CITY COUNCIL
REGULAR MEETING
NOVEMBER 12, 2024 6:30 P.M.

The Milford City Council met in regular session October 14, 2024 at 6:30 p.m. in Community Center board room.
Mayor Steve Andrson presided.
Members present: Doug Frederick, Shane Hoffman, David Worshek and Kyle Mohni.
Absent: Chris Hinshaw
Others present: City Administrator LeAnn Reinsbach, Shilo Brevik, Kent Eilers, Emil & Sue Richter, Carol Sporrer, Jason Eygabroad and Steve Schwaller.

Mayor Steve Anderson led the Pledge of Allegiance.

Motion by Hoffman second by Worshek to approve the agenda. Voting aye: Hoffman, Frederick, Worshek and Mohni. Nay: None. Motion carried.

Motion by Hoffman second by Mohni approve the consent agenda. Voting aye: Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of October 28, 2024 council meeting
- Monthly bills- approve and bills paid in vacation

A & B BUSINESS SOLUTIONS	COPIER/COPIES	$129.02
A & M SERVICES INC.	OCTOBER SVC	$49.50
ADVANTAGE ADMINISTRATORS	EE CONTRIBUTIONS	$501.94
AFLAC	AFLAC PRE TAX	$930.86
ALLIANT ENERGY	OCTOBER SVC	$25.94
ANDERSON, GILLIAN	CONVERENCE TRAVEL	$255.94
ADVANCED NETWORK PROFESSIONALS	OCTOBER SVC	$1,006.90
ARMOR EQUIPMENT	SWEEPER MAINT	$95.22
ARNOLD MOTOR SUPPLY	SUPPLIES	$1,216.02
AT&T MOBILITY	PD CELL/LAPTOPS	$562.34
BAKER & TAYLOR INC.	BOOKS	$456.90
BECK ENGINEERING INC	E20086 13TH RECONSTRUCT PROJ	$46,450.50
BECK EXCAVATING INC.	PAY APP #7 A34 PROJECT	$482,380.55
BIO SYSTEMS INC.	ASPHALT REMOVER	$1,970.00
BLACK HILLS ENERGY	PW OCTOBER SVC	$466.32
BLACKTOP SERVICE COMPANY	HOT MIX	$17,929.67
BOMGAARS	SUPPLIES	$791.45
BORDER STATES INDUSTRIES	SUPPLIES	$337.00
BRAD WILLEMSSEN	COMM CTR RENTAL REFUND	$150.00
BUSINESS TODAY	FIRE DEPT OFFICE	$395.00
C & B POWERSPORTS LLC	SUPPLIES	$44.99
CANON FINANCIAL SERVICES	LIBRARY COPIER	$71.83
CARD SERVICES CENTER	SUPPLIES/CONFERENCE	$3,220.27
CBRE,INC-VALUATION & ADVISORY	RETAINER OLD CH APPRAISAL	$4,500.00
CENGAGE LEARNING	BOOKS	$24.74
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	$32,148.00
CERTIFIED TESTING SERVICES INC	SL3625 13TH ST RECONSTRUCT	$6,490.00
COOPERATIVE ENERGY COMPANY	FUEL	$3,289.10
CRESCENT ELECTRIC SUPPLY CO	PARKS REPAIRS/MAINT	$8.76
DEMCO INC	SUPPLIES	$102.30
DENNIS E MERRY	JANITORIAL SVCS	$2,000.00
DES MOINES REGISTER	SUBSCRIPTION	$35.05
DICKINSON COUNTY NEWS	OCTOBER PUBLICATIONS	$827.05
DICKINSON COUNTY REGIONAL	GREEN WASTE	$2,348.00
DICKINSON COUNTY WATER QUALITY	2024 WATER QUALITY CONTRIBUTIO	$10,174.66
DON PIERSON FORD	2017 EXPLORER	$3,469.73
DORSEY & WHITNEY LLP	GO BOND 2024 BOND COUNSEL	$29,222.00
ED M. FELD EQUIP. CO. INC	SUPPLIES	$293.60
EXCEL AUTO BODY	DODGE RAM VEHICLE MAINT	$105.00
FOSTORIA GUN RANGE	ANNUAL MEMBERSHIP - 11/30/2025	$365.00
GALLS LLC	EQUIPMENT	$2,202.08
HUNDERTMARK, INC	SUPPLIES	$130.00
HY-VEE	WARBURTON-MILFORD PD	$2,574.00
IA DEPT OF PUBLIC SAFETY	ONLINE WARRENT SYSTEM	$300.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	$24,431.28
IOWA LAKES ELECTRIC COOP	OCTOBER SVC	$748.00
IOWA ONE CALL	SEPTEMBER CALLS	$539.80
IPERS	IPERS REGULAR	$16,156.13
JACK'S UNIFORMS & EQUIP.	WARBURTON NEW HIRE	$399.94
JCL SOLUTIONS-JANITORS CLOSET	SUPPLIES	$185.48
K.C.NIELSON, LTD	PARK VEHICLE MAINT	$274.60
KINGLAND CONSTRUCTION SEVICE	PAY APP#14 PW BLDG	$67,168.00
LAKES GLASS LLC	CHIP REPAIR	$70.00
LAKES NEWS SHOPPER	MONTHLY ADS	$814.40
LOFFLER	COPIES	$26.18
MAVERICK WARBURTON	ACADEMY MILEAGE	$487.76
MICHAEL TODD INDUSTRIAL SUPPLY	SEWER SUPPLIES	$95.81
MILFORD COMMUNICATIONS	BROADBAND/PHONE	$928.94

MILFORD MUNICIPAL UTILITY	OCTOBER SVC	$7,145.43
MR B'S FLOORING	ENTRIES/JOINT FIX/TILE REPLACE	$3,045.34
MYHRE, MATT	MEALS	$116.53
NEW COOPERATIVE INC.	FIRE DEPT FUEL	$476.52
OFFICE OF AUDITOR OF STAT	AUDIT FILING FEE	$625.00
OKOBOJI TOURISM COMMITTEE	FY24-25 SUPPORT	$5,000.00
REINSBACH, LEANN	MILEAGE/MEALS	$481.97
RICHARD LIVELY	REMAINING AFTER BLDG PERMIT FE	$4.25
SHEA'S CLEANING	FD JANITORIAL OCTOBER	$245.00
SHIELD TECHNOLOGY CORP	SHIELD SOFTWARE YRLY MAINT	$1,762.50
SIBLEY SHEET METAL INC	PD MECHANICAL	$10,615.00
STEIN LAW OFFICE	OCTOBER LEGAL	$3,206.33
STOREY KENWORTHY	SUPPLIES	$336.62
SULLIVAN CONCRETE	CURB 1408 11TH ST	$2,500.00
SUNSET LAW ENFORCEMENT	HORN PD SUPPLIES	$1,825.20
TIGER PRIDE LAWNCARE	FD NOVEMBER SVC	$135.00
TREAS. - STATE OF IOWA	SALES TAX OCTOBER	$1,977.43
TREASURER, STATE OF IOWA	STATE TAX	$3,865.09
TRUE VALUE-MILFORD	SUPPLIES	$209.52
UNITY POINT CLINIC-OCCUPATIONA	PW LABLS	$42.00
UTILITY EQUIPMENT COMPANY	A34 PROJECT SUPPLIES	$1,514.04
VERIZON WIRELESS	OCTOBER SVC	$546.08
WEDEKING PIT & PLANT	SAND / BLACKDIRT	$1,454.28
WITTROCK LAWN SERVICE	CEMETERY MOW OCTOBER	$420.00
Accounts Payable Total		$819,922.68
Payroll Checks		$77,585.34
***** REPORT TOTAL *****		$897,508.02

Paid from the following funds: General Fund: 171,793.23; Road Use Tax: 32,936.95; Employee Benefits: 24,149.20; Hotel/Motel: 5,000.00; Capital Equipment (LOST):7,435.07;9th St. Project: 1,554.65;Capital Project A34 West: 558,739.59; Public Works Building: 67,168.00; Sewer Utility Fund: 22,448.07; Storm Water Utility Fund: 6,283.26

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 633,507.06; RUT: 37,199.77; Employee Benefits: 159,903.64; Hotel/Motel: 15,731.15; TIF: 418,735.12; LMI Fund: 6,202.53; Debt Service: 179,227.77; Capitol Equipment (LOST); 113,864.92; Capital Project Reserve: 12,405.07; A34 West Project: 71,919.00; Public Works Building: 9,223.88; Sewer Utility:48,124.65; Storm Water Utility: 12,540.73

CITIZEN OPPORTUNITY FOR COMMENT

Board/Commission Reports

Council reviewed the October Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department minutes and call log, Airport Commission, Community Center, Park Board, Planning & Zoning, Library along with the November month of events, Dickinson County Recycling Commission minutes.

PUBLIC HEARING

Public hearing to consider the proposed plans, specifications, form of contract, and estimated total cost of the project, and possibly act/enter into a contract for the 2024 City of Milford 9th St. reconstruction project (From N Ave. to Highway 71) at 6:30 p.m.

Mayor Anderson opened the public meeting at 6:33 p.m. City Administrator LeAnn Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:35 p.m.

Public hearing on proposed text amendment changes/additions to the zoning ordinance at 6:32 p.m. Storage containers

Mayor Anderson opened the public meeting at 6:35 p.m. City Administrator LeAnn Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:36 p.m.

Public hearing on proposed conveyance of city owned property at 6:33 p.m.

Mayor Anderson opened the public meeting at 6:36 p.m. City Administrator LeAnn Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:37 p.m.

ACTION AND DISCUSSION ITEMS

Possible Park board discussion

No discussion.

Winther & Stave recap of FY2024 audit report

Carol Sporrer from Winther Stave & Co. was present and gave a review of the annual city audit report for the year ending June 30, 2024.

Discussion on animal control- Devin Eaton

Devin Eaton did not show up for meeting, no action was taken.

Parade route discussion-Police Chief Shilo Brevik

Police Chief Shilo Brevik is concerned about safety with the current parade route that is used for Pioneer Days and passed out 4 different parade routes for the council to review that would take a portion of the parade off Hwy 71. He also understands that this may affect some downtown businesses. Council person Hoffman commented he would like to see the route stay the same. After some discussion Hoffman suggested having a public information meeting to get input from residents/ business owners.

Resolution approving the proposed plans, specifications, form of contract, and estimated total cost of the project, and possibly act/enter into a contract for the 2024 City of Milford 9th St. reconstruction project (From N Ave. to Highway

71) Motion by Hoffman second by Frederick to approve Resolution **24-118** Resolution approving the proposed plans, specifications, form of contract, and estimated total cost of the project, and possibly act/enter into a contract for the 2024 City of Milford 9th St. reconstruction project (From N Ave. to Highway 71). Roll call vote. Voting aye: Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution awarding bid for the 2024 City of Milford 9th St. reconstruction project (From N Ave. to Highway 71)
Motion by Hoffman second by Worshek to approve Resolution **24-119** Resolution awarding bid for the 2024 City of Milford 9th St. reconstruction project (From N Ave. to Highway 71) Roll call vote. Voting aye: Frederick, Hoffman, and Worshek. Nay: Mohni. Motion carried.

Council to review and approve either CTS and Team Services quote on 9th St project
Motion by Worshek second by Mohni to approve quote from CTS on the 9th St. project. All voting aye. Motion carried.

First consideration of an Ordinance amending the zoning code of ordinances of the city of Milford, Iowa to add provisions regarding portable storage containers
Motion by Hoffman second by Worshek to approve first reading of **Ordinance 11-12-24** Ordinance amending the zoning code of ordinances of the city of Milford, Iowa to add provisions regarding portable storage containers. Roll call vote. Voting aye: Frederick, Hoffman, Worshek, and Mohni. Nay: None. Motion carried.

Consider waiving the second and third reading and passage of an Ordinance amending the zoning code of ordinances of the city of Milford, Iowa to add provisions regarding portable storage containers.
Motion by Hoffman second by Mohni to consider waiving the second and third reading and passage of **Ordinance 11-12-24** Ordinance amending the zoning code of ordinances of the city of Milford, Iowa to add provisions regarding portable storage containers. Roll call vote. Voting aye: Hoffman, Worshek, and Mohni. Nay: None. Motion carried.

Motion by Hoffman second by Worshek to adopt **Ordinance 11-12-24**. Roll call vote. Voting aye: Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution approving conveyance of city owned real estate
Motion by Hoffman second by Frederick to approve Resolution **24-120 Resolution** approving conveyance of city owned real estate. Roll call vote. Voting aye: Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution approving payment #7 to Beck Excavating, Inc. for the 2023 City of Milford A34/13th St. improvement project
Motion by Hoffman second by Mohni to approve Resolution **24-121** Resolution approving payment #7 to Beck Excavating, Inc. for the 2023 City of Milford A34/13th St. improvement project. Roll call vote. Voting aye: Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution authorizing payment #3 for the 2024 City of Milford sealcoat project
Motion by Hoffman second by Frederick to approve Resolution **24-122** Resolution authorizing payment #3 for the 2024 City of Milford sealcoat project. Roll call vote. Voting aye: Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution authorizing payment #14 to Kingland Construction Services for the Milford Public Works building
Motion by Hoffman second by Worshek to approve Resolution **24-123** Resolution authorizing payment #14 to Kingland Construction Services for the Milford Public Works building. Roll call vote. Voting aye: Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution regarding acceptance of airport grant
Motion by Mohni second by Hoffman to approve Resolution **24-124** Resolution regarding acceptance of airport grant. Roll call vote. Voting aye: Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Discussion on future funding for the Dickinson County Trails
Mayor Anderson is totally supportive of the commitment to the Dickinson County Trails Board; however, he is very concerned about crossing safely at Hwy 71 connecting a bike trail from Dickinson County to Clay County. In previous conversations the city is willing to pay to construct a bike trail from Q Ave going west on 6th St. to Hwy 71, crossing at a controlled intersection and then south to the edge of town or 230th St. There was a discussion to try and have a meeting with a representative of the Dickinson County Trails Board and later it was decided to reach out to the city attorney about denying the grants that have been awarded and bring something back to council for further discussion.

Review old town hall appraisal.
City Administrator Reinsbach noted the appraisal came in close to $230,000. There was very little discussion and it was suggested to have a public meeting to hear from residents. Council would like to have it the same day as the meeting to talk about parade route.

Review city code chapter 51 and chapter 60-80
Councilperson Hinshaw could not attend the council meeting so no action was taken.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Shilo advised the council that Maverick will graduate in December from the Academy. Kent asked about snow removal on Boji Bend Drive and council told him to move it. He also commented that Mediacom is still on hold due to the issues not resolved. With no other discussion, motion to adjourn by Hoffman second by Mohni at 8:07 p.m. All voting aye. Motion carried.

Respectfully submitted,

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Steven R. Anderson, Mayor LeAnn Reinsbach, City Administrator/Clerk