COMM. CO.	MINI UHF CONNECTORS	\$22.56
AMAZON CAPITAL SERVICES	BOOKS	\$45.22
ADVANCED NETWORK PROFESSIONA	FEBRUARY SVC	\$845.40
ARNOLD MOTOR SUPPLY	SUPPLIES	\$3,975.04
BAKER & TAYLOR INC.	BOOKS	\$987.55
BARCO MUNICIPAL PROD. INC	SHOP SUPPLIES	\$921.29
BECK ENGINEERING INC	E23049 9TH/DRAINAGE IMPROVEM	\$21,534.75
BERGLAND AND CRAM ARCHITECTS	20002 PW NEW CONSTRUCTION	\$6,040.43
BOMGAARS	PARKS BLG MAINT	\$25.96
BORDER STATES INDUSTRIES	HUNTER HILLS CLEAR GLOBE 8' B	\$1,970.90
CANON FINANCIAL SERVICES	LIBRARY COPIER	\$71.83
CENGAGE LEARNING	BOOKS	\$48.73
CENTRAL STATES SOUTHEAST & SO	EE HEALTHCARE	\$30,470.40
CHRISTIANS SHEET METAL	LIBRARY THERMOSTAT	\$90.00
CONSUMERS LUMBER	STRANDBOARD	\$199.23
COOPERATIVE ENERGY COMPANY	FUEL	\$3,378.03
DENNIS E MERRY	JANITORIAL SVCS	\$2,000.00
DICKINSON COUNTY NEWS	PUBLICATIONS	\$1,278.50
DICKINSON COUNTY REGIONAL	GREEN WASTE	\$404.00
DICKINSON COUNTY TRAILS	FY2024 ADMINISTRATIVE FEE	\$8,389.00
DISPLAY SALES COMPANY	STREET SUPPLIES	\$165.00
DON PIERSON FORD	PD VEH MAINT	\$43.25
FASTENAL	STREET SUPPLIES	\$157.72
GALEN'S PRO-MOW	SHARPEN CHAINS/BLADES	\$42.00
GALLS LLC	BREVIK CLOTHING ALLOWANCE	\$133.74
GCS TECH INC.	RE-INSTALL OFFICE	\$210.00
GENERAL TRAFFIC CONTROLS	SIGNAL KNOCKDOWN HWY 71 & A	\$4,430.00
GRAHAM TIRE COMPANY	STREET VEH MAINT	\$1,000.26
HIWAY TRUCK EQUIPMENT INC.	STREET VEH MAINT	\$664.84
IA DEPT OF PUBLIC SAFETY	ONLINE WARRENT SYSTEM	\$300.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$11,103.78
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$11,345.26
IOWA GREAT LAKES SANITARY DIST	SEWER USAGE	\$1,131.04
IOWA ONE CALL	JANUARY CALLS	\$67.00
IPERS	IPERS PROTECTN	\$15,359.90
IPERS	IPERS REGULAR	\$15,359.90
JENNINGS TOW & REPAIR	KEROSENE	\$57.10
KINGLAND CONSTRUCTION SEVICE	PUBLIC WORKS BLDG PAY APP #8	\$273,400.88
KINGLAND CONSTRUCTION SEVICE	PAY APP#9	\$152,151.72
LAKES NEWS SHOPPER	BRIDAL TAB COMM CTR AD	\$204.00
LAKES REGIONAL HEALTHCARE	DOT TESTING	\$105.00
MENARDS - SPENCER	PARKS SUPPLIES	\$446.08
MID-AMERICAN RESEARCH CHEMIC	SUPPLIES/CHEMICALS	\$1,413.00
MIDWEST FIRE EQUIPMENT & REPAI	FD PARTS	\$105.63
MILFORD COMMUNICATIONS	BROADBAND/PHONE	\$1,039.93
MILFORD MUNICIPAL UTILITY	WATER METER 1706 M AVE	\$12,536.78
NEW COOPERATIVE INC.	FIRE DEPT FUEL	\$321.94
NWIPDC	FY24 4TH DRAW - SHIELD	\$3,500.00
PATERSON CONSTRUCTION	AIRPORT TERMINAL WINDOW	\$377.35
PEDERSON ELECTRIC	LIBRARY REPLACED LOCK GE PAN	\$119.00
PLAYAWAY PRODUCTS	BOOKS	\$562.40
POLICE LEGAL SCIENCES INC	HAZ MAT COMM & LEGAL UPDAT	\$700.00
RDG PLANNING & DESIGN	R3006.231.00 HOUSING STUDY	\$1,750.00
REGIONAL TRANSIT AUTHORITY	FY24 Q3 CITY SUPPORT	\$1,875.00
DALTON RUCKER	CLOTHING REIMBURSEMENT	\$600.00
SCHULTZ, BECCA	SUPPLIES REIMBURSEMENT	\$47.80
SHEA'S CLEANING	FEBRUARY SVCS	\$350.00
SIOUX SALES COMPANY	MHYRE UNIFORM	\$484.95
STEIN LAW OFFICE	FEBRUARY SVC	\$2,387.50

STOREY KENWORTHY	OFFICE SUPPLIES	\$30.25
SUNSHINE FOODS	LIBRARY SUPPLIES	\$31.71
THE RADOR SHOP	RADAR RE-CERTIFICATIONS	\$320.00
THOMPSON SOLUTIONS GROUP	FD BOILER FIX	\$1,685.00
TIGER PRIDE LAWCARE	PD FEB SVC	\$45.00
TIGER PRIDE LAWCARE	CITY HALL FEBRUARY SVC	\$90.00
TITAN MACHINERY	EDGE,CUT,CAPSCREW, GR5 BOLDS	\$1,113.87
TITAN MACHINERY	STREET VEH MAINT	\$296.26
TREAS. - STATE OF IOWA	JANUARY SALES TAX	\$734.76
TREASURER, STATE OF IOWA	STATE TAX	\$3,631.33
TRUE VALUE-MILFORD	SUPPLIES	\$187.22
UNITED COMMUNITY BANK FOR PET	POSTAGE MARCH	\$4.62
UTILITY EQUIPMENT COMPANY	PAY APP #6, 2022 13TH ST PAV	\$40,987.06
VANDER HAAG'S INC.	SEWER VEH MAINT	\$188.71
Accounts Payable Total		\$634,074.61
Payroll Checks		\$70,892.65
**** REPORT TOTAL ****		\$704,967.26

Paid from the following funds: General Fund: 130,588.17; Economic Development: 1,750.00; Road Use Tax: 19,620.65; Employee Benefits: 22,782.27; Hotel/Motel: 8,389.00; Capital Equipment (LOST):111.00; Capital Project Reserve:96,515.01; 9<sup>th</sup> St. Project: 18,420.00; Capital Project A34 West: 41,301.95; Public Works Building: 340,404.52; Sewer Utility Fund: 17,875.39; Storm Water Utility Fund: 7,209.30

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 104,050.23; RUT: 34,200.79; Employee Benefits: 2,245.29; Hotel/Motel: 11,437.17; TIF: 3,034.82; LMI Fund: 4,880.43; Debt Service: 4,333.66; Capitol Equipment (LOST); 3,754.18; Capital Project Reserve: 9,760.87; Capital Project A34 West:2,000.00; Sewer Utility:39,881.08; Storm Water Utility: 12,133.86

**CITIZEN OPPORTUNITY FOR COMMENT**

Board/Commission Reports

Council reviewed the February Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department minutes and call log, February minutes Community Center, Library along with the next month of events, Dickinson County Recycling Commission minutes and Milford Commercial Club 2023 Year in review minutes.

**ACTION AND DISCUSSION ITEMS**

Discussion on 13th Street lights

Kent let council know that side streets J, K, L and M are currently fed from 13th Street. His crew has been working on setting new poles and running wire to these poles so that when the 13<sup>th</sup> St. project starts those street lights will continue to be operational.

Resolution setting public hearing on the form of contract and plans and specifications on the A34/13<sup>th</sup> St project.

Motion by Hoffman second by Hinshaw to approve Resolution **24-33** Resolution setting public hearing on the form of contract and plans and specifications on the A34/13<sup>th</sup> St project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution regarding Milford Municipal Utilities Easement

Motion by Hoffman second by Mohni to approve Resolution **24-34** Resolution regarding Milford Municipal Utilities Easement. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution approving purchase of Bobcat snow blower

Motion by Hoffman second by Frederick to approve Resolution **24-35** Resolution approving purchase of Bobcat snow blower. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution authorizing payment #9 to Kingland Construction Services for the Milford Public Works building

Motion by Hoffman second by Worshek to approve Resolution **24-36** Resolution authorizing payment #9 to Kingland Construction Services for the Milford Public Works building. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution authorizing payment #6 (final payment) to Utility Equipment Company for the 2022 City of Milford 13<sup>th</sup> Street Paving and Replacement project/material procurement project

Motion by Hoffman second by Hinshaw to approve Resolution **24-37** Resolution authorizing payment #6 (final payment) to Utility Equipment Company for the 2022 City of Milford 13<sup>th</sup> Street Paving and Replacement project/material procurement project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Review budget

General discussion regarding FY2025. The council approved the following appropriations.

<b>Organization</b>	<b>Amount</b>	<b>Organization</b>	<b>Amount</b>
CAT Grant repayment for Millstone Park	<b>\$4,000</b>	Water Quality Commission	<b>\$13,000</b>
After Prom	<b>\$500</b>	YMCA	<b>\$7,500</b>
Dickinson Co Trails Board	<b>\$8,535</b>	Iowa Lake Corridor	<b>\$10,400</b>
Okoboji Tourism	<b>\$5,000</b>	RIDES	<b>\$7,500</b>

Pearson Lake Art Center	<b>\$2,000</b>	Voluntary Action	<b>\$2,500</b>
Okoboji Blue Festival-HAPI	<b>\$1000</b>	Discovery House	<b>\$3,000</b>
Milford Commercial Club	<b>\$5,500</b>	Lakes Area Dog Park	<b>\$500</b>
Dickinson County Hockey Association	<b>\$500</b>		
Destination Iowa Grant	<b>\$6,250</b>		

**COMMENTS BY MAYOR, COUNCIL, AND STAFF**

With no other discussion, motion to adjourn by Hoffman second by Hinshaw at 8:51 p.m. All voting aye. Motion carried.

Respectfully submitted,

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Steven R. Anderson, Mayor

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LeAnn Reinsbach, City Administrator/Clerk