CITY COUNCIL
SPECIAL MEETING
FEBRUARY 3, 2025
5:00 PM and 6:30 P.M.
The Milford City Council met in special session on February 3, 2025 at 5:00 p.m. in the Community Center Board Room and 6:30 p.m. in the east half of Community Center.
Mayor Anderson presided.
Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, Dave Worshek and Kyle Mohni.
Absent: None.
Others present: City Administrator LeAnn Reinsbach, Jennifer McCoy, Kent Eilers, Shilo Brevik, Steve Schwaller, Susan Reiser, Julie Weaver, Connie Weimer, Cheryl Aumer, Joel McCartan, Gillian Anderson, Joey Reiser, Dean Reiser, Russ Mitchell and Russell Beckendorf.

Mayor Anderson led the Pledge of Allegiance.

Motion by Mohni second by Worshek approve the agenda. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Motion by Worshek second by Frederick approve the consent agenda. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of January 27, 2025 council meeting

CITIZEN OPPORTUNITY FOR COMMENT

ACTION AND DISCUSSION ITEMS

ACTION & DISCUSSION ITEMS- Part one-MONDAY FEBRUARY 3, 2025 AT 5:00 p.m.

Resolution setting public hearing on proposed conveyance of city owned structure and establishing bid process
Motion by Mohni second by Frederick to approve Resolution **25-15** Resolution setting public hearing on proposed conveyance of city owned structure and establishing bid process. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Work session on the Iowa Department of Transportation TEAP (Traffic Engineering Assistance Program) Study with Jennifer McCoy from Bolten & Menk.
Jennifer McCoy with Bolten & Menk had a work session with council to try and give them a better understanding of what to expect on a proposed 4 to 3-lane conversion with a center turn lane. McCoy referenced the Iowa DOT TEAP study that was done in 2022 which recommended going to a 3-lane conversion based on vehicle volume and crash history. The Federal Highway Administration (FHWA) lists a 4 to 3-lane conversion as a proven safety countermeasure: 3-lanes have shown to reduce total crashes by 19-47 %, improving emergency response time and improved pedestrian safety. Also, if the decision is to move forward going to a 3-lane route, it would increase the width in traveled lanes and downtown parking. McCoy also noted the pavement is poor in areas, the traffic signals are approaching end of useful life and 4-lanes are hard to cross US 71 at non-signalized locations. City Administrator Reinbach let council know the plan is to include a memo on the February MMU utility bills about a survey to gather community feedback. There will be an open house on March 6th, 2025 and council will make a decision during the March 24th council meeting based on the feedback of the survey and public participation at the open house.

ACTION & DISCUSSION ITEMS-Part two- MONDAY FEBRUARY 3, 2025 AT 6:30 p.m. (East side of community center)

Discussion on parade route
Suan Reiser spokesperson with the Commercial Club and others voiced concerns on how previous parades have been handle and moreover the safety of all involved. After much discussion there was a motion by Hinshaw, second by Hoffman to leave the Pioneer Day's parade route the same as it has been for many years. All voting aye. Motion carried. It was also suggested to put up signs prior to the parade in an attempt to detour traffic.

Discussion on what to do with the old town hall
Council had a brief discussion on the status of Lakes Regional providing a south ambulance crew that would be housed in the building. City Administrator Reinsbach commented she and Chris Yungbluth have exchanged a number of emails in regards to this and the last she heard Chris was waiting for information from his supervisor. Mayor Anderson commented that the building will be used as a "RAGBRI" meeting center until the end of July. Reinsbach commented that she thinks it would be best to sell the property and get it back on the tax rolls. The revenue could be used towards the bond payments for the new public works building or added back into the economic development fund. Motion by Hoffman second by Worshek to make arrangements for a public hearing during the August 11, 2025 council meeting. All voting aye. Motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF
With no other discussion, motion to adjourn by Hoffman second by Hinshaw at 7:18 p.m. All voting aye. Motion carried.

Respectfully submitted,

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Steven R. Anderson, Mayor LeAnn Reinsbach, City Administrator/Clerk