CITY COUNCIL
REGULAR MEETING
DECEMBER 23, 2024 6:30 P.M.

The Milford City Council met in regular session December 23, 2024 at 6:30 p.m. in Community Center board room. Mayor Anderson presided.
Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, and David Worshek.
Absent: Kyle Mohni
Others present: City Administrator LeAnn Reinsbach, Levi Marqwardt, Steve Schwaller.

Mayor Anderson led the Pledge of Allegiance.

Motion by Hoffman second by Hinshaw to approve the agenda. Voting aye: Frederick, Hoffman, Hinshaw, and Worshek. Nay: None. Motion carried.

Motion by Hofman second by Frederick approve the consent agenda. Voting aye: Frederick, Hinshaw, Hoffman, and Worshek. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of December 9, 2024 council meeting
- Liquor license renewal for Okoboji Avenue Liquor
- Late December bills- approve and bills paid in vacation

ADVANTAGE ADMINISTRATORS	EE CONTRIBUTIONS	$25.00
ALLIANT ENERGY	NOVEMBER SVC	$24.89
AT&T MOBILITY	PD CELL/LAPTOPS	$562.34
BLACK HILLS ENERGY	NOVEMBER SVCS	$1,067.82
COOPERATIVE ENERGY COMPANY	FUEL	$85.98
CRESCENT ELECTRIC SUPPLY CO	FISH STICK COMBO KIT	$89.56
CUSTOM CUT GUTTERS	PARKS MAINT FLORENCE PAR	$64.00
DICKINSON COUNTY GIS	MILFORD PARCELS	$27.02
FAIR MANUFACTURING INC.	STREET VEHICLE MAINT	$17.70
GENERAL TRAFFIC CONTROLS	CIRCUIT BOARD	$342.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	$13,310.12
IOWA LAKES ELECTRIC COOP	NOVEMBER SVC	$410.00
IOWA ONE CALL	NOVEMBER CALLS	$572.80
JENSEN DEVELOPMENT COMPANY	TIF PAYMENT DECEMBER 2024	$10,183.68
K.C. NIELSON, LTD	FILTERS	$117.19
KUCH BUILDERS INC	TIF PAYMENT DECEMBER 2024	$87,860.44
MENARDS - SPENCER	SUPPLIES/BLDG MAINT	$479.48
MILFORD ELECTRIC INC.	AIRPORT	$789.07
PITNEY BOWES GLOBAL FINANCIAL	POSTAGE LEASE	$163.53
PIXLER ELECTRIC	STREET LIGHTS	$178.44
US POSTAL SERVICE	BOX 536 YEARLY RENEWAL	$144.00
PURCHASE POWER	POSTAGE	$200.00
SAFCO PRODUCTS CO.	TIF PAYMENT DECEMBER 2024	$32,427.69
STEIN LAW OFFICE	RES 24-125 KOEPP PROPERTY	$234,529.06
STUART C IRBY CO BR983	LAMPS WITH BASE	$3,060.00
TIGER PRIDE LAWNCARE	CITY HALL/PD DECEMBER SVC	$90.00
TITAN MACHINERY	SHOE SKID BOBCAT	$366.06
TREAS. - STATE OF IOWA	SALES TAX NOV	$884.20
WEDEKING PIT & PLANT	CRUSHED ROCK AND GRAVEL	$668.38
Accounts Payable Total		$388,740.45
Payroll Checks		$42,472.03
***** REPORT TOTAL *****		$431,212.48

CITIZEN OPPORTUNITY FOR COMMENT

ACTION AND DISCUSSION ITEMS

Humane Society funding request
Melanie Becker representing the Humane Society requested $5000.00 in funding. The council will consider the request during budget discussion: no action was taken.

Dickinson County Senior Center- Jackie Sangl
Jackie Sangl representing the Dickinson County Senior Center informed those in attendance about the activities offered at the center. Sangl also noted the following improvements to the property when funds become available. Those include, restriping the parking lot, redo the retaining wall on the north side of the property, update with paint and new window coverings. No dollar amount was requested. The council will consider during budget discussion: no action was taken.

Council to consider approving Rides Contract for FY2025/2026.
Motion by Hoffman second by Worshek to approve the Rides contract for FY2025/2026. All voting aye. Motion carried.

Resolution authorizing fund transfers for FY2025
Motion by Hoffman second by Hinshaw to approve Resolution **24-131** Resolution authorizing fund transfers for FY2025. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, and Worshek. Nay: None. Motion carried

Resolution of authorizing the destruction of obsolete records in accordance with the Iowa League of Cities records retention policy and all applicable Iowa Laws

Motion by Hoffman second by Frederick to approve Resolution **24-132** Resolution of authorizing the destruction of obsolete records in accordance with the Iowa League of Cities records retention policy and all applicable Iowa Laws. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, and Worshek. Nay: None. Motion carried

Resolution providing for notice of hearing on proposed amendment to the Revitalization Plan for the Milford Residential Revitalization Area

Motion by Hinshaw second by Hoffman to approve Resolution **24-133** Resolution providing for notice of hearing on proposed amendment to the Revitalization Plan for the Milford Residential Revitalization Area. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, and Worshek. Nay: None. Motion carried

Council to open/review sealed bids on miscellaneous equipment

Makita 14" chop saw-$5.00/Kent Eilers
Dewalt tool: Impacts, drill, flashlight, finish nailer, grinder with charging station and battery packs-$176.00/Nick Birchard
MI-T-M 2400 PSI pressure washer-$55.00/Chris Rouse
Council directed Public Works Director Kent Eilers to dispose of items not sold and of no value.

Council discussion on 2025 Notice of Award for the National Fitness Campaign

City Administrator LeAnn Reinsbach let the council know that the city was awarded the $30,000 grant that Public Works Director Kent Eilers applied for. Next step would be to set up a follow up award call and then the council will need to adopt by resolution the additional funding. Reinsbach mentioned she would get with Eilers on the dates so we can talk about this during budget time.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

City Administrator Reinsbach mentioned MMU has another board opening, Kae Hoppe has decided not to take on another term. Reinsbach also mentioned Beck Engineering delivered a quote to connect the bike trail at 6th St going south to 230th at approximately $865,000. She forwarded the information onto Erin Reed with the trails board. Erin responded back inquiring if she could include this as part of the Destination Iowa Grant pre-application and Reinsbach gave approval. If awarded, the earliest this phase might begin is 2027 and the city share would be roughly $386,000. With no other discussion, motion to adjourn by Hoffman second by Hinshaw at 7:17 p.m. All voting aye. Motion carried.

Respectfully submitted,

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Steven R. Anderson, Mayor LeAnn Reinsbach, City Administrator/Clerk