CITY COUNCIL
REGULAR MEETING
SEPTEMBER 9, 2024 6:30 P.M.

The Milford City Council met in regular session September 9, 2024 at 6:30 p.m. in Community Center board room. Mayor Anderson presided.
Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, David Worshek and Kyle Mohni.
Absent: None
Others present: City Administrator LeAnn Reinsbach, Shilo Brevik, Jason Simpson, Ben Groen, Haley Dirk-Huckselt, Melanie Becker and City Attorney Dave Stein.

Mayor Anderson led the Pledge of Allegiance. The council then took a moment of silence to honor of fallen Navy Fireman 1st Class Everett C. Titterington who was killed at Pearl Harbor during World War II on December 7th, 1941.Titterington was from Milford and will be buried in Riverside National Cemetery in California.

Motion by Hoffman second by Hinshaw to approve the agenda. Voting aye: Hoffman, Frederick, Hinshaw, Worshek and Mohni. Nay: None. Motion carried.

Motion by Hoffman second by Frederick approve the consent agenda. Voting aye: Hinshaw, Hoffman, Frederick, Worshek and Mohni. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of August 26, 2024 council meeting
- Monthly bills- approve and bills paid in vacation

A & B BUSINESS SOLUTIONS	COPIER/COPIES	$105.74
A & M SERVICES INC.	AUGUST SVC	$49.50
ADVANTAGE ADMINISTRATORS	EE CONTRIBUTIONS	$501.94
AFLAC	AFLAC PRE TAX	$690.14
ALLIANT ENERGY	AUGUST SVC	$47.87
AMAZON CAPITAL SERVICES	LIBRARY DVD'S	$230.93
AMY'S SIGN DESIGN	POLICE DEPT	$2,958.00
ADVANCED NETWORK PROFESSIONAL	CAMERAS/DOOR READERS	$8,251.09
ARNOLD MOTOR SUPPLY	SUPPLIES	$1,324.55
AT&T MOBILITY	PD CELL/LAPTOPS	$562.06
BAKER & TAYLOR INC.	BOOKS	$441.88
BALLAH ELECTRIC	FD LED LAMPS	$257.50
BECK ENGINEERING INC	E20086 13TH ST RECONST PROJ	$38,334.00
BECK EXCAVATING INC.	PAY APP #5 A34 PROJ	$807,604.73
BLACK HILLS ENERGY	JULY SVC	$409.11
BOMGAARS	SUPPLIES	$1,260.72
BORDER STATES INDUSTRIES	FLORENCE PARK	$16,565.78
CANON FINANCIAL SERVICES	LIBRARY COPIER	$71.83
CARD SERVICES CENTER	SUPPLIES, PW BLDG	$8,317.73
CARROLL CONSTRUCTION SUPP	INTRAGUARD	$311.89
CENTRAL STATES SOUTHEAST & SOU	AUGUST EE HEALTHCARE	$40,185.00
CERTIFIED TESTING SERVICES INC	SL3625 13TH ST RECONST	$712.00
CHRISTIANS SHEET METAL	ANNUAL TESTING FILTER CHGS	$650.00
CODE 4 PUBLIC SAFETY EMBLEMS	MPD SHOULDER PATCHES	$550.00
CONSUMERS LUMBER	STREET SUPPLIES	$33.04
COOPERATIVE ENERGY COMPANY	FUEL	$3,264.65
CRESCENT ELECTRIC SUPPLY CO	SEWER SUPPLIES	$165.96
DCEMSA	HOLMAN OKOBOJI CONFERENCE	$150.00
DEMCO INC	LIBRARY SUPPLIES	$140.23
DENNIS E MERRY	JANITORIAL SVCS	$2,000.00
DES MOINES REGISTER	SEPTEMBER SVC	$1.63
DICKINSON COUNTY REGIONAL	GREEN WASTE	$1,070.00
EAKIN CONCRETE LLC	FIRE DEPT CONCRETE	$11,295.56
FASTENAL	PW CABINETS	$1,956.18
GALLS LLC	MYHRE DANNER BOOT	$143.45
GRAHAM TIRE COMPANY	PARKS REPAIRS TUBE	$27.06
HOSS, JESSE	UNIFORM ALTERATIONS REIMBURS	$82.65
HUNDERTMARK, INC	BUILDING MAINT	$350.83
IAFC MEMBERSHIP	MEMBERSHIP 24-25	$245.00
IA COMMUNITIES ASSURANCE POOL	PROPERTY ADJUSTMENT PW BLDG	$23,859.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	$23,024.25
INTERSTATE INDUSTRIAL INSTR. I	SEWER SUPPLIES	$260.79
IOWA GREAT LAKES SANITARY DIST	SEWER USAGE	$1,084.47
IOWA LAKES ELECTRIC COOP	JULY SVC	$252.00
IOWA ONE CALL	JULY CALLS	$258.00
IPERS	IPERS REGULAR	$16,078.61
JACK'S UNIFORMS & EQUIP.	WARBURTON UNIFORM	$626.39
LAKES NEWS SHOPPER	MONTHLY ADS	$405.60
LAKES REGIONAL HEALTHCARE	DOT TESTING	$35.00
LOFFLER	PD COPIER DXC259IF	$1,912.85
M & T FIRE AND SAFETY	FIREFIGHTING GLOVES	$823.37
MAVERICK WARBURTON	PT TESTING MILEAGE REIMBURSE	$39.48
MENARDS - SPENCER	PARKS REPAIRS/MAINT	$1,563.52
MILFORD COMMUNICATIONS	BROADBAND/PHONE	$1,014.01
MILFORD MUNICIPAL UTILITY	AUGUST SVCS	$7,041.98
NORTH CENTRAL INT'L, INC.	ACCT# 47960	$12.95

NWIPDC	SHIELD FY25 2ND DRAW	$3,500.00
OPG-3 INC	ANNUAL BILLING	$830.00
PITNEY BOWES GLOBAL FINANCIAL	POSTAGE	$200.00
PIXLER ELECTRIC	MILFORD SHED	$322.77
PURCHASE POWER	POSTAGE	$350.00
RENT ALL, INC	FLOOR SCRUBBER PADS	$63.96
RODNEY GOULD	REIMBURSEMENT WINDSOCKS	$232.74
SAINT JOSEPH CATHOLIC CHURCH	FY25 COMMUNITY CENTER AD	$175.00
SCI COMMUNICATIONS, INC	POLICE DEPARTMENT 24CVT-79	$1,663.76
SPENCER OFFICE SUPPLIES	PUBLIC WORKS BUILDING	$5,703.00
STATE LIBRARY OF IA	FY OCLC SUBSCRIPTION	$1,912.50
STEIN LAW OFFICE	AUGUST SVCS	$3,266.25
STUART C IRBY CO BR983	STREET LIGHT REPLACEMENT BULB	$2,062.50
SUNSHINE FOODS	LIBRARY SUPPLIES	$9.36
TALOS DYNAMICS	12 GAUGE SHOTGUN ROUND	$169.96
TREAS. - STATE OF IOWA	JULY 2024 SALES TAX	$986.00
TREASURER, STATE OF IOWA	STATE TAX	$3,919.38
TRUE VALUE-MILFORD	SUPPLIES	$168.13
UNITED COMMUNITY BANK FOR PETT	SEPTEMBER POSTAGE	$5.58
VANDER HAAG'S INC.	SEWER SUPPLIES	$59.18
VERIZON WIRELESS	AUGUST SVCS	$355.11
WITTROCK LAWN SERVICE	AUGUST CEMETERY MOW	$1,260.00
Accounts Payable Total		$1,056,827.68
Payroll Checks		$76,156.43
***** REPORT TOTAL *****		$1,132,984.11

Paid from the following funds: General Fund: 189,758.98; Road Use Tax: 24,625.76; Employee Benefits: 30,697.87; Capital Equipment (LOST):3,244.00; Capital Project Reserve: 11,295.56; South Shore AJM: 148.00; Capital Project A34 West: 842,888.49; Sewer Utility Fund: 24,181.09; Storm Water Utility Fund: 6,144.36

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 69,946.87; RUT: 34,877.70; Employee Benefits: 85,811.97; Hotel/Motel: 19,674.25; TIF: 1,513.39; LMI Fund: 6,421.75; Debt Service: 16,847.08; Capitol Equipment (LOST); 112,676.95; Capital Project Reserve: 12,843.50; Capital Project/South Shore: 192,837.72;A34 West Project: 204,457.00; New Police Station: 89,905.85; Public Works Building: 6,160.00;Sewer Utility:42,477.40; Storm Water Utility: 12,749.59

CITIZEN OPPORTUNITY FOR COMMENT

Board/Commission Reports

Council reviewed the August Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department minutes and call log, Community Center, Park Board, Planning & Zoning, Library along with the next month of events, Dickinson County Recycling Commission minutes. Mohni had a couple of questions on the Treasurer's report because the funds were in the negative. Reinsbach explained final payment has not been made on the 13th St. lift station project or the public works building. Once final payments are made there will be a resolution to make transfers bringing the fund balances to zero.

ACTION AND DISCUSSION ITEMS

Possible Park board discussion

No discussion.

Resolution approving payment #5 to Beck Excavating, Inc. for the 2023 City of Milford A34/13th St. improvement project. Motion by Hoffman second by Mohni to approve Resolution **24-109** Resolution approving payment #5 to Beck Excavating, Inc. for the 2023 City of Milford A34/13th St. improvement project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Discussion on funding for Humane Society

Representatives for the Humane Society gave a brief recap of animals they have taken in for the past year. Just for Milford alone were sixteen cats and nineteen dogs with vet bills soaring over $10,000 which includes food. They explained things have been going well in working with the Milford Police Department. The council thanked them for coming and will look at adjusting the annual funding request of $3600.00.

Council to review and possibly approve City Administrator to sign off on DOT R-O-W permit for ITC Midwest, LLC

Motion from Hoffman second from Hinshaw to approve City Administrator to sign off on DOT R-O-W permit for ITC Midwest, LLC. All voting aye. Motion carried.

Discuss generator options

City Administrator Reinsbach explained after the council rejected the bid during the last meeting because it came in after the noon cut off the city was approached by a company called govdeal.com. Reinsbach explained you set the bid minimum , number of days to run, the winning bidder has 5-days to pay and 10-days to pick up. The bidder pays 12.5% to the company and the city receives a 1.25% rebate. If the generator does not sell there is no cost to the city. After a brief discussion there was a motion by Hinshaw second by Mohni to go with Govdeal.com and set the minimum bid at $7500.00. All voting aye. Motion carried.

Review red-lined version of employee handbook

The council reviewed the red-lined version of the employee handbook and had one minor change to make regarding the daily hours worked for everyone except the police department because they work 12-hour shifts. Motion by Hoffman seconded by Mohni to approve handbook with the last change. All voting aye. Motion carried.

Review of City Code Chapter 22, and 40-48

Council reviewed for the third red-lined version of Chapter 22 Planning & Zoning. There was discussion on compensation to commission members to "include the members who would attend any training be compensated those costs as associated with training as approved by the City Administrator." There were no changes to Chapter 40-48.

Motion by Hoffman second by Worshek to approve the suggested changes to the P&Z chapter and to approve the red-lined version of Chapter 40-48 that was provided in packet. All voting aye. Motion carried.

CHAPTER 40 - PUBLIC PEACE – (Updates to 40.03(9), Moved 40.03(10) to Chapter 41.06)
CHAPTER 41 - PUBLIC HEALTH AND SAFETY (Insert new section 41.06, renumber and move 41.13 to new Chapter 43)
CHAPTER 42 - PUBLIC AND PRIVATE PROPERTY (Section Updates, addition of Chapter 55 ref)
CHAPTER 43 – DRUG PARAPHERNALIA - (New Chapter)
CHAPTER 45 - ALCOHOL CONSUMPTION AND INTOXICATION (IA Code Correct, add Section 45.04)
CHAPTER 46 - MINORS (Updates and Iowa Law updates)
CHAPTER 48 - NOISE CONTROL (N/C – Updated Ord 8-22-22)

COMMENTS BY MAYOR, COUNCIL, AND STAFF

City Administrator Reinsbach commented that we received the grant documentation for the airport. The generator is not wired to the fire station. Kent has done some research, we are going to have to hire an electrical engineer, he has spoken to Tyler with Beck Engineering to see if the electrical engineer working on the A34 project would have time to look into this. Sounds like the Florence Park Phase I renovation project will start sometime in October. We also received a little over a million dollars from the DOT SWAP funding last week for the A34 project. Worshek asked if the DOT responded back to attending a council meeting. Reinsbach said she would reach back out to them. There was discussion regarding the contractor/s doing work for Mediacom. There have been numerous complaints to the city clerk's office, council members and the mayor about how resident's yards are not getting restored to the original condition, along with concern about work done in the alleys and where they are installing pedestals-citing concerns of snow removal because they are so close to the curb. Council asked City Attorney Dave Stein to draft another letter to be sent. Mayor Anderson spoke about a resident on Helen Avenue that wants to cut the curb out of his driveway. In the eyes of the city this issue is closed. He also wants the park board to revisit not charging the Little League to use the ballfields at Memorial Park and just ask the Little League to give a donation instead. With no other discussion, motion to adjourn by Mohni second by Worshek at 8:16 p.m. All voting aye. Motion carried.

Respectfully submitted,

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Steven R. Anderson, Mayor LeAnn Reinsbach, City Administrator/Clerk