CITY COUNCIL
REGULAR MEETING
JANAURY 13, 2025 6:30 P.M.

The Milford City Council met in regular session January 13, 2025 at 6:30 p.m. in Community Center board room.
Mayor Steve Andrson presided.
Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, David Worshek and Kyle Mohni.
Absent: None
Others present: City Administrator LeAnn Reinsbach, Shilo Brevik, Kent Eilers, Kendra Petersen, Bronson Seymour, Logan Davids, Levi Markwardt, Jason Eygabroad, and George Bower.

Mayor Steve Anderson led the Pledge of Allegiance.
Motion by Hoffman second by Worshek to approve the agenda. Voting aye: Hinshaw, Hoffman, Frederick, Worshek and Mohni. Nay: None. Motion carried.
Motion by Hoffman second by Frederick approve the consent agenda. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of December 23, 2024 council meeting
- Liquor license renewal Luverne Supermarket (Sunshine Foods)
- Monthly bills- approve and bills paid in vacation

A & B BUSINESS SOLUTIONS	COPIER/COPIES	$71.18
A & M SERVICES INC.	DECEMBER SVC	$49.50
AFLAC	AFLAC PRE TAX	$930.86
ADVANCED NETWORK PROFESSIONALS	DECEMBER SVC	$857.90
ARNOLD MOTOR SUPPLY	SUPPLIES	$1,414.92
AT&T MOBILITY	PD CELL/LAPTOPS	$562.34
AXON ENTERPRISE, INC.	LICENSE BUNDLE	$3,422.86
BAKER & TAYLOR INC.	BOOKS	$850.23
BECK ENGINEERING INC	E20086 13TH ST PROJ	$24,715.50
BECK EXCAVATING INC.	A34 STREET IMPROV APP#9	$300,462.53
BOMGAARS	SEWER SUPPLIES	$111.97
BUSINESS TODAY	2021 MICROSOFT SOFTWARE-FD	$415.00
CANON FINANCIAL SERVICES	LIBRARY COPIER	$71.83
CENGAGE LEARNING	BOOKS	$98.96
CENTER POINT LARGE PRINT	BOOKS	$560.88
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	$31,255.00
CERTIFIED TESTING SERVICES INC	SL3625 13TH ST RECONSTRUCTIO	$1,380.00
CONSUMERS LUMBER	SEWER SUPPLIES	$301.76
COOPERATIVE ENERGY COMPANY	FUEL	$4,927.76
CRYSTEEL TRUCK EQUIPMENT	VEHICLE MAINT STREET SWEEP	$467.00
DEB COLEMAN	JANITORIAL AIRPORT OCT,JAN	$70.00
DENNIS E MERRY	JANITORIAL SVCS	$2,000.00
DES MOINES REGISTER	JANUARY SUBSCRIPTION	$35.00
DICKINSON COUNTY NEWS	PUBLICATIONS	$741.73
DICKINSON COUNTY REGIONAL	GREEN WASTE	$2,040.00
FASTENAL	SEWER SUPPLIES	$237.06
GALEN'S PRO-MOW	BLACK CHAPS 36'	$166.97
GENERAL TRAFFIC CONTROLS	TRAFFIC SIGNAL SVC	$300.00
GORDON FLESCH COMPANY	FD SVC DEC-MAR	$112.00
HTM SALES INC.	SEWER SUPPLIES	$869.20
HUNDERTMARK, INC	SEWER CHEMICALS	$370.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	$12,479.80
INTERSTATE ALL BATTERY CENTER	FIRE DEPARTMENT	$379.90
IPERS	IPERS REGULAR	$24,262.59
JCL SOLUTIONS-JANITORS CLOSET	SUPPLIES	$225.96
JENNINGS TOW & REPAIR	KEROSENE	$82.26
KCL ENGINEERING LLC	FD ELECTRICAL UPGRADE	$3,000.00
KIESLER'S POLICE SUPPLY	PD SUPPLIES	$736.10
KINGLAND CONSTRUCTION SEVICE	PW BLDG PAY APP#15	$28,832.00
KNIGHT PROTECTION	CITY HALL FIRE MONITORING SV	$360.00
LAKES NEWS SHOPPER	MONTHLY ADS	$280.80
LOFFLER	PD COPIES	$41.76
MENARDS - SPENCER	PARKS REPAIRS & MAINT	$322.13
MICHAEL TODD INDUSTRIAL SUPPLY	SNOW BUDGET - CHAINS	$1,619.53
MIDWEST BREATHING AIR L.L.C.	TESTING/EQUIPMENT	$1,181.61
MILFORD COMMUNICATIONS	BROADBAND/PHONE	$1,034.40
MILFORD MUNICIPAL UTILITY	DECEMBER SERVICE	$9,226.87
NEW COOPERATIVE INC.	FIRE DEPT FUEL	$324.60
NORTH CENTRAL INT'L, INC.	UNIT ID# 1032263	$2,452.78
PLAYAWAY PRODUCTS	BOOKS	$593.16
POLICE LEGAL SCIENCES INC	HAZ MAT COMM/LEGAL UPDATES	$980.00
RENT ALL, INC	STREET SUPPLIES	$206.98
SHEA'S CLEANING	FIRE DEPT JANITORIAL	$280.00
STEIN LAW OFFICE	DECEMBER LEGAL	$2,658.63
STOREY KENWORTHY	CHECKS	$496.73
THE N'WEST IOWA REVIEW	104 WEEK SUBSCRIPTION	$110.00
TIGER PRIDE LAWNCARE	FIRE DEPT DECEMBER SVC	$45.00
TREAS. - STATE OF IOWA	DECEMBER SALES TAX	$887.47
TREASURER, STATE OF IOWA	STATE TAXES	$5,821.22

TRUE VALUE-MILFORD	SUPPLIES	$191.33
UMB BANK	2020 GO BOND ADMIN FEE	$600.00
UNITED COMMUNITY BANK FOR PETT	POSTAGE	$15.16
WEDEKING PIT & PLANT	SAND	$104.82
Accounts Payable Total		$479,703.53
Payroll Checks		$46,153.58
***** REPORT TOTAL *****		$525,857.11

Paid from the following funds: General Fund: 110,405.91; Road Use Tax: 13,899.11; Employee Benefits: 23,031.90; Debt Service: 600.00; Capital Equipment (LOST):136,440.48;Capital Project South Shore AJM: 2,228.50; Capital Project A34 West: 184,709.05; Public Works Building: 31,832.00; Sewer Utility Fund: 22,076.98; Storm Water Utility Fund: 633.18

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 79,774.88; RUT: 38,106.70; Employee Benefits: 7,323.38; Hotel/Motel: 4,926.31; TIF: 90,468.52; LMI Fund: 56,294.85; Debt Service: 184,837.93; Capitol Equipment (LOST); 68,818.08; Capital Project Reserve: 10,490.24; 9th St. Project: 156,629.21;Sewer Utility:46,751.87; Storm Water Utility: 12,101.04

CITIZEN OPPORTUNITY FOR COMMENT

Board/Commission Reports

Council reviewed the December Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department minutes and call log, Fire Advisory Board, Airport Commission, Community Center, Park Board, Planning & Zoning, Library along with the January month of events, Dickinson County Recycling Commission minutes and Fire Trustee minutes from January.

PUBLIC HEARING

Public hearing on FY2024/2025 budget amendment at 6:30 p.m.

Mayor Anderson opened the public meeting at 6:34 p.m. City Administrator LeAnn Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:35 p.m.

Public hearing on proposed restated urban revitalization plan for the Milford Urban Revitalization Area at 6:32 p.m.

Mayor Anderson opened the public meeting at 6:35 p.m. City Administrator LeAnn Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:35 p.m.

ACTION AND DISCUSSION ITEMS

Council to hear from Kendra Peterson

Kendra explained that she would like to pour an additional driveway next to her current home for an additional garage in the future. The issue at hand is she wants the driveway to be placed over an existing storm sewer easement. Peterson showed the Council a preliminary drawing of where the driveway would be in relation to the easement. The council is concerned about setting a precedent if they did approve building over an easement. After much discussion, the council felt Ms. Peterson had other options she could pursue that would not interfere with the easement. A motion by Hinshaw second by Mohni to deny building over the storm sewer easement.

First consideration of an Ordinance Repealing Ordinance No.1-95 Designating an area of Milford, Iowa as the Milford Commercial Revitalization area

Council Member Hinshaw introduced an ordinance entitled "Ordinance No. 1-13-25 An Ordinance Repealing Ordinance No. 1-95 Designating an Area of Milford, Iowa, as the Milford Commercial Revitalization Area. "Motion by Hinshaw second by Frederick to approve first reading of **Ordinance 1-13-25** Ordinance Repealing Ordinance No.1-95 Designating an area of Milford, Iowa as the Milford Commercial Revitalization area. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek, and Mohni. Nay: None. Motion carried.

Consider waiving the second and third reading and passage of an Ordinance No.1-95 Designating an area of Milford, Iowa as the Milford Commercial Revitalization area

Motion by Hinshaw second by Mohni to consider waiving the second and third reading and passage of **Ordinance 1-13-25** Ordinance Repealing Ordinance No.1-95 Designating an area of Milford, Iowa as the Milford Commercial Revitalization area. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek, and Mohni. Nay: None. Motion carried.

Motion by Mohni second by Worshek to adopt **Ordinance 1-13-25** Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution adopting amended and restated plan for the Milford Urban Revitalization Area (formally known as the Milford Residential Revitalization area)

Motion by Hoffman second by Hinshaw to approve Resolution **25-1-13A** Resolution adopting amended and restated plan for the Milford Urban Revitalization Area (formally known as the Milford Residential Revitalization area). Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

First consideration of an Ordinance amending Ordinance designating an area of Milford, Iowa as the Milford Urban Revitalization area (formally known as the Milford Residential Revitalization area)

Council Member Hoffman introduced an ordinance entitled: "Ordinance No. 1-13-25A An Ordinance Amending Ordinance Designating an Area of Milford, Iowa, as the Milford Urban Revitalization Area (formerly known as the Milford Residential Revitalization Area)."

Motion by Hoffman second by Worshek to approve first reading of **Ordinance 1-13-25A** Ordinance amending Ordinance designating an area of Milford, Iowa as the Milford Urban Revitalization area (formally known as the Milford Residential Revitalization area). Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek, and Mohni. Nay: None. Motion carried.

Motion by Hoffman second by Hinshaw to consider waiving the second and third reading and passage of **Ordinance 1-13-25A** Ordinance amending Ordinance designating an area of Milford, Iowa as the Milford Urban Revitalization area (formally known as the Milford Residential Revitalization area). Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek, and Mohni. Nay: None. Motion carried.

Motion by Hoffman second by Hinshaw to adopt **Ordinance 1-13-25A** Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution ratifying Council committee appointments
Motion by Hoffman second by Frederick to approve Resolution **25-2** Resolution ratifying Council committee appointments. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution establishing time, date & place for City of Milford Council meetings
Motion by Hoffman second by Mohni to approve Resolution **25-3** Resolution establishing time, date & place for City of Milford Council meetings. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution approving designation of official newspaper
Motion by Hoffman second by Mohni to approve Resolution **25-4** Resolution approving designation of official newspaper. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution approving depositories for city investments
Motion by Hoffman second by Worshek to approve Resolution **25-5** Resolution approving depositories for city investments. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution regarding continued employment of LeAnn Reinsbach as Milford City Administrator
Motion by Hoffman second by Hinshaw to approve Resolution **25-6** Resolution regarding continued employment of LeAnn Reinsbach as Milford City Administrator. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution regarding appointment of City Attorney
Motion by Hoffman second by Frederick to approve Resolution **25-7** Resolution regarding appointment of City Attorney. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution authorizing payment #15 to Kingland Construction Services for the Milford Public Works building
Motion by Hoffman second by Hinshaw to approve Resolution **25-8** Resolution authorizing payment #15 to Kingland Construction Services for the Milford Public Works building. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution approving payment #9 to Beck Excavating, Inc. and change order #4 for the 2023 City of Milford A34/13th St. improvement project
Motion by Hoffman second by Hinshaw to approve Resolution **25-9** Resolution approving payment #9 to Beck Excavating, Inc. and change order #4 for the 2023 City of Milford A34/13th St. improvement project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution authorizing payment #1 to Beck Excavating, Inc for the City of Milford Florence Park Improvement Project Phase I. Motion by Hoffman second by Mohni to approve Resolution **25-10** Resolution authorizing payment #1 to Beck Excavating, Inc for the City of Milford Florence Park Improvement Project Phase I. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution setting public hearing on proposed amendments/additions to the zoning ordinance
Motion by Hoffman second by Mohni to approve Resolution **25-11** Resolution setting public hearing on proposed amendments/additions to the zoning ordinance. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution to adopt and allocate funds for an outdoor fitness court as part of the 2025 National Fitness Campaign
Motion by Hoffman second by Hinshaw to approve Resolution **25-12** Resolution to adopt and allocate funds for an outdoor fitness court as part of the 2025 National Fitness Campaign. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution amending the current budget for fiscal year ending June 30, 2025
Motion by Hoffman second by Hinshaw to approve Resolution **25-13** Resolution amending the current budget for fiscal year ending June 30, 2025. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Accept resignation letter from Police Officer Dalton Rucker
Motion by Hoffman second by Mohni to accept resignation letter from Police Officer Dalton Rucker. All voting aye. Motion carried.

Discussion on property located 1212 17th Street
Some of the city staff have been approached about selling/moving the house on this property the city recently purchased. City Administrator Reinsbach commented that any city owned property will have to go through several steps to include a public hearing. It was suggested to have the housing committee meet and give a recommendation to the council.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Reinsbach asked when the council wanted to meet to discuss the parade route and the old town hall. It was decided to meet February 3, 2025 at 6:30 p.m. With no other discussion, motion to adjourn by Hinshaw second by Mohni at 7:30 p.m. All voting aye. Motion carried.

Respectfully submitted,

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Steven R. Anderson, Mayor LeAnn Reinsbach, City Administrator/Clerk