CITY COUNCIL
REGULAR MEETING
AUGUST 12, 2024 6:30 P.M.

The Milford City Council met in regular session August 12, 2024 at 6:30 p.m. in Community Center board room. Mayor Anderson presided.
Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, David Worshek and Kyle Mohni.
Absent: None
Others present: City Administrator LeAnn Reinsbach, Shilo Brevik, Kent Eilers, Jason Eygabroad and Ben Groen.

Mayor Anderson led the Pledge of Allegiance.

Motion by Hoffman second by Hinshaw to approve the agenda. Voting aye: Hoffman, Frederick, Hinshaw, Worshek and Mohni. Nay: None. Motion carried.

Motion by Hoffman second by Worshek approve the consent agenda. Voting aye: Hoffman, Frederick, Worshek and Mohni. Abstain: Hinshaw. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of July 22 & 26, 2024 council meeting
- Minutes of August 1, 2024 council meeting
- Liquor license renewal for One More Sports Bar
- Liquor license renewal for Cooperative Energy/Boji Junction
- Monthly bills- approve and bills paid in vacation

A & B BUSINESS SOLUTIONS	COPIER/COPIES	$110.74
A & M SERVICES INC.	JULY SVC	$49.50
ADVANCED DOOR SYSTEMS	STREET SUPPLIES	$18.00
ADVANTAGE ADMINISTRATORS	EE CONTRIBUTIONS	$501.94
AFLAC	AFLAC PRE TAX	$1,035.21
ALLIANT ENERGY	JUNE SVC	$21.06
AMG SPENCER FAMILY CLINIC	PD NEW HIRE	$118.00
ADVANCED NETWORK PROFESSIONA	JULY SVC	$845.40
ARNOLD MOTOR SUPPLY	SUPPLIES	$303.06
AT&T MOBILITY	PD CELL/LAPTOPS	$562.06
AXON ENTERPRISE, INC.	TASER CERTIFICATION	$3,627.95
BAKER & TAYLOR INC.	BOOKS	$418.20
BECK ENGINEERING INC	E20086 13TH ST PROJECT	$38,757.00
BECK EXCAVATING INC.	A34 IMPROVEMENT PROJ	$1,092,789.68
BLACK HILLS ENERGY	PW JUNE SVC	$210.55
BLUE LAKE WEBSITES	YEARLY MAINTENANCE PLAN	$249.00
BOJI TOWING & RECOVERY	CRANE WORK/GENERATOR	$1,050.00
BOMGAARS	SUPPLIES	$258.86
CANON FINANCIAL SERVICES	LIBRARY COPIER	$71.83
CARROLL CONSTRUCTION SUPP	FLOOR SEALER	$311.89
CENGAGE LEARNING	BOOKS	$49.48
CENTRAL STATES SOUTHEAST & SO	EE HEALTHCARE	$31,701.50
CERTIFIED TESTING SERVICES INC	SL3625-13TH ST RECONSTRUCTI	$3,460.50
CONSUMERS LUMBER	STREET SUPPLIES	$152.07
COOPERATIVE ENERGY COMPANY	JULY FUEL	$5,002.49
CORNELL ABSTRACT CO.	ZONE CERT 4TH ST N TO 86	$200.00
CRESCENT ELECTRIC SUPPLY CO	P-STRUTS	$174.18
CRITICAL HIRE	WARBURTON EVAL	$150.00
DCEMSA	ANNUAL SUPPORT	$2,523.00
DENNIS E MERRY	JANITORIAL SVCS	$2,000.00
DES MOINES REGISTER	SUBSCRIPTION	$34.95
DICKINSON COUNTY EM	FY25 PER CAPITA	$16,752.72
DICKINSON COUNTY NEWS	PUBLICATIONS	$442.42
DICKINSON COUNTY REGIONAL	GREEN WASTE	$2,100.00
DICKINSON RECORDER	IGLSD	$134.00
FICK'S ACE HARDWARE	STREET SUPPLIES	$15.99
GALEN'S PRO-MOW	STREET DEPT SUPPLIES	$201.76
GORDON FLESCH COMPANY	LASERFICHE	$112.00
GRAHAM TIRE COMPANY	TURF MASTER TIRE	$114.67
H&H AUTOMOTIVE & PERFORM	AIRPORT VEH REPAIRS	$223.46
HUNDERTMARK, INC	71-430 AAHADIN WASHER	$16,208.75
IA COMMUNITIES ASSURANCE POOL	ANNIVERSARY PREMIUM	$164,970.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	$22,732.19
INTERSTATE ALL BATTERY CENTER	CORE	$1,323.40
INTERSTATE INDUSTRIAL INSTR. I	SEWER SUPPLIES	$112.60
IOWA LAKES CORRIDOR DEVELOPM	FY25 CITIES SUPPORT	$10,400.00
IOWA LAKES ELECTRIC COOP	JUNE SVC	$248.00
IOWA LAW ENFORCEMENT ACADEM	WARBURTON EVAL	$150.00
IOWA ONE CALL	JUNE LOCATES	$309.80
IPERS	IPERS REGULAR	$24,045.40
JACK'S UNIFORMS & EQUIP.	AXNE BADGE	$155.99
JCL SOLUTIONS-JANITORS CLOSET	AUTOSCRUBBER	$885.00
KAPP'S FIRE EQUIP. & SERV.	PD EXTINGUISHER RECHARGE	$30.60
K.C.NIELSON, LTD	JOHN DEERE Z930R	$23,857.92
KIMBALL MIDWEST	PW CABINETS	$5,758.43
KINGLAND CONSTRUCTION SEVICE	PAY APP #13	$157,235.28
LAKES AREA HOCKEY ASSOC.	FY25 SUPPORT	$500.00
MACQUEEN EQUIPMENT	FLOW TEST/SVC	$1,903.80
MATHESON TRI-GAS INC	SEWER SUPPLIES	$120.78
MAVERICK WARBURTON	CLOTHING ALLOWANCE FY25	$581.97
MENARDS - SPENCER	SEWER SUPPLIES	$497.03
MID-AMERICAN RESEARCH CHEMIC	WIPE-OUT	$1,390.70

MILFORD COMMUNICATIONS	BROADBAND/PHONE	$1,182.91
MILFORD MUNICIPAL UTILITY	JULY SVC	$6,741.17
MURPHY TRACTOR & EQUIP	PAYLOADER	$267,900.00
NEW COOPERATIVE INC.	FIRE DEPT FUEL	$635.71
NEW TEC, INC	2024 VIPER AS5160T SWEEPER	$5,750.00
NWIPDC	SHIELD FY25 1ST DRAW	$2,000.00
PEARSON LAKES ART CENTER	FY25 FUNDING	$2,000.00
PIERSON FERDINAND LLP	COUNSEL 2024 BONDS	$2,500.00
PIONEER PRINTING	ENVELOPES	$130.42
PLAYAWAY PRODUCTS	BOOKS	$672.33
PLUMB SUPPLY COMPANY	URINAL	$16.73
RENT ALL, INC	FLOOR PAD/POLISHER	$51.96
SHEA'S CLEANING	JULY FD JANITORIAL	$280.00
SPENCER OFFICE SUPPLIES	BANQUET TABLES (ROUND)	$5,083.00
STEIN LAW OFFICE	JULY SVC	$2,539.72
STOREY KENWORTHY	SUPPLIES	$315.01
SUNSHINE FOODS	SUPPLIES	$5.17
TIGER PRIDE LAWNCARE	CH JULY SVC	$270.00
TOFT ELECTRIC, INC.	BALL FIELD CONTROL LIGHTS	$983.48
TREAS. - STATE OF IOWA	JUNE 2024 SALES TAX	$913.19
TREASURER, STATE OF IOWA	STATE TAX	$5,815.33
TRI-STATE LITHO, LTD	CITATION BOOKLETS	$269.00
TRIPLE S SERVICE LLC	BUCHANNAN PK TREE	$1,200.00
TRUE VALUE-MILFORD	SUPPLIES	$322.82
ULINE	WIRE SHELVING	$1,267.95
UMB BANK	ACCEPTANCE FEE	$300.00
UNITED COMMUNITY BANK FOR PET	POSTAGE	$141.11
UNITY POINT CLINIC-OCCUPATIONA	DOT LABS	$42.00
VERIZON WIRELESS	JUNE SVC	$202.53
WASTE MANAGEMENT	FLOOD ROLLOFF	$1,604.50
WEDEKING PIT & PLANT	STREET DEPT	$866.65
WITTROCK LAWN SERVICE	CEMETERY MOW JULY	$2,940.00
YMCA OF THE OKOBOJIS	FY25 ANNUAL SUPPORT	$7,500.00
Accounts Payable Total		$1,962,715.45
Payroll Checks		$74,262.37
***** REPORT TOTAL *****		$2,036,977.82

Paid from the following funds: General Fund: 375,705.53; Road Use Tax: 44,433.01; Employee Benefits: 23,702.70; Hotel/Motel: 2,500.00; Debt Service: 300.00; Capital Equipment (LOST):1,483.00; Capital Project Reserve: 267,900.00; South Shore AJM: 17,917.67; Capital Project A34 West: 1,098,211.88; Helen Ave/S Shore Project: 17,678.31; Public Works Building: 158,336.28; Sewer Utility Fund: 22,611.13; Storm Water Utility Fund: 6,198.31

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 67,322.13; RUT: 37,787.73; Employee Benefits: 2,637.65; Hotel/Motel: 7,325.34; TIF: 1,181.80; LMI Fund: 6,540.53; Debt Service: 12,792.43; Capitol Equipment (LOST); 118,275.62; Capital Project Reserve: 13,481.07; A34 West Project: 5,799,391.35; Sewer Utility:39,906.88; Storm Water Utility: 12,602.72

CITIZEN OPPORTUNITY FOR COMMENT

Board/Commission Reports

Council reviewed the July Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department minutes and call log. July Fire Advisory board minutes and call log, Board of Adjustment, Park Board, Planning & Zoning, Library along with the next month of events, Dickinson County Recycling Commission minutes.

ACTION AND DISCUSSION ITEMS

Possible Park board discussion

No discussion.

Resolution approving payment #4 to Beck Excavating, Inc. and approval of change order #2 for the 2023 City of Milford A34/13th St. improvement project Motion by Hoffman second by Mohni to approve Resolution **24-101** Resolution approving payment #4 to Beck Excavating, Inc. and approval of change order #2 for the 2023 City of Milford A34/13th St. improvement project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution authorizing payment # 6 to Beck Excavating, Inc. and change order #3 for the 2021 City of Milford South Shore Estate reconstruction project Motion by Hinshaw second by Hoffman to approve Resolution **24-102** Resolution authorizing payment # 6 to Beck Excavating, Inc. and change order #3 for the 2021 City of Milford South Shore Estate reconstruction project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution authorizing payment #7 to Beck Excavating, Inc. and change order #2 for the 2023 city of Milford South Shore Estates Helen Avenue reconstruction project Motion by Hinshaw second by Hoffman to approve Resolution **24-103** Resolution authorizing payment #7 to Beck Excavating, Inc. and change order #2 for the 2023 City of Milford South Shore Estates Helen Avenue reconstruction project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution recommending time limits on board meetings

Motion by Hoffman second by Worshek to approve Resolution **24-104** Resolution recommending time limits on board meetings. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution regarding acceptance of airport grant

Motion by Hinshaw second by Hoffman to approve Resolution **24-105** Resolution regarding acceptance of airport grant. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Council to review picture of tree/dangerous to public

The council reviewed the pictures and asked that our Zoning Administrator Bronson Seymour send the homeowner a letter asking them trim the tree within 30 days.

Discussion on using Subsurface Maps for city
Motion by Hinshaw second by Worshek to move forward with Subsurface maps system. All voting aye. Motion carried.

Council to consider closing a portion of N Ave. North of 19th St to 21st St. for a car show August 30th, 2024 from 4-8 p.m.-Bob Yeske Motion by Hoffman second by Hinshaw to close a portion on N Ave for a car show August 30th, 2024. All voting aye. Motion carried.

Discussion on clean up days
Due to the A34/13th construction, the council thought it would be best to hold off on a fall clean up this year. Motion by Hoffman second by Mohni to postpone until next spring. All voting aye. Motion carried.

City Administrator to attend IMFOA Conference in Des Moines October 16-18, 2024.
Motion by Hoffman second by Frederick to approve City Administrator to attend the IMFOA Conference October 16-18, 2024. All voting aye. Motion carried.

Review of city code chapters 15-27
The council reviewed chapters 15-27 and accepted the red lined recommendations and only made one other change to the mayor's monthly salary from $325.00 to $400.00. This will not go into effect until after the next election.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

City Administrator Reinsbach commented Lissa met with the airport commission last week on the post card notice from the Federal Aviation regarding Wind Turbine 54. According to Chairperson Chris Stein the FAA was very thorough in their report and there in not a height zoning issue within the Milford Airport Zoning Ordinance. With no other discussion, motion to adjourn by Mohni second by Hinshaw at 8:06 p.m. All voting aye. Motion carried.

Respectfully submitted,

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Steven R. Anderson, Mayor LeAnn Reinsbach, City Administrator/Clerk