CITY COUNCIL
REGULAR MEETING
JULY 8, 2024 6:30 P.M.

The Milford City Council met in regular session July 8, 2024 at 6:30 p.m. in Community Center board room.
Mayor Anderson presided.
Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, David Worshek and Kyle Mohni.
Absent: None
Others present: City Administrator LeAnn Reinsbach, Shilo Brevik, Kent Eilers, Sherri Jones, Logan Davids, Jason Eygabroad, Rebecca Graves and George Bower.

Mayor Anderson led the Pledge of Allegiance.

Motion by Hoffman second by Hinshaw to approve the agenda. Voting aye: Hoffman, Frederick, Hinshaw, Worshek and Mohni. Nay: None. Motion carried.

Motion by Hoffman second by Worshek approve the consent agenda. Voting aye: Hoffman, Frederick, Hinshaw, Worshek and Mohni. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of June 24, 2024 council meeting
- Monthly bills- approve and bills paid in vacation

A & B BUSINESS SOLUTIONS	COPIER/COPIES	$103.61
A & M SERVICES INC.	JULY SVC	$49.50
ADVANTAGE ADMINISTRATORS	EE CONTRIBUTIONS	$238.47
ANDERSON, GILLIAN	RETIREMENT REIMBURSEMENT	$50.00
ADVANCED NETWORK PROFESSIONALS	DWNPMT CAMERAS	$8,079.96
ARNOLD MOTOR SUPPLY	SUPPLIES	$1,533.10
AT&T MOBILITY	PD CELL/LAPTOPS	$561.92
BAKER & TAYLOR INC.	BOOKS	$1,056.45
BARCO MUNICIPAL PROD. INC	SHOP SUPPLIES	$2,355.25
BECK ENGINEERING INC	E20086 13TH ST RECONSTRUCTION	$36,679.50
BECK EXCAVATING INC.	13TH ST PROJECT PAY APP#3	$588,056.86
CENTRAL STATES SOUTHEAST & SOU	JUNE EE HEALTHCARE	$35,972.00
CERTIFIED TESTING SERVICES INC	SL3625 13TH ST RECONSTRUCT	$1,567.00
COLEMAN, VAUGHN	AIRPORT JANITORIAL MAY-JUNE	$224.00
COOPERATIVE ENERGY COMPANY	FUEL	$6,176.48
DENNIS E MERRY	JANITORIAL SVCS	$2,000.00
DES MOINES REGISTER	SUBSCRIPTION	$70.00
DICKINSON CNTY RECYCLING COMM	COMM ASSESSMENT FY24-25	$14,094.00
DICKINSON COUNTY NEWS	PUBLICATIONS	$722.56
DICKINSON COUNTY REGIONAL	GREEN WASTE	$1,700.00
EXHAUST PROS	PD VEH MAINT	$449.96
FASTENAL	SUPPLIES	$203.78
GALEN'S PRO-MOW	BAR OIL	$25.76
IMWCA	WORK COMP PREMIUM	$19,975.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	$11,816.74
IOWA DEPARTMENT OF NATURAL RES	AP STORMWATER PERMIT RENEWAL	$351.50
IOWA LEAGUE OF CITIES	MEMBER DUES FY24-25	$2,255.00
JCL SOLUTIONS-JANITORS CLOSET	CC SUPPLIES	$257.84
LAKES AREA DOG PARK	FY24-25 SUPPORT	$500.00
LAKES NEWS SHOPPER	MONTHLY ADS	$858.00
MIDWEST BREATHING AIR L.L.C.	QRTLY AIR TESTING	$234.40
MILFORD COMMERCIAL CLUB	FY24-25	$5,500.00
MILFORD COMMUNICATIONS	BROADBAND/PHONE	$823.94
MILFORD MUNICIPAL UTILITY	JUNE SVC	$6,923.36
NWIPDC	FY25 DUES	$2,158.65
PLAYAWAY PRODUCTS	BOOKS	$288.70
PLUMB SUPPLY COMPANY	URINAL	$55.81
REINSBACH, LEANN	MILEAGE ACADEMY/BUSINESS	$247.23
RENT ALL, INC	SCRUBBER/PADS	$262.41
S&P GLOBAL RATINGS	ANALYTICAL SVCS GO BOND 2024	$19,500.00
SCHULTZ, BECCA	YOUTH SUMMER PROGRAM	$64.18
SPENCER REPORTER	ADS	$139.00
STEIN LAW OFFICE	JUNE SVCS	$3,903.68
STOREY KENWORTHY	CARDS	$71.04
SUNSHINE FOODS	SUPPLIES	$99.17
TITAN MACHINERY	BOBCAT S66, SKIDSTEER - WHEEL	$29,153.95
TRIPLE S SERVICE LLC	CEMETARY TREES	$3,000.00
TRUE VALUE-MILFORD	SUPPLIES	$242.07
UNITED COMMUNITY BANK FOR PETT	POSTAGE JULY	$12.46
WILLIAMSON BROS. INC.	948 D FAIR SNOCRETE SNOWBLOWE	$155,415.00
Accounts Payable Total		$966,079.29
Payroll Checks		$36,591.94
***** REPORT TOTAL *****		$1,002,671.23

Paid from the following funds: General Fund: 99,562.50; Road Use Tax: 11,809.38; Employee Benefits: 45,392.20; Hotel/Motel: 5,500; Capital Equipment (LOST):187,907.84; Capital Project A34 West: 632,931.86;Public Works Building: 1,311.75; Sewer Utility Fund: 13,824.00; Storm Water Utility Fund: 4,431.70

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 172,042.41; RUT: 52,950.69; Employee Benefits: 3,217.07; Hotel/Motel: 628.68; TIF: 15,977.75; LMI Fund: 34,703.70; Debt Service: 110,882.39; Capitol Equipment (LOST); 3,143.41; Capital Project Reserve: 943,482.85; 9th St Project: 175,000; A34 West Project: 218,845.84;Sewer Utility:35,472.26; Storm Water Utility: 11,628.83

CITIZEN OPPORTUNITY FOR COMMENT

Board/Commission Reports

Council reviewed the June Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department minutes and call log. June Fire Advisory board minutes, Board of Adjustment, Community Center, Park Board, Library along with the next month of events, Dickinson County Recycling Commission minutes.

ACTION AND DISCUSSION ITEMS

Possible Park board discussion

Park Board members Sherri Jones and Logan Davids wanted to let the council know that residents are abusing the leash law and are letting their dogs defecate on city owned property and other areas around our parks. Not only that, but the owners also leave it instead of picking up and disposing of it. It's out of control and needs to stop. The city just purchased 11 new Dogipot pet stations. It has got to the point now staff has to wash off the tires on the mowers and underneath because they mow over "dog poop" every day. The council discussed and decided that the city should start by putting out a public notice and go from there.

Rebacca Graves tree decision/update

Rebecca Graves told the council she contacted Craig Wilson and the trees are not infested. Depending on how the conversation goes tonight she is scheduled to treat her trees within the next week. The treatment is good for two years. After some discussion there was a motion by Hoffman second by Hinshaw that the trees can stay for now, however once the treatment has been done a copy of the invoice needs to be dropped off at the City Clerk's office and the city will look at them again in two years. All voting aye. Motion carried.

Appointment to BOA-Cheryl Houseman

Motion by Hoffman second by Mohni to approve appointing Cheryl Houseman to the Board of Adjustments. All voting aye. Motion carried.

Appoint LeeAnn Reetz & Cheryl Houseman to the Airport Board of Adjustments

Motion by Hoffman second by Hinshaw to approve appointing LeeAnn Reetz & Cheryl Houseman to the Airport Board of Adjustments. All voting aye. Motion carried.

Discuss LED light fund for Florence Park project $15,000

There was some discussion on using the LED set aside money for an additional (5) streetlights for the Florence Park project. Reinsbach is to bring back a price for the pole and fixture to an upcoming meeting for more discussion.

Resolution authorizing payment #3 to Beck Excavating for the 2023 City of Milford A34/13th Street improvement project. Motion by Hoffman second by Worshek to approve Resolution **24-89** Resolution authorizing payment #3 to Beck Excavating for the 2023 City of Milford A34/13th Street improvement project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution ratifying Council boards & commission appointments

Worshek noticed that there was an oversight on the P&Z commission. Motion by Worshek second by Hoffman to approve Resolution **24-90** Resolution ratifying Council boards & commission appointments as amended removing Worshek and adding Chuck Peter. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution hiring Maverick Warburton

Motion by Hoffman second by Hinshaw to approve Resolution **24-91** Resolution hiring Maverick Warburton. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution establishing bidding process to consider the sale of a used generator and used payloader

Motion by Hoffman second by Mohni to approve Resolution **24-92** Resolution establishing bidding process to consider the sale of a used generator and used payloader. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution approving purchase of a snowblower

Motion by Hinshaw second by Frederick to approve Resolution **24-93** Resolution approving purchase of a snowblower Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, and Worshek. Nay: Mohni. Motion carried.

Resolution approving purchase of a new bobcat

Motion by Hinshaw second by Frederick to approve Resolution **24-94** Resolution approving purchase of a new bobcat. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution approving the write off of certain delinquent utility accounts

Motion by Hinshaw second by Worshek to approve Resolution **24-95** Resolution approving the write off of certain delinquent utility accounts. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Possible resolution authorizing payment #13 to Kingland Construction Services for the Milford Public Works building

No action.

Review of city code chapters 1-10

The council reviewed the first 10 chapters and approved the red lined state code changes. Work still needs to be done with Chapter 10 (Urban Revitalization Area) the housing committee will get together to review options on what to do with this.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

With no other discussion, motion to adjourn by Hoffman second by Mohni at 8:15 p.m. All voting aye. Motion carried.

Respectfully submitted,

_____	_____
Steven R. Anderson, Mayor	LeAnn Reinsbach, City Administrator/Clerk