CITY COUNCIL
REGULAR MEETING
DECEMBER 9, 2024 6:30 P.M.

The Milford City Council met in regular session December 9, 2024 at 6:30 p.m. in the Community Center board room. Mayor Pro-Tem Chris Hinshaw presided.
Members present: Doug Frederick, Shane Hoffman, David Worshek and Kyle Mohni.
Absent: Mayor Steve Anderson
Others present: City Administrator LeAnn Reinsbach, Kent Eilers, Susan Reizer, Jane Berg, Dennis Wunn, Gary Stilley, Amy Pas, Andy Wolf, Drew Hage, John Wills, Trevor Smith, Curt Strouth, Kiley Zankowski, Chris Yungbluth, Erin Reed, Terry Heidebrink, Tom Arends, Bob Kirshbaum, and Jason Eygabroad.

Mayor Pro-Tem Chris Hinshaw led the Pledge of Allegiance.

Motion by Mohni second by Hoffman to approve the agenda. Voting aye: Hinshaw, Hoffman, Frederick, Worshek and Mohni. Nay: None. Motion carried.

Motion by Hoffman second by Frederick to approve the consent agenda. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of November 25, 2024, council meeting
- Minutes of November 26, 2024 joint BOA/council meeting
- Monthly bills- approve and bills paid in vacation

A & B BUSINESS SOLUTIONS	COPIER/COPIES	$132.34
A & M SERVICES INC.	NOVEMBER SERVICE	$49.50
ADVANTAGE ADMINISTRATORS	EE CONTRIBUTIONS	$501.94
AFLAC	AFLAC PRE TAX	$930.86
ALPHA WIRELESS COMM. CO.	FD RADIOS AND INSTALL	$5,753.50
ADVANCED NETWORK	NOVEMBER SVCS	$857.90
ARNDT, MCINTYRE	FIRE TRAINING MILEAGE	$160.80
ARNOLD MOTOR SUPPLY	SUPPLIES	$1,298.93
BAKER & TAYLOR INC.	BOOKS	$708.90
BECK ENGINEERING INC	E20086 13TH ST RECONSTRUCTION	$33,810.50
BECK EXCAVATING INC.	13TH ST PAY APP#8	$965,530.90
BLACKSTRAP, INC.	ROAD SALT	$2,108.93
BLACKTOP SERVICE COMPANY	HOT MIX	$740.05
BOILER & PRESSURE VESSEL	BOILER CERTIFICATION FEES	$80.00
BOMGAARS	SUPPLIES	$636.75
BRECHER CONCRETE LLC	AIRPORT CONCRETE	$58,850.00
CANON FINANCIAL SERVICES	LIBRARY COPIER	$71.83
CARD SERVICES CENTER	SUPPLIES	$2,246.20
CENGAGE LEARNING	BOOKS	$49.48
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	$40,185.00
CERTIFIED TESTING SERVICES INC	SL3625-13TH ST RECONSTRUCTION	$8,049.50
CHRISTIANS SHEET METAL	FALL SVCS	$761.84
COOPERATIVE ENERGY COMPANY	FUEL	$5,225.29
COPPER COTTAGE	FD BOILERS	$428.00
CRYSTEEL TRUCK EQUIPMENT	VEHICLE MAINT	$569.01
DCEMSA	ARNDT U OF O CONFERENCE	$150.00
DEMCO INC	SUPPLIES	$188.93
DENNIS E MERRY	JANITORIAL SVCS	$2,000.00
DES MOINES REGISTER	SUBSCRIPTION	$70.05
DICKINSON COUNTY NEWS	PUBLICATIONS	$738.70
DICKINSON COUNTY REGIONAL	GREEN WASTE	$1,230.00
DICKINSON RECORDER	809 6TH ST VARIANCE	$52.00
DISPLAY SALES COMPANY	STREET DEPT SUPPLIES	$198.00
gWORKS	ANNUAL SUBSCRIPTION	$18,000.00
HELLER ENTERPRISES LLC	FD SVC CALL	$285.12
INTERNAL REVENUE SERVICE	FED/FICA TAX	$22,097.03
INTERSTATE ALL BATTERY CENTER	SUPPLIES	$137.40
IA. LAKES COMM. COLLEGE	RADCLIFFE EMR CLASSES	$880.00
IOWA ONE CALL	OCTOBER CALLS	$152.40
IPAA	MILFORD MEMBERSHIP RENEWAL	$125.00
IPERS	IPERS REGULAR	$16,610.26
K.C.NIELSON, LTD	PARK VEHICLE MAINT	$194.58
KIMBALL MIDWEST	SEWER/STREET SUPPLIES	$736.28
LAKES NEWS SHOPPER	MONTHLY ADS	$265.20
LAKES REGIONAL HEALTHCARE	DOT TESTING	$81.00
LOFFLER	PD COPIES/COPIER	$33.62
M & T FIRE AND SAFETY	TESTING/SUPPLIES	$2,066.70
MATHESON TRI-GAS INC	VEHICLE MAINT	$250.12
MAVERICK WARBURTON	MILEAGE/CLOTHING	$917.62
MENARDS - SPENCER	STREET DEPT SUPPLIES	$503.93
MID-AMERICAN RESEARCH CHEMICAL	SEWER CHEMICALS	$871.16
MIDWESTERN MECHANICAL INC.	ANNUAL SPRINKLER INSPECTION	$335.00
MILFORD COMMUNICATIONS	BROADBAND/PHONE	$1,029.60
MILFORD MUNICIPAL UTILITY	NOVEMBER SVCS	$7,085.38
NEW COOPERATIVE INC.	FIRE DEPT FUEL	$102.46
NEWMAN SIGNS, INC.	STREET DEPT SUPPLIES	$744.17
NFPA	MEMBERSHIP RENEWAL	$225.00
NWIPDC	FY25 3RD DRAW	$3,500.00
OKOBOJI AFTER PROM	DONATION	$500.00
PATERSON CONSTRUCTION	TIE DOWN ANCHORS	$315.00
REINSBACH, LEANN	MILEAGE/SUPPLIES	$74.10
SEASONS CENTER	REFUND CC RENTAL & PROJECTOR	$135.00
SHEA'S CLEANING	NOVEMBER JANITORIAL	$245.00
SHIELD TECHNOLOGY CORP	SHIELDWARE MOBILE LICENSE	$200.00
SIMPSON JASON	ROUTER REIMBURSEMENT	$74.89
SIOUX SALES COMPANY	MYHRE LEG HOLSTER	$195.00
SPIRIT LAKE PUBLIC LIBRAY	TRUSTEE TRAINING MILFORD	$96.00
STEIN LAW OFFICE	NOVEMBER SVC	$4,234.21
STIVERS FORD	POLICE INTERCEPTOR 2025 FORD	$49,620.00

STOREY KENWORTHY	TAX FORMS	$212.63
SULLIVAN CONCRETE	SIDEWALK REPAIR	$2,000.00
SUNSHINE FOODS	STREET SUPPLIES	$80.86
TEAM ENTERPRISES	BLDG MAINTENANCE	$532.50
TREASURER, STATE OF IOWA	STATE TAXES	$4,007.05
TRUE VALUE-MILFORD	SUPPLIES	$105.66
UMB BANK	GO BDS SERIES 2022	$262,282.10
UNITED COMMUNITY BANK FOR PETT	NOVEMBER POSTAGE	$50.45
VERIZON WIRELESS	MONTHLY SVC	$191.38
WEB GRAPHICS INC.	WINDOW ENVELOPES	$266.45
WINTHER STAVE & CO. LLP	AUDIT FY24	$3,200.00
Accounts Payable Total		$1,540,212.94
Payroll Checks		$72,870.28
***** REPORT TOTAL *****		$1,613,083.22

Paid from the following funds: General Fund: 166,025.45; Road Use Tax: 23,554.35; Employee Benefits: 30,585.15; Hotel/Motel: 500.00; Debt Service: 262,282.10; Capital Equipment (LOST):61,273.50; Capital Project Reserve: 37,000.00; 9th St. Project: 6,606.50; Capital Project A34 West: 998,143.40; Sewer Utility Fund: 26,889.57; Storm Water Utility Fund: 3,223.20

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 123,831.69; RUT: 40,147.62; Employee Benefits: 10,401.54; Hotel/Motel: 953.56; TIF: 23,074.72; LMI Fund: 5,549.96; Debt Service: 27,989.59; Capitol Equipment (LOST); 77,381.64; Capital Project Reserve: 11,099.92; A34 West Project: 113,657.00; Sewer Utility:44,431.09; Storm Water Utility: 12,347.94

CITIZEN OPPORTUNITY FOR COMMENT

Board/Commission Reports

Council reviewed the November Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department minutes and call log, Community Center, Park Board, Planning & Zoning, Library along with the December month of events, Dickinson County Recycling Commission minutes and Treasurer's report.

ACTION AND DISCUSSION ITEMS

Possible Park board discussion

No discussion.

Golf Villa Drive sewer waiver – Jane Berg

Jane Berg, who is a board member on the Natural Trails Homeowners Association explained there is a significant water loss between the master meter and the 12 villa units a few months out of the year. The group reviewed documentation of everything they have done with assistance from MMU that includes replacing all the meters in each of the 12-golf villa's, installed a new master meter, checking the pool at the clubhouse, tested ground water from adjacent properties, and had discussions with Northwest Iowa Sprinkler. Jane feels like she may have found the issues after months of looking and believes that one of the meters that were replaced may be bad but they can't tell until next spring when one of the golf villa homeowners starts using their sprinkler system. In the meantime, Jane is asking the council to waive the past years sewer charges knowing that the water in not going through the sewer system. Motion by Hinshaw second by Worshek to have Reinsbach get in touch with MMU to either reimburse the $730.00 difference or put a credit on the books. All voting aye. Motion carried.

Lakes Area Dog Park funding request- Amy Pas

Amy Pas president of the Board of Directors, for the L.A.D.P. requested $500.00 in funding. The council will consider the request during budget discussion: no action was taken.

Milford Commercial Club funding request- Susan Reiser

Susan Reiser representing the Milford Commercial Club was present to request $5,500.00 in funding. The council will consider the request during budget discussion: no action was taken.

Okoboji Tourism funding request- Kiley Zankowski

Okoboji Tourism Kiley Zankowski asked the council to consider a $10,000.00 donation from the hotel motel tax dollars. The council will review during budget discussion; no action was taken.

Iowa Lakes Corridor-Alyssa Peterson

Curt Strough and Trevor Smith spoke about "The Homegrown Talent Initiative" which is a new program the encourages recent college graduates that grew up within the region to consider coming back. The Corridor is asking for $10,400 in funding, which is in line with requests from previous years. The council will review during budget discussion; no action was taken.

Dickinson County Water Quality Commission

John Wills represent the Dickinson County Water Quality Commission noted that Milford portion of funding this year will be approximately $14,000. He will know more in January and send out formal statements. The council will review during budget discussion; no action was taken.

YMCA- funding request with Andrew Fisher

Andy Wollf with the YMCA spoke regarding funding and is asking for $7,500.00. The council will review during budget discussion; no action was taken

Discovery House annual funding request- Director Nealey Powers

Nealey with Discovery House said they no longer have the location in Spencer and she is a one-person crew trying to rebuild the program in Spirit Lake. No formal amount was given. The council will review during budget discussion; no action was taken.

Dickinson County Senior Center- Cindy Crooks

No action was taken.

Dickinson County Trails update and funding request- Erin Reed
Erin noted she will not have the final budget numbers until January but expects Milford's portion of funding with the 28E Agreement to be around $9,000.00. The council will review during budget discussion; no action was taken.

Pierson Lakes Art Center funding request- Bob Kirschbaum
Bob Kirschbaum with Pierson Lakes Art Center spoke to the council and is requesting $2,000.00 in funding. The council will review during budget discussion; no action was taken.

Veteran's Foundation funding request – Tom Ahrends & Terry Heidebrink
Tom Ahrends and Terry Heidebrink spoke about 525 bricks that have deteriorated in front of the Dickinson County Courthouse. The Veteran's Memorial Foundation is requesting funding to remove existing bricks, construction of a new plaza, new graphite benches, flagpoles and landscaping. The granite markers will have names of the current 525 veterans' names and future veterans. The council will review during budget discussion; no action was taken.

Discussion on temporary ambulance service to be housed in old fire station/old town hall
Chris Yungbluth with the ambulance crew out of the Lakes Regional Hospital (Emergency Department) explained they would like to get a second 2-man crew operating on the south end of Dickinson County to allow for faster turnaround time on calls. The shift would run from 10 am to 10 pm seven days a week. The council discussed pros-cons and decided to let Chris and his staff try setting up and running out of the old fire station for a year to give time for Chris to look at statistics to see if having an ambulance crew on the south edge of the county improves call time etc. City Administrator Reinsbach noted that we would need to get a 28E agreement drafted.

Set public hearing on FY2024/2025 budget amendment for January 13, 2025 at 6:30 p.m.
Motion by Hoffman second by Mohni to set the public hearing date for FY2024/2025 budget amendment for January 13, 2025 at 6:30 p.m. All voting aye. Motion carried.

Resolution approving maintenance agreement with South Shore Estates Dock Association.
Motion by Hoffman second by Hinshaw to approve Resolution **24-127** Resolution approving maintenance agreement with South Shore Estates Dock Association. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution approving payment #8 to Beck Excavating, Inc. and change order #3 for the 2023 City of Milford A34/13th St. improvement project
Motion by Hoffman second by Worshek to approve Resolution **24-128** Resolution approving payment #8 to Beck Excavating, Inc. and change order #3 for the 2023 City of Milford A34/13th St. improvement project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution regarding longevity pay
Motion by Hoffman second by Frederick to approve Resolution **24-129** Resolution regarding longevity pay. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution approving law enforcement agreement training reimbursement agreement
Motion by Hoffman second by Mohni to approve Resolution **24-130** Resolution approving law enforcement agreement training reimbursement agreement. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Review city code Chapter 51
Motion by Hoffman second by Hinshaw to approve changes to Chapter 51 as stated. All voting aye: Motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

With no other discussion, motion to adjourn by Hoffman second by Mohni at 8:05 p.m. All voting aye. Motion carried.

Respectfully submitted,

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Chris Hinshaw, Mayor Pro-Tem LeAnn Reinsbach, City Administrator/Clerk