CITY COUNCIL
REGULAR MEETING
MAY 28, 2024
6:30 PM

The Milford City Council met in regular session May 28, 2024 at 6:30 p.m. in the Community Center Board Room. Mayor Anderson presided.
Members present: Doug Frederick, Shane Hoffman, David Worshek and Kyle Mohni.
Absent: Hinshaw.
Others present: City Administrator LeAnn Reinsbach, John Wills and George Bower.

Mayor Anderson led the Pledge of Allegiance.

Motion by Hoffman second by Worshek to approve the agenda. Voting aye: Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Motion by Hoffman second by Mohni approve the consent agenda. Voting aye: Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of May 13, 2024
- Liquor license renewal for Casey's Store #1316
- Liquor license renewal/amendment for Dollar General Store # 17926
- New liquor license for Kwik Star #1153
- Liquor license renewal for Oakhill Outdoor

CITIZEN OPPORTUNITY FOR COMMENT

Public hearing to amend FY2023/2024 budget at 6:30 p.m.
Mayor Anderson opened the public meeting at 6:32 p.m. City Administrator LeAnn Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:33 p.m.

ACTION AND DISCUSSION ITEMS

Council to review/discuss closing a portion of P Ave from 9th – 10th Street for a motorcycle event.
Joe Clausen explained that last year they were able to use the lot directly north of the club house. However, this year due to construction of storage units he was wondering if the city would consider blocking off a part of P Ave for the one-day event. Motion by Hoffman second by Mohni to block off a portion of P Ave directly west of the club house north to 10th St. on June 15th from 11:00 am-6:00 p.m. Reinsbach will contact Public Works Director Kent Eilers on setting up barricades/road closure signs.

Resolution amending the current budget for the fiscal year ending June 30, 2024.
Motion by Hoffman second by Frederick to approve Resolution **24-67** Resolution amending the current budget for the fiscal year ending June 30, 2024. Roll call vote. Voting aye: Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution establishing a fee schedule pursuant to the Code of Ordinances of the City of Milford, Iowa
Motion by Hoffman second by Frederick to approve Resolution **24-68** Resolution establishing a fee schedule pursuant to the Code of Ordinances of the City of Milford, Iowa Roll call vote. Voting aye: Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Council to review and approve NWIPDC-SHIELD Agreement
Motion by Hoffman second by Mohni to approve the NWIPDC Shield Agreement for FY2024-2025. All voting aye. Motion carried.

Council to review 28E Water Quality District
John Wills gave a recap on the updated 28E Water Quality District agreement that would increase the amount of funding from $200,000 a year to $250,000, with a portion of that being set aside to treat aquatic invasive species, assessments will be reviewed every three years starting in 2024 and readjusted every three years to be equitable, funding can come from hotel/motel tax. Mayor Anderson had a couple of concerns and wanted to know what happens if all the funding is not spent. John commented that the entities involved would not be invoiced for the full assessed amount. The subject was brought up if a city would drop out what would happen. Wills commented that if that were to happen there is a chance the district would just resolve and be done, the other entities would have to absorb the difference or reduce the maximum funding request. Multiple year funding commitment was a concern of Mayor Anderson and thought this should be removed from the 28E Agreement. Anderson would like to see a provision that would set aside funds for future maintenance or replacement of the fish barrier at the Lower Gar Outlet. During discussions it was discovered the council did not have the most current agreement and they would like the city attorney to review.

Resolution approving Water Quality District 28E Agreement
Due to the above concerns motion by Hoffman second by Fredrick to table approving resolution until June 10th meeting giving time to make any changes to the agreement and time for City Attorney Dave Stein to review. All voting aye. Motion carried.

Review of preliminary official statement of Series 2024 GO bond
The council reviewed the preliminary statement for the Series 2024 GO bond.

Resolution providing for the sale of bonds, setting parameters for the sale of bonds, and approving a purchase agreement and an official statement. Motion by Hoffman second by Worshek to approve Resolution **24-69** Resolution

providing for the sale of bonds, setting parameters for the sale of bonds, and approving a purchase agreement and an official statement. Roll call vote. Voting aye: Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution establishing bidding process to consider the sale of a used trailer and water tank
Motion by Hoffman second by Mohni to approve Resolution **24-70** Resolution establishing bidding process to consider the sale of a used trailer and water tank. Roll call vote. Voting aye: Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution setting the date for a public hearing on a proposal to enter into a General Obligation Equipment Acquisition loan agreement and to borrow money thereunder in a principle amount not to exceed $275,000
Motion by Hoffman second by Frederick to approve Resolution **24-71** Resolution setting the date for a public hearing on a proposal to enter into a General Obligation Equipment Acquisition loan agreement and to borrow money thereunder in a principle amount not to exceed $275,000. Roll call vote. Voting aye: Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Discuss council taking initial step to aid the Library and Community Center boards to create a 501 (c) 3 for money received from the Heerde Trust
Mayor Anderson explained he attended a recent joint meeting with the Library and Community Center Board where there was discussion on the process of setting up a 501(c) 3 with the city's Financial Advisor Tim Oswald from Piper Sandler & Co. because it is inflating our general fund and to provide a secure placement of monies. Mayor Anderon asked the council to consider assisting both boards by reaching out to Dorsey & Whitney to assist with this process. The council asked City Administrator Reinsbach to follow up at the next meeting with an Engagement letter/quote from Dorsey on what it would cost to do this.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Council member David Worshek asked where we were at on setting up a public meeting to discuss the TEAP Study that was provide from the DOT. Reinsbach noted she has not set it up yet and further explained she was also asked to reach out to the City of West Okoboji to have a meeting with them which she did in April and received an email from back from their City Administrator Carol Chicoine stating her council decided to wait until next year and see how the traffic flowed this year to see if they wanted to switch to 3 lanes in January. Council member Kyle Mohni asked if the city has heard anything back from Rebecca Graves about her ash tree from a meeting back in January. Reinsbach said she would reach out to her. It was also suggested that the infrastructure committee meet to set up a policy on how the city is going to address future issues if a tree is not 100% in the city ROW. Council member Doug Frederick had heard a tree farm in the Fostoria area may be up for sale and that could be a good investment. No action was taken. With no other discussion, motion to adjourn by Hoffman second by Frederick at 7:30 p.m. All voting aye. Motion carried.

Respectfully submitted,

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Steven R. Anderson, Mayor LeAnn Reinsbach, City Administrator/Clerk