CITY COUNCIL
REGULAR MEETING
JUNE 24, 2024 6:30 P.M.

The Milford City Council met in regular session June 24, 2024 at 6:30 p.m. in Community Center board room. Mayor Anderson presided.
Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, David Worshek and Kyle Mohni.
Absent: None
Others present: City Administrator LeAnn Reinsbach, John Wills, Russ Beckendorf, Ben Groen, Zach Arneson and Steve Schwaller.

Mayor Anderson led the Pledge of Allegiance.

Motion by Hinshaw second by Mohni to approve the agenda. Voting aye: Hoffman, Frederick, Hinshaw, Worshek and Mohni. Nay: None. Motion carried.

Motion by Hinshaw second by Worshek approve the consent agenda. Voting aye: Hoffman, Frederick, Hinshaw, Worshek and Mohni. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of June 10, 2024 regular council meeting
- Minutes of June 12, 2024 special council meeting
- Minutes of June 17, 2024 special council meeting
- Liquor license renewal for Outback Lounge
- FY2024 year-end bills

ADVANTAGE ADMINISTRATORS	EE CONTRIBUTIONS	$263.47
AFLAC	AFLAC PRE TAX	$690.14
ALEX AIR APPARATUS 2, LLC	MILFORD FD HOSE	$2,315.00
AMAZON CAPITAL SERVICES	BOOKS	$315.21
BAKER & TAYLOR INC.	BOOKS	$394.34
BLACKTOP SERVICE COMPANY	E22053 PAY APP #1	$50,000.00
BOMGAARS	PLANTER SUPPLIES	$169.59
CANON FINANCIAL SERVICES	LIBRARY COPIER	$71.83
CARD SERVICES CENTER	SUPPLIES	$3,642.26
CUSTOMIZED FIREFIGHTER TRAININ	NOZZLE FORWARD CLASS	$1,078.00
DANKO EMERGENCY EQUIPMENT C	FD EQUIPMENT	$4,158.00
DICKINSON COUNTY NEWS	APRIL/MAY PUBLICATIONS	$1,608.11
FELD FIRE	FD EQUIPMENT	$293.60
GCS TECH INC.	DELL COMPUTERS	$2,380.00
GRAHAM TIRE COMPANY	STREET VEHICLE MAINT	$1,023.24
HEAT TACTICAL TEAM	HEAT DUES 2024-2025	$1,506.38
HEIMAN INC.	FD EQUIPMENT	$92.86
IA DEPT OF PUBLIC SAFETY	ONLINE WARRENT SYSTEM FY24 QTR	$300.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	$13,950.30
IPERS	IPERS REGULAR	$16,857.09
LOFFLER	PD COPIER/COPIES 3/7/24-6/6/24	$124.83
MARTIN'S FLAG CO.	FLAGS	$279.03
MENARDS - SPENCER	PARK SUPPLIES	$40.16
MID-IOWA SOLID WASTE EQUIPME	STREET SWEEPER MAINT	$1,283.78
NEW COOPERATIVE INC.	PARKS CHEMICALS	$45.05
PITNEY BOWES GLOBAL FINANCIAL	POSTAGE LEASE	$163.53
PLAYAWAY PRODUCTS	BOOKS	$288.70
RIVISTAS SUBSCRIP SERVICS	SUBSCRIPTION SVCS RENEW	$1,213.03
SEWAH STUDIOS	BLUE MEMORIAL MARKER	$2,350.00
SIOUX SALES COMPANY	BREVIK EXTERNAL CARRIER	$262.97
TEAM ENTERPRISES	VEHICLE MAINTENANCE	$332.00
THE VACUUM CLEANER CENTER	TITAN MAINT	$554.79
TIGER PRIDE LAWNCARE	CITY HALL JUNE SVC	$135.00
TREASURER, STATE OF IOWA	STATE TAX	$3,724.13
VERNER, KEATON	VERNER CLOTHING REIMBURSEMEN	$781.51
WESSELS OIL CO, INC	PARKS DUST CONTROL	$840.00
ZIEGLER INC.	3000KW DIESEL GENERATOR	$136,596.79
Accounts Payable Total		$250,124.72
Payroll Checks		$49,176.71
***** REPORT TOTAL *****		$299,301.43

CITIZEN OPPORTUNITY FOR COMMENT

PUBLIC HEARING

Public hearing to consider the proposed plans, specifications, form of contract, and estimated total cost of the project, and possibly act/enter into a contract for the 2024 City of Milford Florence Park Improvement project Phase 1 at 6:30 p.m.
Public hearing on seal coat project at 6:30 p.m.

Mayor Anderson opened the public meeting at 6:33 p.m. City Administrator LeAnn Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:34 p.m.

ACTION AND DISCUSSION ITEMS

Insurance review-Russ Beckendorf

Russ Beckendorf with MHR Insurance reviewed the summary report and discussed the rates for FY2025. Beckendorf noted the mod factor is at a .71 for IMWCA bringing the premium to $19,975.00. Russ also talked about ICAP insurance, the premium this year will be $164,970 which is about a $46,000 increase over last year.

Approve City Administrator to attend League of Cities Annual Conference Sept 18-20, 2024
Motion by Hinshaw second by Frederick to approve City Administrator to attend League of Cities Annual Conference Sept 18-20, 2024. All voting aye. Motion carried.

Appointment to Airport Commission
Motion by Hinshaw second by Frederick to appoint Gary Hodge to Airport Commission. All voting aye. Motion carried.
Appointment to Planning & Zoning Commission
Motion by Hinshaw second by Frederick to appoint Erin Foltz to P&Z Commission. All voting aye. Motion carried.

Appointment to Community Center Board
Motion by Hinshaw second by Frederick to appoint Tammy Overocker to the Community Center Board. All voting aye. Motion carried.

Resolution approving the proposed plans, specifications, form of contract, and estimated total cost of the project, and possibly act/enter into a contract for the 2024 City of Milford Florence Park Improvement Project Phase 1
Motion by Hinshaw second by Worshek to approve Resolution **24-83** Resolution approving the proposed plans, specifications, form of contract, and estimated total cost of the project, and possibly act/enter into a contract for the 2024 City of Milford Florence Park Improvement Project Phase 1. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution awarding bid for the 2024 City of Milford Florence Park Improvement Project Phase 1
Motion by Hinshaw second by Hoffman to approve Resolution **24-84** Resolution awarding bid for the 2024 City of Milford Florence Park Improvement Project Phase 1. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried. Beck Excavating was awarded the project.

Resolution authorizing payment #1 and change order #1 for the 2024 City of Milford sealcoat project
Motion by Hoffman second by Mohni to approve Resolution **24-85** Resolution authorizing payment #1 and change order #1 for the 2024 City of Milford sealcoat project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution setting employee salaries and wages for fiscal year 2025
Motion by Hinshaw second by Hoffman to approve Resolution **24-86** Resolution setting employee salaries and wages for fiscal year 2025. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution setting fire department wages for FY2025
Motion by Hinshaw second by Frederick to approve Resolution **24-87** Resolution setting fire department wages for FY2025. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Review with possible approval of CTS quote on Florence Park Improvement project
Motion by Hoffman second by Hinshaw to approve CTS quote on Florence Park Improvement project. All voting aye. Motion carried.

Continue discussion on Water Quality District 28E Agreement
City Administrator Reinsbach explained she did contact Lori at the auditor's office and the commission is part of the Counties audit process that is audited by the State Auditor's office on a yearly basis. The council reviewed the updated redlined agreement with no further comments. Mr. Wills will have to take the updated agreement to other towns to approve but doesn't think it will be an issue.

Resolution approving Water Quality District 28E Agreement
Motion by Mohni second by Hinshaw to approve Resolution **24-88** Resolution approving Water Quality District 28E Agreement. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Discuss letter received from RedRock Wind Project, LLC
After some discussion it was decided that Mayor Anderson and City Administrator Reinsbach would get together and draft a letter. The goal would be to draft letter and bring something to the Dickinson County Board of Supervisors by the end of July.

Review of city code chapters 1-10
Motion by Hinshaw second by Frederick to table reviewing the city code chapters 1-10 until July 8th council meeting. All voting aye. Motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

With no other discussion, motion to adjourn by Hoffman second by Worshek at 7:43 p.m. All voting aye. Motion carried.

Respectfully submitted,

_____ _____

Steven R. Anderson, Mayor LeAnn Reinsbach, City Administrator/Clerk