CITY COUNCIL
REGULAR MEETING
JUNE 9, 2025 6:00 P.M.

The Milford City Council met in regular session May 12, 2025 at 6:00 p.m. in the West ½ Community Center.
Mayor Steve Andrson presided.
Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, David Worshek and Kyle Mohni.
Absent: None
Others present: Deputy City Clerk Lissa Ballis, City Attorney Dave Stein via cell phone, Shilo Brevik, Kent Eilers, Jason Eygabroad, Brad Englund, Ben Groen, Al Hicks, Steve Schwaller, John Boetel Jr., Bob Clark, Logan Davids, Olivia Forney, Jason Simpson, Anthony Gonzalez, Ryan Laubenthal, Tiffany Mejia, Jonathon Furman, D. Emil Lemke, Rachel & Jesse Heyer, Levi Markwardt, Clay Cook John Walters and Kirby Walters.

Mayor Steve Anderson led the Pledge of Allegiance.

Motion by Hinshaw second by Frederick to approve the agenda. Voting aye: Hinshaw, Hoffman, Frederick, Worshek and Mohni. Nay: None. Motion carried.

Motion by Worshek second by Mohni approve the consent agenda. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of May 27, 2025 council meeting
- Liquor license renewal for RAGBRAI 9th St location
- Liquor license renewal for RAGBRAI 10th St location
- Monthly bills- approve and bills paid in vacation

4 EVERGREEN	CITY PLANTERS	$1,495.22
911 CUSTOM	EQUIPMENT	$1,591.76
A & B BUSINESS SOLUTIONS	COPIER/COPIES	$118.34
A & M SERVICES INC.	MAY SVC	$42.00
ADVANTAGE ADMINISTRATORS	EE CONTRIBUTIONS	$446.56
AFLAC	AFLAC PRE TAX	$930.86
ALEX AIR APPARATUS 2, LLC	FD HOSES	$4,022.00
ADVANCED NETWORK PROFESSIONA	PD DELL PRO	$3,288.42
ARMOR EQUIPMENT	SEWER REPAIRS	$536.87
ARNOLD MOTOR SUPPLY	SUPPLIES	$1,005.92
AT&T MOBILITY	PD CELL/LAPTOPS	$562.34
BAKER & TAYLOR INC.	BOOKS	$478.17
BEACON ATHLETICS	CUSTOM WOODLESS PAD KIT	$4,878.00
BECK ENGINEERING INC	FLORENCE PARK IMPROVMENTS	$27,358.25
BLACK HILLS ENERGY	APRIL SVC	$664.39
BLACKSTRAP, INC.	ROAD SALT	$2,121.60
BOMGAARS	SUPPLIES	$267.42
BORDER STATES INDUSTRIES	POLES/SUPPLIES	$16,106.22
CANON FINANCIAL SERVICES	LIBRARY COPIER	$71.83
CARD SERVICES CENTER	FIRE DEPT APRIL FIRE SCHOOL	$3,331.71
CARPENTER, JIM	FD SUPPLY REIMBURSEMENT	$1,617.95
CENGAGE GROUP	BOOKS	$98.96
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	$40,185.00
CERTIFIED TESTING SERVICES INC	SL3625 13TH ST RECONSTRUCTIO	$8,245.00
COOPERATIVE ENERGY COMPANY	FUEL	$5,259.42
CORNELL ABSTRACT CO.	HOLZRICHTER ZONING CERT	$100.00
COTTAGE GARDENS	CITY FLOWERS	$427.55
DENNIS E MERRY	JANITORIAL SVCS	$2,000.00
DEWEYS UPHOLSTERY	REPAIR TRUCK SEAT	$70.00
DICKINSON COUNTY NEWS	PUBLICATIONS	$452.09
DICKINSON COUNTY REGIONAL	GREEN WASTE	$1,485.00
EJ EQUIPMENT, INC.	STREET VEH MAINT	$837.58
EXCEL AUTO BODY	SEYMOUR REPAIR	$774.00
FASTENAL	PARK SUPPLIES	$734.61
FELD FIRE	SUPPLIES	$255.70
GCS TECH INC.	LAPTOPS-LIBRARY	$6,620.00
GENERAL TRAFFIC CONTROLS	HWY 71 & 6TH ST	$1,215.00
HEARTLAND TIRE	STREET VEH MAINT	$1,524.12
INTERNAL REVENUE SERVICE	FED/FICA TAX	$23,048.74
IOWA ONE CALL	APRIL CALLS	$514.00
IPERS	IPERS REGULAR	$16,078.37
JCL SOLUTIONS-JANITORS CLOSET	PARKS MAINT	$26.69
K.C.NIELSON, LTD	PARKS VEH MAINT	$167.99
LOFFLER	PD COPIER/COPIES	$20.01
M & T FIRE AND SAFETY	FIRE DEPT EQUIP	$1,177.94
MENARDS - SPENCER	PARKS SUPPLIES	$40.39
MIDWEST GARAGE DOORS INC.	FIRE DEPT GARAGE DOORS	$823.00
MILFORD COMMUNICATIONS	BROADBAND/PHONE	$1,221.58
MILFORD MUNICIPAL UTILITY	MAY SVC	$7,390.89
NEW COOPERATIVE INC.	FIRE DEPT FUEL	$390.15

NEWMAN SIGNS, INC.	PARKS SUPPLIES	$100.12
NIELSENS TIRE & APPLIANCE	EAST CC APPLIANCES	$2,988.20
NORTHWEST GLASS LLC	FIRE DEPT KEYPADS	$2,812.00
ODEYS	PARKS CHALK	$851.66
OVERDRIVE INC.	EBOOKS/AUDIOBOOKS	$642.97
PLAYAWAY PRODUCTS	BOOKS	$304.30
PLUMB SUPPLY COMPANY	CITY HALL URINAL	$925.78
US POSTAL SERVICE	FD YEARLY POST OFFICE BOX	$144.00
SHEA'S CLEANING	APRIL SVC	$280.00
THE SHERWIN-WILLIAMS CO.	ROAD PAINT	$3,121.13
STEIN LAW OFFICE	MAY LEGAL	$3,150.60
STOREY KENWORTHY	COPY PAPER	$310.05
SUNSHINE FOODS	SUPPLIES CC CTR	$81.32
TIGER PRIDE LAWNCARE	FLORENCE PARK MAY SVC	$230.00
TRAF-O-TERIA	PD PARKING PROOF	$68.00
TREASURER, STATE OF IOWA	STATE TAX	$2,541.85
TRUE VALUE-MILFORD	SUPPLIES	$382.50
TRUGREEN	CEMETERY SPRING WEED CONTR	$1,690.00
UMB BANK	GO REFUNDING BONDS SRS 2021	$1,440,998.75
UNITY POINT CLINIC-OCCUPATIONA	DOT TESTING	$107.00
VERIZON WIRELESS	MONTHLY SVC	$191.38
WESSELS OIL CO, INC	DUST CONTROL	$1,046.25
WITTROCK LAWN SERVICE	CEMETERY MOW MAY	$1,425.00
Accounts Payable Total		$1,656,512.47
Payroll Checks		$76,557.06
***** REPORT TOTAL *****		$1,733,069.53

Paid from the following funds: General Fund: 174,240.42; Road Use Tax: 23,062.35; Employee Benefits: 29,766.68; Hotel Motel Tax: 1,969.02; Debt Service: 1,440,998.75; Capital Project Reserve: 14,055.00; 9th St. Project: 9,602.00; Capital project A34 West: 9,913.00; Sewer Utility Fund: 29,262.31; Storm Water Utility Fund: 200.00

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 276,670.83; RUT: 37,391.79; Employee Benefits: 23,127.00; Hotel/Motel: 4,720.59; TIF: 74,904.56; LMI Fund: 4,803.93; Debt Service: 281,533.00; Capitol Equipment (LOST); 41,995.33; Capital Project Reserve: 10,357.87; Sewer Utility 38,562.20; Storm Water Utility: 12,315.72

CITIZEN OPPORTUNITY FOR COMMENT

Board/Commission Reports

Council reviewed the May Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department minutes and call log, Community Center, Park Board, Library along with the June events, and Dickinson County Recycling Commission minutes.

ACTION AND DISCUSSION ITEMS

Discussion with residents surrounding Calkins Park

Mayor Anderson provided background on the park, noting ongoing concerns about its limited access. Although the park was intended to be deeded to the City, no official record exists confirming that transfer. Despite this, the City has been maintaining the property. The lack of legal ownership and minimal access—along with no designated parking—make it challenging for both maintenance and public use.

Logan Davids from the Park Board added that the City previously attempted to purchase land to improve access, but while there is a utility easement nearby, it cannot be used for park access. Since the City does not own the park, Mayor Anderson suggested that the surrounding residents, for whom the park was originally intended, should take responsibility for it.

In response, several residents expressed that the park is regularly used, with people often cutting through private yards to reach it. They voiced concerns about losing the space as a park. Kirby Walters argued that the City either already owns it or could claim ownership through adverse possession. Council Member Hinshaw emphasized that the City does not hold legal title and therefore should not continue maintaining it.

Walters maintained that because the City has historically maintained the park, it should continue to do so. Mayor Anderson clarified that when the land was originally platted, it was dedicated as a private park for the use of residents in the area—not to the City—and the deed requires that it remain a park. Since the City does not own it, it cannot give it away or officially claim responsibility.

Walters, speaking on behalf of nearby residents, stated they do not wish to take ownership and prefer the City to continue maintaining the park.

City Attorney Dave Stein, joining by phone, confirmed that the original plat dedicated the park to the lot owners within the plat, not the City. Park Board members Logan Davids, Olivia Forney, and Jason Simpson added that resolving the issue would likely require a nearby property owner to dedicate a portion of land to establish proper access, which is necessary before any title transfer can be considered.

Mayor Anderson proposed forming a committee to explore solutions and reach a consensus. The committee will include residents John Walters, John Boetel, and Clayton Cook; council members Worshek and Hinshaw; a Park Board member; and additional staff to be named later. The group will meet in the coming weeks.

Until a resolution is reached, Mayor Anderson stated the City will continue to maintain the park.

Resolution setting public hearing to consider the proposed plans, specifications, form of contract, estimated total cost of the project, and to set bid date and date for consideration of bids for the 2025 City of Milford Seal Coat project

Motion by Hinshaw second by Frederick to approve Resolution **25-41** Resolution setting public hearing to consider the proposed plans, specifications, form of contract, estimated total cost of the project, and to set bid date and date for consideration of bids for the 2025 City of Milford Seal Coat project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution setting public hearing on proposed amendments to Chapter 41 of the Milford City Ordinances
Motion by Hinshaw second by Worshek to approve Resolution **25-42** Resolution setting public hearing on proposed amendments to Chapter 41 of the Milford City Ordinances. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution authorizing payment #1 to Hulstein Inc. for the City of Milford 9th St. and City Hall Drainage Improvements
Motion by Hinshaw second by Frederick to approve Resolution **25-43** Resolution authorizing payment #1 to Hulstein Inc. for the City of Milford 9th St. and City Hall Drainage Improvements. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution authorizing payment #4 and change order #3 to Beck Excavating Inc. for the 2024 City of Milford Florence Park Improvement project Phase 1
Motion by Hoffman second by Hinshaw to approve Resolution **25-44** Resolution authorizing payment #4 and change order #3 to Beck Excavating Inc. for the 2024 City of Milford Florence Park Improvement project Phase 1. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution authorizing payment #11 and change order #5 to Beck Excavating Inc. for the 2023 City of Milford A34/13th St. Improvement project
Motion by Hoffman second by Hinshaw to approve Resolution **25-45** Resolution authorizing payment #11 and change order #5 to Beck Excavating Inc. for the 2023 City of Milford A34/13th St. Improvement project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Review and possibly approval of Okoboji Elementary School Stormwater design
Motion by Hinshaw second by Frederick to table the OES stormwater design discussion due to concerns about whether the plan is based on the standard required parking lot size or the reduced parking they intend to request through a variance or special exception use permit.

Discussion on invoice for fire hydrant placement by former Milford Motors
Motion by Hoffman second by Mohni to make invoice payment for fire hydrant placement. All voting aye. Motion carried.

Council to review and approve Pioneer Days Parade permit
Motion by Hoffman second by Mohni to approve the parade permit for Pioneer Days. All voting aye. Motion carried.

Council to approve the appointment of Chad Wellendorf to the Milford Municipal Utilities Board
Motion by Hinshaw second by Worshek to approve the recommendation by Mayor Anderson of Chad Wellendorf to the Milford Municipal Utilities Board. All voting aye. Motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Chief Brevik reported that the joint project with the State Patrol, conducted over Memorial Day weekend, was successful. He hopes to build on its success and plans to organize another one at the end of the summer.
Council Member Hoffman raised a concern to Chief Brevik regarding the growing use of e-bikes and similar devices, particularly among younger children, and the lack of safe behavior when crossing busy intersections. Chief Brevik acknowledged the issue and noted that he is currently working with the county and the city attorney to determine possible actions. The challenge lies in the complexity of Iowa state law, which includes multiple classifications that are difficult to distinguish. Once he has more clarity, Chief Brevik plans to issue a press release in collaboration with other area police departments.
Public Works Director Kent Eilers presented a quote from Hulstein Excavating to the council for work needed on an intake in the Hunter Hills area. The council agreed to proceed with the work as a change order to the existing contract with Hulstein and directed that it be included on the next meeting agenda for formal approval.
Eilers also presented the council with a quote from Beck Engineering outlining a worst-case scenario cost estimate for traffic signals. Jason Eygabroad, Beck Engineering explained that if the existing bases can be reused and no additional concrete work is required, it could result in significant savings. However, until specifications are received from the IDOT, the exact scope remains uncertain. The purpose of this estimate is to provide the council with a preliminary figure to begin planning and setting aside funds for the future project.
Eilers provided the council with updates on various town projects and reported positive feedback on the new crosswalk design. He also noted that flags will be put up on Friday in observance of Flag Day.
Councilman Mohni expressed concern about parking along A34 near the Catholic Church over the weekend and suggested that a "No Parking" sign be installed along that stretch. He also recommended painting the curb to reinforce the restriction. The council directed Eilers to move forward with implementing these measures.
Mayor Anderson also instructed Eilers to paint the bike trail along the Catholic Church to match the design used in front of Alger's, in an effort to deter churchgoers from parking on the trail.
With no other discussion, motion to adjourn by Hoffman second by Hinshaw at 7:08 p.m. All voting aye. Motion carried.

Respectfully submitted,

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Steven R. Anderson, Mayor Lissa Ballis, Deputy City Clerk