CITY COUNCIL
REGULAR MEETING
JULY 14, 2025 6:30 P.M.

The Milford City Council met in regular session July 14, 2025 at 6:30 p.m. in the Community Center board room.
Mayor Steve Andrson presided.
Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, David Worshek and Kyle Mohni.
Absent: None
Others present: City Administrator LeAnn Reinsbach, Shilo Brevik, Kent Eilers, Jason Eygabroad, Anthony Gonzalez, and Steve Schwaller.

Mayor Steve Anderson led the Pledge of Allegiance.

Motion by Hoffman second by Hinshaw to approve the agenda. Voting aye: Hinshaw, Hoffman, Frederick, Worshek and Mohni. Nay: None. Motion carried.

Motion by Hoffman second by Mohni approve the consent agenda. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of June 23, 2025 council meeting
- Liquor license renewal for Oak Hill Marina/Oak Hill Outdoors
- Monthly bills- approve and bills paid in vacation

ADVANTAGE ADMINISTRATORS	EE CONTRIBUTIONS	$211.53
AFLAC	AFLAC PRE TAX	$465.43
AFLAC	AFLAC PRE TAX	$465.43
AFLAC	AFLAC PRE TAX	$465.43
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	$2,902.25
INTERNAL REVENUE SERVICE	FED/FICA TAX	$13,053.16
IPERS	IPERS PROTECTN	$8,242.70
IPERS	IPERS PROTECTN	$8,396.01
IPERS	IPERS PROTECTN	$9,254.76
IPERS	IPERS PROTECTN	$25,893.47
TREASURER, STATE OF IOWA	STATE TAXES	$1,325.86
TREASURER, STATE OF IOWA	STATE TAXES	$1,367.88
TREASURER, STATE OF IOWA	STATE TAX	$1,308.49
ARNOLD MOTOR SUPPLY	SUPPLIES	$432.85
AT&T MOBILITY	PD CELL/LAPTOPS	$584.34
AXON ENTERPRISE, INC.	TASER CERTIFICATION	$3,450.00
CARD SERVICES CENTER	PD SUPPLIES	$768.41
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	$11,609.00
COOPERATIVE ENERGY COMPANY	FUEL	$2,095.32
DENNIS E MERRY	JANITORIAL SVCS	$152.08
HEAT TACTICAL TEAM	MILFORD HEAT DUES FY25-26	$1,506.38
IMWCA	WORK COMP PREM FY25-26 DEPOSIT	$4,551.00
JCL SOLUTIONS-JANITORS CLOSET	SUPPLIES	$8.48
LOFFLER	PD COPIER/COPIES	$22.14
MILFORD COMMUNICATIONS	BROADBAND/PHONE	$164.52
MILFORD MUNICIPAL UTILITY	JUNE SVCS	$182.81
TIGER PRIDE LAWNCARE	PD JUNE SVC	$45.00
TRUE VALUE-MILFORD	SUPPLIES	$64.46
DICKINSON COUNTY EM	FY26 EMERGENCY MGMT PER CAPITA	$17,934.78
ALPHA WIRELESS COMM. CO.	FIRE DEPT RELAY,SUPPLIES	$104.90
ARNOLD MOTOR SUPPLY	SUPPLIES	$189.99
IA COMMUNITIES ASSURANCE POOL	YEARLY INVOICE	$75,834.85
IMWCA	WORK COMP PREM FY25-26 DEPOSIT	$12,176.00
MIDWEST BREATHING AIR L.L.C.	NFPA QTRLY AIR TEST	$239.50
MILFORD COMMUNICATIONS	BROADBAND/PHONE	$266.46
MILFORD MUNICIPAL UTILITY	JUNE SVCS	$911.16
NEW COOPERATIVE INC.	FIRE DEPT FUEL	$212.13
SHEA'S CLEANING	FD JANITORIAL	$280.00
TRUE VALUE-MILFORD	SUPPLIES	$29.96
HUMANE SOCIETY OF NW IOWA	FY25-26 AGREEMENT	$5,000.00
ARNOLD MOTOR SUPPLY	SUPPLIES	$435.61
BECK ENGINEERING INC	2025 CITY ENIGINEERING	$1,972.50
CARD SERVICES CENTER	STREET SUPPLIES	$112.84
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	$3,125.50
COOPERATIVE ENERGY COMPANY	FUEL	$590.84
HEARTLAND TIRE	VEHICLE MAINT	$885.38
IMWCA	WORK COMP PREM FY25-26 DEPOSIT	$5,174.00
MENARDS - SPENCER	SUPPLIES	$69.31
MILFORD COMMUNICATIONS	BROADBAND/PHONE	$88.90
MILFORD MUNICIPAL UTILITY	JUNE SVCS	$616.32
RENT ALL, INC	BOOM	$265.00
TRUE VALUE-MILFORD	SUPPLIES	$35.84
VERIZON WIRELESS	JUNE SVC	$60.78
VERIZON WIRELESS	JUNE SVC	$10.02
WEDEKING PIT & PLANT	STREET MAINT	$1,076.60
IOWA LAKES ELECTRIC COOP	MAY STREET LIGHTS	$337.00
MILFORD MUNICIPAL UTILITY	JUNE SVCS	$1,985.16

MILFORD MUNICIPAL UTILITY	JUNE SVCS	$264.19
IMWCA	WORK COMP PREM FY25-26 DEPOSIT	$296.00
MILFORD MUNICIPAL UTILITY	JUNE SVCS	$103.84
VERIZON WIRELESS	JUNE SVC	$30.40
DICKINSON COUNTY RECYCLING CO	FY2025-2026 ASSESSMENT	$14,094.00
DICKINSON COUNTY REGIONAL	GREEN WASTE	$2,490.00
WASTE MANAGEMENT	JUNE CLEANUP DAYS	$6,273.00
LAKES AREA ACTIVITIES/SENIOR	CONTRIBUTION FY25	$1,500.00
A & M SERVICES INC.	JULY SVC	$16.00
BAKER & TAYLOR INC.	BOOKS	$480.38
CANON FINANCIAL SERVICES	LIBRARY COPIER	$71.83
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	$3,348.75
DEMCO INC	SUPPLIES	$246.33
DENNIS E MERRY	JANITORIAL SVCS	$401.72
JCL SOLUTIONS-JANITORS CLOSET	SUPPLIES	$49.99
LAKEVIEW BOOKS	ORDER# P176866	$28.99
MILFORD COMMUNICATIONS	BROADBAND/PHONE	$182.21
MILFORD MUNICIPAL UTILITY	JUNE SVCS	$705.64
STOREY KENWORTHY	SUPPLIES	$221.74
SUNSHINE FOODS	LIBRARY SUPPLIES	$21.16
TRUE VALUE-MILFORD	SUPPLIES	$42.11
4 EVERGREEN	TREES	$4,734.95
ARNOLD MOTOR SUPPLY		($49.12)
AVERA HEART HOSPITAL OF SD	AED CABINET	$170.00
AVERA HEART HOSPITAL OF SD	AED CABINET/CR2	$1,771.00
BECK ENGINEERING INC	FLORENCE PARK IMPROVEMENTS	$4,458.75
CARD SERVICES CENTER	PARK SUPPLIES	$37.85
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	$2,083.67
COOPERATIVE ENERGY COMPANY	FUEL	$569.15
IMWCA	WORK COMP PREM FY25-26 DEPOSIT	$666.00
JCL SOLUTIONS-JANITORS CLOSET	PARKS SUPPLIES	$223.68
K.C.NIELSON, LTD	PARKS VEH MAINT	$137.48
KOENIG PORTABLE TOILETS	SOUTHSHORE	$100.00
MID-AMERICAN RESEARCH CHEMICA	WIPE OUT BAGS	$1,653.75
MILFORD ELECTRIC INC.	BALL FIELD BULBS	$299.56
MILFORD MUNICIPAL UTILITY	JUNE SVCS	$508.53
NATIONAL FITNESS CAMPAIGN	2025 FITNESS COURT/STUDIO	$175,000.00
TRUE VALUE-MILFORD	SUPPLIES	$53.98
LAKES AREA DOG PARK	FY25-26 SUPPORT	$500.00
WITTROCK LAWN SERVICE	JUNE CEMETERY MOW	$1,425.00
A & M SERVICES INC.	JULY SVC	$17.50
CARD SERVICES CENTER	COMM CTR SUPPLIES	$51.99
CONSUMERS LUMBER	COMMUNITY CTR EAST	$9,908.65
DENNIS E MERRY	JANITORIAL SVCS	$886.66
GREAT LAKES COUNTERTOPS & KIT	CC EAST COUNTERTOP,LABOR	$3,407.25
IA COMMUNITIES ASSURANCE POOL	YEARLY INVOICE	$3,205.56
JCL SOLUTIONS-JANITORS CLOSET	SUPPLIES	$49.99
KHRISTIAN POWELL	COMM CTR EAST CONSTRUCTION	$11,000.00
MILFORD COMMUNICATIONS	BROADBAND/PHONE	$18.39
MILFORD MUNICIPAL UTILITY	JUNE SVCS	$200.02
TRUE VALUE-MILFORD	SUPPLIES	$42.11
DISPLAY SALES COMPANY	FLAGS	$373.00
CARD SERVICES CENTER	NUSIANCE LTRS	$69.16
CARD SERVICES CENTER	ACADEMY, POSTAGE	$9.68
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	$520.92
LAKES NEWS SHOPPER	MONTHLY ADS	$291.60
NWIPDC	ZONING SERVICES	$405.00
VERIZON WIRELESS	JUNE SVC	$10.02
NWIPDC	FY26 DUES	$2,158.65
IMWCA	WORK COMP PREM FY25-26 DEPOSIT	$9.00
IOWA LEAGUE OF CITIES	MEMBER DUES FY25-26	$1,148.00
VERIZON WIRELESS	JUNE SVC	$60.12
A & B BUSINESS SOLUTIONS	COPIER/COPIES	$71.18
A & M SERVICES INC.	JULY SVC	$8.50
CARD SERVICES CENTER	ANNEXATION,DOT INVOICE	$583.15
CARD SERVICES CENTER	ACADEMY, POSTAGE	$460.10
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	$3,125.49
DENNIS E MERRY	JANITORIAL SVCS	$559.54
DICKINSON COUNTY NEWS	PUBLICATIONS	$426.81
IMWCA	WORK COMP PREM FY25-26 DEPOSIT	$187.00
IOWA LEAGUE OF CITIES	MEMBER DUES FY25-26	$1,148.00
JCL SOLUTIONS-JANITORS CLOSET	SUPPLIES	$99.96
LAKES NEWS SHOPPER	MONTHLY ADS	$748.00
MILFORD COMMUNICATIONS	BROADBAND/PHONE	$252.11
MILFORD MUNICIPAL UTILITY	JUNE SVCS	$276.18
NORTHWEST IA LEAGUE OF CITIES	YEARLY DUES	$50.00
TRUE VALUE-MILFORD	SUPPLIES	$84.23
VERIZON WIRELESS	JUNE SVC	$10.02
PIPER SANDLER & CO.	DISSEMINATION FOR FY24-GO BOND	$1,000.00
STEIN LAW OFFICE	JUNE LEGAL	$1,818.35
MILFORD MUNICIPAL UTILITY	JUNE SVCS	$180.41
IA COMMUNITIES ASSURANCE POOL	YEARLY INVOICE	$133,461.59
ALLIANT ENERGY	MONTHLY BILL	$24.74
IMWCA	WORK COMP PREM FY25-26 DEPOSIT	$100.00

MENARDS - SPENCER	SUPPLIES	$482.70
UMB BANK	ADJUSTMENT AGENT FEE	$50.00
BECK ENGINEERING INC	E23049 9TH STR IMPROVEMENTS	$29,224.00
BECK EXCAVATING INC.	A34 STREET IMPROV PROJECT	$7,040.00
CERTIFIED TESTING SERVICES INC	SL3679-2024 9TH ST RECONSTRUCT	$5,691.00
ARNOLD MOTOR SUPPLY	SUPPLIES	$479.80
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	$5,432.42
COOPERATIVE ENERGY COMPANY	FUEL	$114.12
IMWCA	WORK COMP PREM FY25-26 DEPOSIT	$121.00
IOWA ONE CALL	MAY CALLS	$266.00
MENARDS - SPENCER	SUPPLIES	$181.93
MENARDS - SPENCER	SEWER SUPPLIES	$145.07
MILFORD COMMUNICATIONS	BROADBAND/PHONE	$72.02
MILFORD MUNICIPAL UTILITY	JUNE SVCS	$876.41
TREAS. - STATE OF IOWA	MAY SALES TAX	$472.26
VERIZON WIRELESS	JUNE SVC	$10.02
MILFORD MUNICIPAL UTILITY	JUNE SVCS	$200.00
TREAS. - STATE OF IOWA	MAY SALES TAX	$433.18
Accounts Payable Total		$658,140.12
Payroll Checks		$48,077.05
***** REPORT TOTAL *****		$706,217.17

Paid from the following funds: General Fund: 404,659.99; Road Use Tax: 11,944.30; Employee Benefits: 46,972.33; Debt Service: 50.00; Capital Project (LOST); 9,110.00 Capital Project Reserve: 179,458.75; 9th St. Project: 21,564.00; Capital project A34 West: 11,281.00; Sewer Utility Fund: 20,543.62; Storm Water Utility Fund: 633.18

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 158,477.32; Economic Development: 10.00; RUT: 51,937.58; Employee Benefits: 67,743.16; Hotel/Motel: 2,221.25; TIF: 10,063.14; LMI Fund: 38,791.21; Debt Service: 780,208.39; Capitol Equipment (LOST):3,191.25;ARPA Lift Station Project: 41,721.52 Capital Project Reserve: 308,597.24; Sewer Utility 40,725.48; Storm Water Utility: 12,129.38

CITIZEN OPPORTUNITY FOR COMMENT

Board/Commission Reports

Council reviewed the June Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department minutes and call log, Airport Commission, Park Board, Library along with the July events, and Dickinson County Recycling Commission minutes.

PUBLIC HEARING

Public hearing sealcoat project at 6:30 p.m.

Mayor Anderson opened the public meeting at 6:32 p.m. City Administrator LeAnn Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:33 p.m.

Public hearing to consider amendments to Chapter 41 Public Health and Safety at 6:32 p.m.

Mayor Anderson opened the public meeting at 6:33 p.m. City Administrator LeAnn Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:34 p.m.

ACTION AND DISCUSSION ITEMS

Parks board discussion

No action.

Resolution approving plans, specifications, and form of contract, and estimated total cost of the project for 2025 sealcoat project

Motion by Hoffman second by Hinshaw to approve Resolution **25-56** Resolution approving plans, specifications, and form of contract, and estimated total cost of the project for 2025 sealcoat project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution awarding bid for 2025 sealcoat project

Motion by Hoffman second by Mohni to approve Resolution **25-57** Resolution awarding bid for 2025 sealcoat project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

First consideration of ordinance amending the Code of Ordinances of the City of Milford, Iowa by amending Chapter 41 Public Health and Safety

Motion by Mohni second by Hoffman to approve first reading of **Ordinance 7-14-25** amending the Code of Ordinances of the City of Milford, Iowa by amending Chapter 41 Public Health and Safety. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Consider waiving the second and third reading and passage of ordinance amending the Code of Ordinances of the City of Milford, Iowa by amending Chapter 41 Public Health and Safety

Motion by Hoffman second by Hinshaw to consider waiving the second and third reading and passage of **Ordinance 7-14-25** amending the Code of Ordinances of the City of Milford, Iowa by amending Chapter 41 Public Health and Safety. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Worshek. Nay: None. Motion carried

Motion by Mohni second by Hoffman to adopt **Ordinance 7-14-25**. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution authorizing payment #12 to Beck Excavating Inc. for the 2023 City of Milford A34/13th St. Improvement project
Motion by Hinshaw second by Frederick to approve Resolution **25-58** Resolution authorizing payment #12 to Beck Excavating Inc. for the 2023 City of Milford A34/13th St. Improvement project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution authorizing payment #3, change order#1 to Hulstein Inc. for the City of Milford 9th St. and City Hall Drainage Improvements
Motion by Hoffman second by Hinshaw to approve Resolution **25-59** Resolution authorizing payment #3, change order#1 to Hulstein Inc. for the City of Milford 9th St. and City Hall Drainage Improvements. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution setting public hearing on proposed amendments to Chapter 165 of the City of Milford City Ordinances pertaining to subdivision regulations
Motion by Hoffman second by Hinshaw to approve Resolution **25-60** Resolution setting public hearing on proposed amendments to Chapter 165 of the City of Milford City Ordinances pertaining to subdivision regulations. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution authorizing fund transfer for FY2026
Motion by Hinshaw second by Frederick to approve Resolution **25-61** Resolution authorizing fund transfer for FY2026. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution ratifying Council boards & commission appointments
Motion by Hoffman second by Worshek to approve Resolution **25-62** Resolution ratifying Council boards & commission appointments. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution regarding hiring of Emiliee Movall
Motion by Hoffman second by Hinshaw to approve Resolution **25-63** Resolution regarding hiring of Emiliee Movall. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution to approve quote and authorize payment for outdoor fitness court as part of the 2025 National Fitness Campaign
Motion by Hoffman second by Hinshaw to approve Resolution **25-64** Resolution to approve quote and authorize payment for outdoor fitness court as part of the 2025 National Fitness Campaign. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Discussion on resident repairs at 1406 13th St.
The council tabled until Beck Engineering can get more information and breakdown on sprinkler system.

Review and possibly approve project #L-669—73.30 Lower Gar bridge plans & proposal
Motion by Hoffman second by Frederick to approve #L-669—73.30 Lower Gar bridge plans & proposal and to follow suit with any contingency plan the Dickinson County Board of Supervisors puts into place. Voting aye: Frederick, Hoffman and Mohni. Nay: Hinshaw and Worshek. Motion carried.

Approve street closures and parade route for Pioneers Days
Motion by Hoffman second by Hinshaw to approve street closures and parade route for Pioneer Days. All voting aye. Motion carried.

Review of 2025 clean up days
City Administrator Reinsbach noted the invoice from Waste Management cost the city approximately $5800.00 for drivers, landfill cost (10.61 tons) was $530.00. In 2023 it cost the city a total of $4300.00 and there was 14.94 tons. With this kind of cost, she believes clean up days should be over and reminded council that white tags can be purchased anytime at the clerks' office, just not during clean up days. The council wants to continue reviewing on a yearly basis.

Discuss sale of property located at 1021 10th St.
Council discussed having an open house on August 14th from 5:00 p.m.-8:00 p.m. At the August 25th council meeting they will set the bid minimum for sealed bids and public hearing for September 22, 2025.

Possible discussion to hire engineering firm to review a culvert plan
There was some discussion and concerns that there isn't enough information about the need for the culvert and concerns about drainage. Motion by Hinshaw second by Hoffman to table any discussion until the city Zoning Administrator can get more information gathered. All voting aye. Motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

With no other discussion, motion to adjourn by Hoffman second by Hinshaw at 8:05 p.m. All voting aye. Motion carried.

Respectfully submitted,

_____ _____

Steven R. Anderson, Mayor LeAnn Reinsbach, City Clerk/Administrator