CITY COUNCIL
REGULAR MEETING
JULY 22, 2024 6:30 P.M.

The Milford City Council met in regular session July 22, 2024 at 6:30 p.m. in Community Center board room.
Mayor Anderson presided.
Members present: Chris Hinshaw, Doug Frederick, David Worshek and Kyle Mohni.
Absent: Shane Hoffman
Others present: City Administrator LeAnn Reinsbach, Tyler Lynn, Drew Hage and George Bower.

Mayor Anderson led the Pledge of Allegiance.

Motion by Hinshaw second by Frederick to approve the agenda. Voting aye: Frederick, Hinshaw, Worshek and Mohni. Nay: None. Motion carried.

Motion by Hinshaw second by Mohni approve the consent agenda. Voting aye: Frederick, Hinshaw, Worshek and Mohni. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of July 8, 2024 regular council meeting

CITIZEN OPPORTUNITY FOR COMMENT

PUBLIC HEARING

Status of Funded Activities (SOFA) Public Hearing on CDBG 2023 A34 Water Sewer Infrastructure Improvement Project at 6:30 p.m.

Mayor Anderson opened the public meeting at 6:32 p.m. City Administrator LeAnn Reinsbach mentioned no written or oral comments were received at the City Clerk's office. Mayor Anderson read the state requirements as written below.

CITY OF MILFORD 2023 A34 WATER SEWER INFRASTRUCTURE IMPROVEMENTS PROJECT UPDATE PUBLIC HEARING ANNOUNCEMENTS

A. Funding of Project Activities and Sources of Funds.

This project is funded in part by a Community Development Block Grant (CDBG) and General Obligation Bond proceeds. The City was awarded a 2023 CDBG for $500,000. To date, $137,228 of the CDBG allocation has been expended. There is a local obligation of $1,388,950 committed towards project costs. To date, $352,786 has been expended.

B. Explain how the need for the activities was identified.

The need for the project is due to the necessity to improve the water distribution system and the sanitary sewer collection system along the A34 corridor to improve the overall water distribution system and water quality to all users of the Milford water system. The sanitary sewer improvements along the corridor will also improve sanitary sewer service within the City and eliminate potential sanitary sewer backups in residential homes caused by excessive infiltration and inflows through the aged clay tile pipe in the area. Flooding mitigation benefits will be seen throughout the sanitary sewer collection and treatment system.

C. Nature of and Status of the Activities.

The nature of the project involves the construction of new water mains, related valves and fire hydrants. Sanitary sewer improvements include the installation of new sanitary sewer piping and manholes along the corridor. Both elements of the project will provide connection to existing systems and the users along the route.

Beck Excavating Inc., is the contractor for the work on the project. Work on the project is approximately 21% complete. There has been no change to the project beneficiaries as proposed in the request submitted to State for funding.

D. Announce the estimated portion of funds that will benefit low-and-moderate income persons.

The project will result in a citywide benefit for residents of the Cities of Milford and West Okoboji, Iowa. Based on an LMI survey conducted in August 2022 within both communities, 57.99% of the residents living in the benefited area who will be impacted by the project are of low-and-moderate income.

E. Announce where the activities are being conducted.

The proposed project activities are taking place along the A34 street corridor within the existing right-of-way.

F. Announce plans to minimize displacement of persons and businesses resulting of funded activities.

The project will not result in the displacement or relocation of any persons or businesses.

G. Announce plans to assist persons actually displaced.

Since this project will not result in the displacement or relocation of any persons or businesses, there are no plans being made to assist displaced persons.

With no other comments from the public Mayor Anderson closed the public hearing at 6:36 p.m.

ACTION AND DISCUSSION ITEMS

Review and possibly approve quote from Border States for street lighting as part of the Florence Park Improvement project. This item was tabled during the last meeting because the council wanted a quote to review. If the council were willing to use the $15,000 set aside for LED street lighting this would clean up what it will take for street lights on Phase 1 of the Florence Park Improvement project. Motion by Hinshaw second by Worshek to approve quote from Border States. All voting aye. Motion carried.

Discuss removal of a 2" water line as part of the A34 project

Tyler with Beck Engineering explained about a week ago during a progress meeting MMU discussed the possibility of removing a portion of the waterline. Tyler explained currently at the intersection of 13th St. and Hwy 71, there is an existing 2" galvanized waterline that runs along the north side of 13th Street that is fed from a 6" watermain under the most western lane of Highway 71. The plans call for this 2" waterline to be abandoned and capped approximately 30 feet west of the intersection to avoid disrupting Highway 71. MMU is requesting that this 2" waterline be removed all the way to the 6" watermain and a sleeve installed over the existing connection point on the main. This work will include closure of the most western lane on Highway 71. The work will be paid for by MMU, the contractors estimate is $28,000. Reinsbach mentioned General Manager Brad Willemssen is trying to get another bid with the thought to remove the line after the project is finished. Council does not want to inconvenience the residents' any more than they

already have and if this waterline doesn't get figured out soon then they feel it should wait until the DOT can come in and fix this intersection and other areas on Hwy 71 where road work is needed, however, that could be another 5+ years.

Discuss ESRI agreement-Subsurface
City Administrator Reinsbach explained that 3-years ago both the city and MMU agreed to jointly use the ESRI program that would be cost shared. Since that time the city hasn't had time to dig into ESRI. In a recent meeting with MMU General Manager Brad Willemssen he stated they have been working with a company called Subsurface and have been very happy on how this works and it cost around $600.00 a year. Reinsbach suggested getting on board with also using Subsurface. Motion by Hinshaw second by Worshek to not sign another 3-year agreement with ESRI. All voting aye. Motion carried. The council would like to discuss using Subsurface at the August 12th meeting.

Resolution authorizing payment #13 to Kingland Construction Services for the Milford public works building.
Motion by Hinshaw second by Frederick to approve Resolution **24-96** Resolution authorizing payment #13 to Kingland Construction Services for the Milford public works building. Roll call vote. Voting aye: Hinshaw, Frederick, Worshek and Mohni. Nay: None. Motion carried.

Resolution regarding windmills
Motion by Worshek second by Mohni to approve Resolution **24-97** Resolution regarding windmills. Roll call vote. Voting aye: Hinshaw, Frederick, Worshek and Mohni. Nay: None. Motion carried.

Resolution regarding CIPP televising
Reinsbach explained that there was discussion of using $8000.00 as a dollar amount to televise storm sewer in the former Boji Bay area and when she was talking with Kent Eilers, he suggested putting a cap not to exceed $10,000 in the event the team televising ran into a snag there would be a little cushion expense wise. Reinbach also had this same discussion with Drew Hage. Drew commented that his group was willing to pay $8000.00 if they had the consensus from the Mayor and council that in return LucileMae would convey 23rd St. and other roads, within the former Boji Bay area. Come to find out not all the council was aware of this and after a short discussion there was motion by Hinshaw, a second by Worshek to table the resolution. Roll call vote. Voting aye: Hinshaw, Frederick, Worshek and Mohni. Nay: None. Motion carried

Resolution regarding diseased trees
Motion by Mohni second by Worshek to approve Resolution **24-98** Resolution regarding diseased trees. Roll call vote. Voting aye: Frederick, Worshek and Mohni. Nay: Hinshaw. Motion carried.

Resolution setting public hearing on proposed amendments to Chapter 95 Sanitary Sewer
Motion by Hinshaw second by Frederick to approve Resolution **24-99** Resolution setting public hearing on proposed amendments to Chapter 95 Sanitary Sewer. Roll call vote. Voting aye: Hinshaw, Frederick, Worshek and Mohni. Nay: None. Motion carried.

Review of city code chapters 15-27
Hinshaw felt any code review should have a full council, motion by Hinshaw second by Frederick to table until next meeting. All voting aye. Motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

With no other discussion, motion to adjourn by Worshek second by Frederick at 8:00 p.m. All voting aye. Motion carried.

Respectfully submitted,

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Steven R. Anderson, Mayor LeAnn Reinsbach, City Administrator/Clerk