CITY COUNCIL
REGULAR MEETING
APRIL 28, 2025 6:30 P.M.

The Milford City Council met in regular session April 28, 2025 at 6:30 p.m. in the Community Center board room. Mayor Pro-Tem Chris Hinshaw presided.
Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, David Worshek and Kyle Mohni.
Absent: None.
Others present: City Administrator LeAnn Reinsbach, Kent Eilers, Curt Smith, Trevor Smith, Chris Stein, Anthony Gonzalez and Mayor Anderson via cell phone who left the meeting at 7:00 p.m.

Mayor Pro-tem Chris Hinshaw led the Pledge of Allegiance.

Motion by Mohni second by Frederick to approve the agenda. Voting aye: Frederick, Hoffman, Hinshaw, Worshek and Mohni. Nay: None. Motion carried.

Motion by Frederick second by Mohni approve the consent agenda. Voting aye: Frederick, Hoffman, Worshek and Mohni. Nay: None. Abstain: Hinshaw. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of April 14, 2025 special council meeting
- Minutes of April 14, 2025 council meeting
- dreamBig Hospitality, LLC Transient Merchant Permit
- Liquor license renewal for Kwik Trip

CITIZEN OPPORTUNITY FOR COMMENT

PUBLIC HEARING

Public hearing on FY2025-2026 budget at 6:30 p.m.
Mayor Pro-tem Chris Hinshaw opened the public meeting at 6:31 p.m. City Administrator LeAnn Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Hinshaw closed the public hearing at 6:32 p.m.

ACTION AND DISCUSSION ITEMS

Resolution approving FY2025-2026 budget
Motion by Worshek second by Frederick to approve Resolution **25-32** approving FY2025-2026 budget. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried

Iowa Lakes Corridor update to council
The council heard from Curt Strouth and Trevor Smith. Curt talked about the highly attended annual business recognition event that was held January 29th and highlighted two of the business awards that were presented. Entrepreneur Of the Year went to Jeremy and Kelsey Morrison with Topog Coffeehouse and the Small Business Excellence Award went to John Adams with the Lakes News Shopper. The corridor will be hosting a Tax Increment Financing (TIF) workshop May 22, 2025 at the Okoboji Bible Conference Center which starts at 10:00 a.m. if anyone wishes to attend. Presenting at the workshop is Ahlers & Cooney out of Des Moines who specialize in TIF. Trevor Smith spoke about workforce development and the Homegrown Talent Initiative program. The new grant program encourages former students of the region's schools to come back to the area and fill high-quality jobs. Recipients of the grant will receive $6000.00 paid over 4-years to be used toward student loan repayment, mortgage payments or childcare reimbursement.

Airport Commission to discuss grant
Airport Commission President Chris Stein spoke to council about applying for another grant for tree removal to stay in good standing with the Iowa DOT aviation department with a report the commission received last fall. The trees that would be trimmed or cut down with this grant are on the west side of the runway and west of 213th Avenue by Clarks Museum. The grant funding is available through the Immediate Safety Enhancement program for tree removal. Chris got a quote from Triple S Tree service and added a 15% contingency for a total of approximately $55,000. The state would pay 80% so that would mean the city would get back about $11,000. The commission plans to get a couple of other quotes for comparison reasons. City Administrator Reinsbach asked if the expenditure would come out of city funds or set aside money the airport has in capital project fund. Stein mentioned it would be nice if we could pay for it using both city funds and capital project funds. Mayor Anderson asked when the project would take place. Stein said they have 2 years from the time the grant is awarded. Motion by Hoffman second by Mohni to apply for the tree removal grants. All voting aye. Motion carried.

Beck Engineering to discuss working days on A34 project- Tyler Lynn
City Administrator Reinsbach informed the council she received a phone call from Tyler this morning and there was miscommunication between he and Jason. Neither one of them could make it to the meeting so it will be on the May 12th agenda.

Discuss Calkins Park
City Attorney Dave Stein stated that in researching to see if there was an easement granted so staff could look at adding some parking it was discovered Calkins Park doesn't even belong to the city. Stein cited a section in the abstract under the Owners Certificate #6, *The 'Park' so designated on the plat is hereby dedicated to the use of the owners of lots in this plat, so long as they shall maintain the same as a park; no other use than a park shall be permitted; all weeds and litter shall be removed and same kept in a neat and pleasant appearance*. After much discussion it was decided the city would send letters to residents abutting the park letting them know there will be a public meeting on June 9th starting at 6:00 p.m. Members of the park board will also attend this meeting if it works in their schedule.

Update on renovations on east side of Community Center
City Administrator Reinsbach updated council stating the Community Center Board met on April 15th and awarded the project to Powell Construction. There was only one sealed bid submitted. The project will expand the kitchen area, the

addition of a pass-through area, and enclose all the tables and chairs. The project will start on May 19th and is expected to be completed by the middle of June.

Possible approval of NWIPDC-Shield program
Motion by Hoffman second by Frederick to approve the Shield agreement with NWIPDC. All voting aye. Motion carried.

Change last meeting in May due to Memorial Day
Motion by Hoffman second by Mohni to move the last meeting of the month to May 27th due to Memorial Day. All voting aye. Motion carried.

Resolution setting public hearing on proposed amendments to Chapter 75 of the Milford City Ordinances
Motion by Hoffman second by Mohni to approve Resolution **25-33** setting public hearing on proposed amendments to Chapter 75 of the Milford City Ordinances Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried

Resolution updating handbook with new union agreement.
Motion by Hoffman second by Frederick to approve Resolution **25-34** updating handbook with new union agreement. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried

COMMENTS BY MAYOR, COUNCIL, AND STAFF

With no other discussion, motion to adjourn by Hoffman second by Mohni at 7:17 p.m. All voting aye. Motion carried.

Respectfully submitted,

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Chris Hinshaw, Mayor Pro-Tem LeAnn Reinsbach, City Administrator/Clerk