CITY COUNCIL
REGULAR MEETING
JUNE 10, 2024 6:30 P.M.

The Milford City Council met in regular session June 10, 2024 at 6:30 p.m. in Community Center board room. Mayor Anderson presided.
Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, David Worshek and Kyle Mohni.
Absent: None
Others present: City Administrator LeAnn Reinsbach, Shilo Brevik, Kent Eilers, Cheryl Houseman, Jane Berg, Dave Stein, Don Brinkley, Ben Groen, Gillian Anderson, Jason Eygabroad, Erin Reed and George Bower.

Mayor Anderson led the Pledge of Allegiance.

Motion by Hoffman second by Hinshaw to approve the agenda. Voting aye: Hoffman, Frederick, Hinshaw, Worshek and Mohni. Nay: None. Motion carried.

Motion by Hoffman second by Mohni approve the consent agenda. Voting aye: Hoffman, Frederick, Hinshaw, Worshek and Mohni. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of May 28, 2024 council meeting
- Cigarette/Tobacco Permit: Casey's General Store # 1316
- Cigarette/Tobacco Permit: Brew Oil # 15
- Cigarette/Tobacco Permit- Okoboji Avenue Liquor Inc.
- Cigarette/Tobacco Permit: Dolgencorp, LLC DBA Dollar General Store #17926
- Cigarette/Tobacco Permit: Outback Lounge
- Cigarette/Tobacco Permit: Boji Junction
- Cigarette/Tobacco Permit: Kwik Star #1153
- Transient merchant license for 2 The Macks
- Transient merchant license for Norseman lobster
- Monthly bills- approve and bills paid in vacation

4 EVERGREEN	CITY FLOWER POT PLANTINGS	$1,492.39
A & B BUSINESS SOLUTIONS	COPIER/COPIES	$200.97
A & M SERVICES INC.	MAY SVC	$99.00
ADVANTAGE ADMINISTRATORS	EE CONTRIBUTIONS	$740.41
AFLAC	AFLAC PRE TAX	$690.14
ALLIANT ENERGY	202ND STREET SIGN	$268.03
AMAZON CAPITAL SERVICES	DVD'S	$210.60
ANDERSON, GILLIAN	DIRECTOR ROUND TABLE LUNCH	$12.83
ANDERSON, PAUL	TEMP EASEMENT COMPENSATION	$100.00
ADVANCED NETWORK PROFESSIONAL	PD SUPPLIES/LABOR	$3,445.30
ARNOLD MOTOR SUPPLY	SUPPLIES	$2,949.48
ARTHUR J. GALLAGHER RISK MNGMT	24-25 AVIATION GEN LIABILITY	$3,750.00
AT&T MOBILITY	PD CELL/LAPTOPS	$1,686.04
LOGAN AXNE	UNIFORM ALLOWANCE REIMBURSE	$600.00
BAKER & TAYLOR INC.	BOOKS	$1,885.55
BALLIS, MELISSA	IMFOA CONF MILEAGE REIMBURSE	$284.31
BARCO MUNICIPAL PROD. INC	SEWER SUPPLIES	$83.40
BEACON ATHLETICS	PARK DEP CHEMICALS	$547.00
BECK ENGINEERING INC	E20086 13TH ST RECONST PROJ	$141,283.25
BECK EXCAVATING INC.	A34 PROJECT PAY APP #2	$804,761.81
BERGLAND AND CRAM ARCHITECTS	20002 PW BUILDING	$6,040.42
BERRYHILL, MELVIN	TEMP EASEMENT COMPENSATION	$100.00
BLACK HILLS ENERGY	APRIL SVC - PUBLIC WORKS	$777.41
BLACKSTRAP, INC.	ROAD SALT	$2,302.14
BLACKTOP SERVICE COMPANY	HOT MIX	$4,334.85
BOB CORNELL CONSTRUCTION	POLICE DEPT REMODEL	$33,447.23
BOB'S AUTO BODY	AIRPORT CAR TOW	$80.00
BOLES, BRUCE	TEMP EASEMENT COMPENSATION	$100.00
BOMGAARS	SUPPLIES	$155.89
DEBBIE BREKKE	TEMP EASEMENT COMPENSATION	$100.00
BROWNS LAWN & LANDSCAPE	WEED CONTROL/FERTILIZER	$1,795.10
BUSINESS TODAY	SVC NETWORK ADAPTER	$125.00
CANON FINANCIAL SERVICES	LIBRARY COPIER	$143.66
CARD SERVICES CENTER	PLANTERS/FLOWERS	$7,901.72
CARPENTER, DUANE	TEMP EASEMENT COMPENSATION	$100.00
CARPENTER, JIM	LODGING REIMBURSEMENT	$1,701.20
CARROLL CONSTRUCTION SUPP	BUILDING MAINT	$467.84
CENGAGE LEARNING	BOOKS	$98.96
CENTRAL STATES SOUTHEAST & SOU	MAY EE HEALTHCARE	$30,047.20
CERTIFIED TESTING SERVICES INC	13TH ST RECONSTRUCTION	$2,792.00
CITY OF SPENCER	COOP TESTING OCT 2023	$147.31
COLEMAN, VAUGHN	JANITORAL AP MARCH/APRIL	$140.00
COOPERATIVE ENERGY COMPANY	FUEL	$10,081.35
COTTAGE GARDENS	FLOWERS FOR PLANTERS	$446.70
CRESCENT ELECTRIC SUPPLYO	SUPPLIES	$362.06
DEMCO INC	SUPPLIES	$232.05
DENNIS E MERRY	JANITORIAL SVCS	$4,000.00
DES MOINES REGISTER	SUBSCRIPTION-MONTHLY	$103.38

DICKINSON COUNTY REGIONAL	GREEN WASTE	$1,632.00
DISCOVERY HOUSE INC.	FY23-24 CONTRIBUTION	$3,000.00
DOYLE, ROSANN	TEMP EASEMENT COMPENSATION	$100.00
ENGEL, JARED	TEMP EASEMENT COMPENSATION	$100.00
FASTENAL	PARKS AND SEWER SUPPLIES	$571.98
FETTIG, RICHARD	TEMP EASEMENT COMPENSATION	$100.00
FORNEY, BRIAN	TEMP EASEMENT COMPENSATION	$100.00
GALLS LLC	MYHRE-CLOTHING	$106.99
GENERAL TRAFFIC CONTROLS	TRAFFIC SIGNAL HWY 71/10TH ST	$1,937.00
GRAHAM TIRE COMPANY	PD TIRES EAG ENFORCER	$639.12
H&H AUTOMOTIVE & PERFORM	REPAIRS 1998 CHRYSLER T/C	$459.98
HELLER ENTERPRISES LLC	SERVICE CALL	$60.00
HESBY, DOUGLAS	TEMP EASMENT COMPENSATION	$100.00
HOLIDAY INN DES MOINES AIRPORT	IMFOA CONFERENCE	$237.44
HOLMAN, BRETT	TEMP EASEMENT COMPENSATION	$100.00
HR GREEN, INC.	KWIK STAR STORM SEWER REVIEW	$3,313.00
IA DEPT OF PUBLIC SAFETY	ONLINE WARRENT SYSTEM	$300.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	$35,995.28
INTERSTATE ALL BATTERY CENTER	SUPPLIES	$91.85
INTERSTATE INDUSTRIAL INSTR. I	CHEMICALS AND SUPPLIES	$337.79
IOWA LAKES CORRIDOR DEVELOPMEN	FY24 SUPPORT	$10,400.00
IOWA LAKES ELECTRIC COOP	APRIL STREET LIGHTING	$688.00
IOWA ONE CALL	LOCATES	$155.50
IPERS	IPERS REGULAR	$15,181.63
JACK'S UNIFORMS & EQUIP.	HOSS MYHRE NEW VESTS	$5,078.60
JCL SOLUTIONS-JANITORS CLOSET	JANITORIAL SUPPLIES	$234.91
JENSEN DEVELOPMENT COMPANY	JUNE 2024 TIF PAYMENT	$3,869.87
JENSEN, MARK	TEMP EASEMENT COMPENSATION	$100.00
JULIUS, MICHAEL	TEMP EASEMENT COMPENSATION	$100.00
JUNIOR LIBRARY GUILD	BOOKS	$810.60
KAISER, SHELLEY	TEMP EASEMENT COMPENSATION	$100.00
KINGLAND CONSTRUCTION SEVICE	APP #11 PW BUILDING PROJECT	$425,047.40
KOELLING, GARY	TEMP EASEMENT COMPENSATION	$100.00
KOEPPEN, MONICA	TEMP EASEMENT COMPENSATION	$100.00
KUCH BUILDERS INC & UCB	JUNE 2024 TIF PAYMENT	$54,852.43
LAKES AREA SENIOR CITIZENS CTR	FY23/24 CONTRIBUTION	$1,000.00
LAKES NEWS SHOPPER	MONTHLY ADS	$865.20
LAKES REGIONAL HEALTHCARE	DOT TESTING	$81.00
LIPPON, MATT	TEMP EASEMENT COMPENSATION	$100.00
MAR-LIN BUSINESS SUPPLY	FIRE DEPT TASK CHAIR	$675.00
MATHESON TRI-GAS INC	SEWER SUPPLIES	$661.56
MATHIAS, LEE	TEMP EASEMENT COMPENSATION	$100.00
MAVIS BONNSTETTER	COMM CTR EVENT REFUND/CANCEL	$150.00
MENARDS - SPENCER	SEWER SUPPLIES	$623.27
MID-AMERICAN RESEARCH CHEMICAL	SEWER REPAIRS	$818.90
MILFORD COMMERCIAL CLUB	FY23/24 MILLSTONE PK CAT GRANT	$7,500.00
MILFORD COMMUNICATIONS	BROADBAND/PHONE	$2,084.95
MILFORD MUNICIPAL UTILITY	APRIL SVC	$14,366.53
NEW COOPERATIVE INC.	FIRE DEPT FUEL	$673.49
NEW HAWKEYE CARE CENTER	TEMP EASEMENT COMPENSATION	$100.00
NEWGARD STACY	TEMP EASEMENT COMPENSATION	$100.00
NEWMAN SIGNS, INC.	PARKS SIGNS	$356.07
NORTH CENTRAL INT'L, INC.	ACCT# 47960 FIRE DEPT	$44.32
NWIPDC	FY - 2024	$2,170.00
OKOBOJI WHOLESALE	PW BLDG APPLIANCES	$1,989.98
OVERHEAD DOOR SALES	MAIN BLDG SERVICE CALL	$117.00
PATERSON, RYNE	TEMP EASEMENT COMPENSATION	$100.00
PIPER SANDLER & CO.	FY2023 - GO BONDS	$1,000.00
PIXLER ELECTRIC	PARKS MAINT	$29.63
PLAYAWAY PRODUCTS	BOOKS	$939.60
PLUMB SUPPLY COMPANY	URINAL	$49.76
US POSTAL SERVICE	YRLY BOX RENTAL FIRE DEPT	$144.00
PROPET DISTRIBUTORS	DOGIPOT PET STATIONS	$5,689.90
PURCHASE POWER	POSTAGE	$200.00
REEVES, JERMIAH	TEMP EASEMENT COMPENSATION	$100.00
REGIONAL TRANSIT AUTHORITY	4 QRT FY24 CITY SUPPORT	$1,875.00
REINSBACH, LEANN	MILEAGE REIMBURSEMENT	$52.26
RENT ALL, INC	STREET AND PARKS MAINT	$943.00
RISE DOOR COMPANY	FD-AMTEMMAS/CABLE INSTALLATI	$1,901.00
RUBIS, DAVID	TEMP EASEMENT COMPENSATION	$100.00
RUBIS, LINDA	TEMP EASEMENT COMPENSATION	$100.00
SAFCO PRODUCTS CO.	JUNE 2024 TIF PAYMENT	$21,585.05
WEDEKING, SAM	BACKHOE	$200.00
SHEA'S CLEANING	FIRE DEPT APRIL	$560.00
SIMINGTON, BRAD	TEMP EASEMENT COMPENSATION	$100.00
SIMONSON PROPERTIES	TEMP EASEMENT COMPENSATION	$100.00
SIOUX COMMERCIAL SWEEPING INC.	AIRPORT CRACK SEAL RUNWAY	$5,000.00
SPENCER OFFICE SUPPLIES	COMMUNITY CTR BANQUET TABLE	$3,289.00
ST JOSEPH CATHOLIC CHURCH	TEMP EASEMENT COMPENSATION	$100.00
STACY, BENJAMIN	TEMP EASEMENT COMPENSATION	$100.00
STAR ENERGY	TEMP EASEMENT COMPENSATION	$200.00
STATE STEEL SUPPLY COMPANY	CHEMISTRY PLATE	$1,242.05
STEARNS, PAIGE	APRIL SUPPLIES REIMBURSEMENT	$17.03
STEIN LAW OFFICE	APRIL SVC	$4,675.81

STOREY KENWORTHY	OFFICE SUPPLIES	$256.13
SUNDALL, KRIS	TEMP EASEMENT COMPENSATION	$100.00
SUNSET LAW ENFORCEMENT	9MM LUGER	$281.80
SUNSHINE FOODS	SUPPLIES	$67.44
TEAM ENTERPRISES	SHOP WORK BENCHES	$1,250.00
THE SHERWIN-WILLIAMS CO.	STREET DEPT PAINT	$2,621.27
THE VACUUM CLEANER CENTER	VACUUM MAINT	$172.48
TIGER PRIDE LAWNCARE	CEMETERY WEED CONTROL	$1,985.00
TITAN MACHINERY	BOBCAT SNOW BLOWER	$7,448.33
TREAS. - STATE OF IOWA	APRIL SALES TAX	$743.12
TREASURER, STATE OF IOWA	STATE TAX	$3,908.46
TRUE VALUE-MILFORD	SUPPLIES	$440.39
ULINE	PORTABLE SPEED BUMP	$1,353.31
UMB BANK	GO REFUNDING BONDS SRS 2021	$787,648.75
UNITED COMMUNITY BANK FOR PETT	POSTAGE	$22.61
UNITY POINT CLINIC-OCCUPATIONA	DOT LABS	$42.00
VERIZON WIRELESS	MAY SVC	$405.06
VOLUNTARY ACTION CENTER	FY23-24 CONTRIBUTION	$1,500.00
WEDEKING PIT & PLANT	ROCK/BLACK DIRT	$617.31
WESTERN IOWA TECH COMMUNITY CO	FIRE DEPARTMENT TUITION	$360.00
WICKETT, MASON	TEMP EASEMENT COMPENSATION	$100.00
WILLIAMSEN, NEAL	TEMP EASEMENT COMPENSATION	$100.00
WITTKAMP, JACOB	TEMP EASEMENT COMPENSATION	$100.00
WITTROCK LAWN SERVICE	MAY MOWING-CEMETERY	$1,670.00
YOUNGDAHL, HAROLD	TEMP EASEMENT COMPENSATION	$100.00
ZAHRADNIK, DUANE	TEMP EASEMENT COMPENSATION	$100.00
ZIEGLER INC.	STREET MAIN VEHICLE MAINT	$97.03
Accounts Payable Total		$2,537,776.20
Payroll Checks		$109,059.22
***** REPORT TOTAL *****		$2,646,835.42

Paid from the following funds: General Fund: 247,644.85; Road Use Tax: 39,953.97; Employee Benefits: 22,359.07; Hotel/Motel: 14,189.90; TIF: 80,307.35; Debt Service: 787,648.75; Capital Equipment (LOST):28,694.50; Capital Project Reserve:6,901.00; 9th St. Project: 2,302.50; Capital Project A34 West: 910,867.12; New Police Station: 33,447.23;Public Works Building: 431,087.82; Sewer Utility Fund: 31,583.81; Storm Water Utility Fund: 9,847.55

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 217,374.57; RUT: 37,819.81; Employee Benefits: 12,153.84; Hotel/Motel: 806.84; TIF: 26,351.82; LMI Fund: 5,244.43; Debt Service: 345,356.77; Capitol Equipment (LOST); 4,034.18; Capital Project Reserve: 11,413.87; Sewer Utility:36,853.29; Storm Water Utility: 13,003.39

CITIZEN OPPORTUNITY FOR COMMENT

Board/Commission Reports

Council reviewed the May Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department minutes and call log, May minutes Community Center, Park Board, P&Z, Library along with the next month of events, Dickinson County Recycling Commission minutes.

PUBLIC HEARING

Public hearing on seal coat project at 6:30 p.m.

Mayor Anderson opened the public meeting at 6:34 p.m. City Administrator LeAnn Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:35 p.m.

Public hearing on proposed conveyance of city owned real estate at 6:33 p.m.

Mayor Anderson opened the public meeting at 6:35 p.m. City Administrator LeAnn Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:36 p.m.

Public hearing to enter a loan agreement and to borrow money thereunder in a principle amount not to exceed $275,000 at 6:35 p.m.

Mayor Anderson opened the public meeting at 6:36 p.m. City Administrator LeAnn Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:37 p.m.

SEALED BID OPENING

Open sealed bid on used park trailer and water tank

City Administrator Reinsbach announced that the city received one bid. After opening the bid, it was for $207.00 from Steve Anderson.

ACTION AND DISCUSSION ITEMS

Possible Park board discussion

No discussion.

Golf Villa Drive sewer waiver- Jane Berg

Mayor Anderson stepped aside to avoid any possible conflict of interest with the IGLSD and Mayor Pro-Tem Chris Hinshaw took over the meeting. Jane explains the recently developed HOA for Nature Trails has been reviewing bills and discovered there is an issue with the water usage for the 12 homes on Golf Villa Drive. They have installed new water meters, new master meter, checked sprinkler systems, checked the pool water system at the Clubhouse and all the water is being metered correctly. They have also consulted with MMU's Engineer Josh Pope from Bolten & Menk and General Manger Brad Willemssen with MMU and it was determined there is not a leak and water is not being" stolen" from private homes and it was suggested to determine the exact problem is to dig up the system between meter and replace line at an estimated cost of $30,000. The HOA is asking the city to waive the sewer charges. After some discussion the council felt uncomfortable waving the sewer charges until the issue with the water is solved. Council

person Hoffman said he had to talk with Mr. Willemssen on some other issues later in the week and made a motion to table the discussion which was seconded by Frederick. All voting aye. Motion carried. Mayor Anderson resumed taking over the meeting.

Council to review and possibly approve engagement letter with Dorsey & Whitney
Motion by Hoffman second by Hinshaw to approve engagement letter with Dorsey & Whitney to aid in establishing a 501 (c)3 for both the Community Center and Library money from the Heerde Estate. All voting aye. Motion carried.

Discuss letter received from RedRock Wind Project, LLC
Mayor Anderson explained RedRock Wind Project, LLC is proposing to come back with another application to the county and wanted to know if council would like to have a conversation with Red Rock Wind, LLC or just go back to the county because they basically did not take any action with respect to the letter that council sent back in January asking the Dickinson County Board of Supervisors to consider a change to the (WECS) Wind Energy Conversion Systems that there be at least a 3-mile set back from any current city limit. Right now, wind turbines can be placed 500ft – 1,600 feet from any city boundary depending on whether the dwelling is humanly occupied or not which WILL affect future growth for the City of Milford. Hoffman said he would attend on behalf of the city. The council will continue discussion at the next meeting.

Review annexation agreement
City Administrator Reinsbach explained that under the current "Volunteer" annexation agreement something needs to change. The city has several of these signed agreements but if the council doesn't take the step to pull current signed agreements like these the city is losing out on tax revenue. Mayor Anderson's concern is about the water because MMU has a distribution area and if we were to deny someone water in that area they could potentially lose revenue. After much discussion it was suggested that the annexation agreement be reviewed by the infrastructure committee to make changes and bring a red-lined version back to council for review.

Resolution awarding bid for the 2024 City of Milford sealcoat project
It was discovered by City Attorney Dave Stein that a resolution approving plans and spec was overlooked on the agenda which needs to happen before council awards the bid. Motion by Hoffman second by Hinshaw to table and have a special meeting. All voting aye. Motion carried.

Resolution approving conveyance of city owned real estate
Motion by Hoffman second by Hinshaw to approve Resolution **24-72** Resolution approving conveyance of city owned real estate and removing the paragraph pertaining to the cost which the city will take care of. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution authorizing parameters for the sale of bonds and approving a bond purchase
Motion by Hinshaw second by Frederick to approve Resolution **24-73** Resolution authorizing parameters for the sale of bonds and approving a bond purchase with a percentage not to exceed 4.5%. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, and Worshek. Nay: Mohni. Motion carried.

Resolution authorizing payment #12 to Kingland Construction Services for the Milford Public Works building
Motion by Hoffman second by Hinshaw to approve Resolution **24-74** Resolution authorizing payment #12 to Kingland Construction Services for the Milford Public Works building. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution authorizing payment #2 to Beck Excavating for the 2023 City of Milford A34/13th Street improvement project. Motion by Hoffman second by Mohni to approve Resolution **24-75** Resolution authorizing payment #2 to Beck Excavating for the 2023 City of Milford A34/13th Street improvement project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution approving the amended law enforcement agreement between the City of Milford and the City of West Okoboji, Iowa Motion by Hoffman second by Worshek to approve Resolution **24-76** Resolution approving the amended law enforcement agreement between the City of Milford and the City of West Okoboji, Iowa. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution authorizing debt service and TIF transfers for FY2024
Motion by Hoffman second by Hinshaw to approve Resolution **24-77** Resolution authorizing debt service and TIF transfers for FY2024. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution authorizing fund transfers for FY 2024
Motion by Hoffman second by Hinshaw to approve Resolution **24-78** Resolution authorizing fund transfers for FY 2024 Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution approving Water Quality District 28E Agreement
Motion by Hoffman second by Hinshaw to table until council hears feedback from John Wills or he can attend a meeting to discuss red-lined version since the May 28th council meeting. All voting aye. Motion carried.

Discuss open house for police and public works building
There was a brief discussion on the open house to take place in August or September.

Review of city code chapters 1-10
Motion by Hoffman second by Hinshaw to table reviewing the city code chapters 1-10 until June 24th council meeting. All voting aye. Motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

With no other discussion, motion to adjourn by Mohni second by Frederick at 8:00 p.m. All voting aye. Motion carried.

Respectfully submitted,

_____ _____

Steven R. Anderson, Mayor LeAnn Reinsbach, City Administrator/Clerk