CITY COUNCIL
REGULAR MEETING
AUGUST 26, 2024 6:30 P.M.

The Milford City Council met in regular session August 26, 2024 at 6:30 p.m. in Community Center board room.
Mayor Anderson presided.
Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, David Worshek and Kyle Mohni.
Absent: None
Others present: City Administrator LeAnn Reinsbach, City Attorney Dave Stein.

Mayor Anderson led the Pledge of Allegiance.

Motion by Hoffman second by Worshek to approve the agenda. Voting aye: Frederick, Hoffman, Hinshaw, Worshek and Mohni. Nay: None. Motion carried.

Motion by Mohni second by Hoffman approve the consent agenda. Voting aye: Frederick, Hinshaw, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of August 12, 2024 regular council meeting

CITIZEN OPPORTUNITY FOR COMMENT

PUBLIC HEARING

Public hearing on bids for payloader/generator at 6:30 p.m.
Mayor Anderson opened the public meeting at 6:32 p.m. City Administrator LeAnn Reinsbach mentioned we received two bids for the payloader before the noon cut off on August 22. As of noon, on August 22 there were no bids received for the generator however we did get an email at 3:51 with a bid and explanation of bid. With no other comments from the public Mayor Anderson closed the public hearing at 6:35 p.m.

SEALED BID OPENING

Open sealed bids on used payloader and generator
Payloader bids were from Phillip R Reese-$53,101.00 and 4-Evergreen Inc. $40,750.00. The bid for the generator was rejected and will be put on the next agenda for council to consider.

Public hearing on proposed amendments to Chapter 95 Sanitary Sewer at 6:32 p.m.
Mayor Anderson opened the public meeting at 6:35 p.m. City Administrator LeAnn Reinsbach mentioned Drew Hage with Spirit of Okoboji emailed and wanted a copy of the proposed changes which were emailed to him on 8-17-24. Other than that, there were no written or oral comments received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:37 p.m.

ACTION AND DISCUSSION ITEMS

Resolution awarding bid on payloader
Motion by Hoffman second by Frederick to approve Resolution **24-106** Resolution awarding bid on payloader. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution to transfer funds
Motion by Hinshaw second by Worshek to approve Resolution **24-107** Resolution to transfer funds. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution approving FY2024 Street Finance Report
Motion by Hinshaw second by Mohni to approve Resolution **24-108** Resolution approving FY2024 Street Finance Report. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

First consideration of ordinance amending the Code of Ordinances of the City of Milford, Iowa by amending Chapter 95 Sanitary Sewer System, including section 95.06 service outside city.
Motion by Hoffman second by Worshek to approve first reading of **Ordinance 8-26-24** ordinance amending the Code of Ordinances of the City of Milford, Iowa by amending Chapter 95 Sanitary Sewer System, including section 95.06 service outside city. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek, and Mohni. Nay: None. Motion carried.

Consider waiving the second and third reading and passage of ordinance amending the Code of Ordinances of the City of Milford, Iowa by amending Chapter 95 Sanitary Sewer System, including section 95.06 service outside city.
Motion by Hoffman second by Worshek to consider waiving the second and third reading and passage of **Ordinance 8-26-24** ordinance amending the Code of Ordinances of the City of Milford, Iowa by amending Chapter 95 Sanitary Sewer System, including section 95.06 service outside city. Roll call vote. Voting aye: Frederick, Hoffman, Worshek, and Mohni. Nay: Hinshaw. Motion carried.
Motion by Mohni second by Hoffman to adopt **Ordinance 8-26-24**. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Accept resignation letter from Sherri Jones
Motion by Hoffman second by Hinshaw to accept a resignation letter from Sherri Jones and authorize the City Administrator to advertise the Park Board vacancy in the Lakes News Shopper. All voting aye. Motion carried.

Review of City Code Chapters 22, 30-36

The council reviewed chapter 22-Planning and Zoning Commission and asked Dave Stein to review the sections pertaining to Iowa Code, Sec.392.1 and give feedback for the next council meeting. The council reviewed city code chapters 30-36 and no changes were made to what was provided.
CHAPTER 30 - POLICE DEPARTMENT – N/C
CHAPTER 31 - RESERVE PEACE OFFICERS - DELETE ENTIRE CHAPTER DOES NOT APPLY
CHAPTER 35 - FIRE DEPARTMENT - N/C (delete 35.03 & renumber)
CHAPTER 36 - HAZARDOUS SUBSTANCE SPILLS – N/C

Review of Employee Handbook
The council reviewed the handbook and had a handful of questions that were addressed. City Attorney Dave Stein is to review the concerns and provide feedback/recommended changes at an upcoming council meeting.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Reinsbach commented Okoboji School Superintendent Todd Abrahamson reached out on annexing the property North of the NuStar. Monte Burrell is also asking to annex some property he purchased from LucileMae LLC. Reinsbach also spoke about conveying the portion of the frontage road by Danbom's as part of opening 25th St. from P Ave to the frontage road that was discussed back in April. There was discussion on when to have an open house for the police station and public works building the date will be September 25th 5-7 p.m. Hinshaw commented he is concerned with the decreasing numbers on fire department roster based on previous minutes. Reinsbach mentioned according to Fire Chief Jim Carpenter the department has two new faces one is Kyle Mohni. The City Clerk's office is waiting for their paperwork to be turned in for payroll purposes. With no other discussion, motion to adjourn by Hoffman second by Worshek at 8:52 p.m. All voting aye. Motion carried.

Respectfully submitted,

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Steven R. Anderson, Mayor LeAnn Reinsbach, City Administrator/Clerk