CITY COUNCIL
REGULAR MEETING
JUNE 23, 2025 6:30 P.M.

The Milford City Council met in regular session June 23, 2025 at 6:30 p.m. in the Community Center Board Room. Mayor Steve Andrson presided.
Members present: Chris Hinshaw, Doug Frederick arrived at 6:40, Shane Hoffman, David Worshek and Kyle Mohni.
Absent: None
Others present: City Administrator/Clerk LeAnn Reinsbach, Mike Koenecke, Russ Beckendorf, Levi Markwardt, Anthony Gonzales, and Steve Schwaller.

Mayor Steve Anderson led the Pledge of Allegiance.

Motion by Hoffman second by Mohni to approve the agenda. Voting aye: Hinshaw, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Motion by Hoffman second by Worshek approve the consent agenda. Voting aye: Hoffman, Worshek and Mohni. Nay: None. Abstain: Hinshaw. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of June 9th, 2025 council meeting
- Cigarette/Tobacco Permit: Casey's General Store # 1316
- Cigarette/Tobacco Permit: Brew Oil # 15
- Cigarette/Tobacco Permit- Okoboji Avenue Liquor Inc.
- Cigarette/Tobacco Permit: Dolgencorp, LLC DBA Dollar General Store #17926
- Cigarette/Tobacco Permit: Outback Lounge
- Cigarette/Tobacco Permit: Boji Junction
- Cigarette/Tobacco Permit: Kwik Star #1153
- Liquor license renewal for Outback Lounge
- Monthly bills- approve and bills paid in vacation

ADVANTAGE ADMINISTRATORS	EE CONTRIBUTIONS	$211.53
INTERNAL REVENUE SERVICE	FED/FICA TAX	$12,052.35
ADAM LYNCH	UNIFORM REIMBURSEMENT	$144.95
LOGAN AXNE	UNIFORM REIMBURSEMENT	$504.76
BLACK HILLS ENERGY	POLICE DEPT MAY SVC	$101.68
VERNER, KEATON	UNIFORM REIMBURSEMENT	$577.89
BLACK HILLS ENERGY	FIRE DEPT MAY SVC	$162.74
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	$2,008.97
BUSINESS TODAY	FIRE DEPT DESKTOP	$1,500.00
CARD SERVICES CENTER	INTEREST	$32.74
CC SCREEN PRINTING	EMBROIDER STRAPS - FIRE DEPT	$100.20
INTERSTATE ALL BATTERY CENTER	FIRE DEPT	$455.85
KNIGHT PROTECTION	FIRE DEPT MONITORING SVC	$360.00
NEW COOPERATIVE INC.	FIRE DEPT FUEL	$261.53
SHEA'S CLEANING	FIRE DEPT MAY SVC	$280.00
TIGER PRIDE LAWNCARE	FD JUNE SVC	$45.00
BLACK HILLS ENERGY	PUBLIC WORKS MAY SVC	$209.15
BOMGAARS	SUPPLIES	$62.40
KIMBALL MIDWEST	STREET VEH MAINT	$208.60
MENARDS - SPENCER	STREET SUPPLIES	$49.96
WEDEKING, SAM	309 OKOBOJI AVE FIRE HYDRANT	$8,716.30
STUART C IRBY CO BR983	STREET VEHICLE MAINT	$595.00
TITAN MACHINERY	OIL CHANGE KIT	$72.99
WEDEKING PIT & PLANT	GRAVEL/CRUSHED ROCK	$244.36
STUART C IRBY CO BR983	STREET LIGHT BULBS	$183.60
GENERAL TRAFFIC CONTROLS	10TH & MAIN SVC	$1,310.00
TITAN MACHINERY	BOBCAT SB 32X68 SNOW BLOWER	$7,024.21
VOLUNTARY ACTION CENTER	2025 MEALS ON WHEELS	$2,500.00
A & M SERVICES INC.	JUNE SVC	$16.00
SPIRIT LAKE PUBLIC LIBRAY	ANCESTRY LIBRARY SUBSCRIPTION	$1,644.00
TIGER PRIDE LAWNCARE	JUNE SVC	$11.25
BECK EXCAVATING INC.	PAY APP#4 FLORENCE PK PHASE I	$30,845.07
BECK EXCAVATING INC.	PAY APP#5 FLORENCE PK PHASE I	$30,619.01
BLACK HILLS ENERGY	FLORENCE PARK MAY SVC	$55.21
BOMGAARS	SUPPLIES	$32.26
CONSUMERS LUMBER	PARKS 2X4'S	$54.11
DOG WASTE POT	ROLL BAGS	$261.24
JCL SOLUTIONS-JANITORS CLOSET	PARKS	$564.51
K.C.NIELSON, LTD	PARKS VEH MAINT	$214.61
MARTIN'S FLAG CO.	FLAGS	$153.01
MILFORD ELECTRIC INC.	BALL FIELD LIGHT REPLACEMENT	$612.50
NEW COOPERATIVE INC.	PARKS DEPT CHEMICALS	$226.70
NEW COOPERATIVE INC.	PARKS CHEMICALS	$226.70
A & M SERVICES INC.	JUNE SVC	$17.50
CARD SERVICES CENTER	CC SUPPLIES	$249.76
KNIGHT PROTECTION	SVC CALL COMM CTR	$125.00
TIGER PRIDE LAWNCARE	JUNE SVC	$11.25
SAFCO PRODUCTS CO.	SAFCO TIF JUNE 2025 PMNT	$32,427.69
JENSEN DEVELOPMENT COMPANY	J&J ADDITION TIF JUNE 2025 PMT	$3,718.77

KUCH BUILDERS INC	TIF JUNE 2025 PMNT	$62,814.43
DICKINSON COUNTY TRAILS	CLAY CTY CONNECTION CONT #1	$6,250.00
MILFORD COMMERCIAL CLUB	FY25-26 MILLSTONE PK CAT GRANT	$4,000.00
A & M SERVICES INC.	JUNE SVC	$8.50
CARD SERVICES CENTER	LR ACADEMY	$250.00
MARTIN'S FLAG CO.	FLAGS	$153.01
REINSBACH, LEANN	APRIL/MAY MILEAGE REIMBURSE	$263.20
TIGER PRIDE LAWNCARE	JUNE SVC	$22.50
BLACK HILLS ENERGY	CITY HALL MAY SVC	$97.67
ADVANTAGE ADMINISTRATORS	EE CONTRIBUTIONS	$23.50
ALLIANT ENERGY	MAY SVC	$26.72
BECK EXCAVATING INC.	PAY APP#11 A34 IMPROVEMENT PRO	$439,598.25
HULSTEIN EXCAVATING, INC.	E23049-9TH ST RECONSTRUCTION	$264,253.19
HULSTEIN EXCAVATING, INC.	PAY APP #2 9TH ST RECONSTRUCT	$244,670.12
CENTRAL IOWA TELEVISING LLC	FY 2024 REHAB	$52,895.50
FASTENAL	SEWER SUPPLIES	$112.79
MID-AMERICAN RESEARCH CHEMICA	SEWER CHEMS	$404.48
Accounts Payable Total		$1,217,680.07
Payroll Checks		$38,984.85
***** REPORT TOTAL *****		$1,256,664.92

Paid from the following funds: General Fund: 55,128.07; Road Use Tax: 21,741.25; Hotel Motel Tax: 10,250.00; TIF: 98,960.89; Capital Project Reserve: 61,464.08; 9th St. Project: 508,923.31; Capital project A34 West: 439,598.25; Sewer Utility Fund: 60,599.07.

CITIZEN OPPORTUNITY FOR COMMENT

Board/Commission Reports

Council reviewed the June Monthly Expense and Revenue reports.

PUBLIC HEARING

Public hearing to consider approval of a Petition for Voluntary Annexation to annex to the City for real property owned by the Okoboji School District at 6:30 p.m.

Mayor Anderson opened the public meeting at 6:32 p.m. City Administrator LeAnn Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:33 p.m.

Public hearing to consider approval of a Petition for Voluntary Annexation to annex to the City for real property owned by D&E Holzrichter Revocable Living Trust at 6:31 p.m.

Mayor Anderson opened the public meeting at 6:33 p.m. City Administrator LeAnn Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:34 p.m.

ACTION AND DISCUSSION ITEMS

Resolution approving voluntary annexation (Okoboji School District)

Motion by Hoffman second by Mohni to approve Resolution **25-46** Resolution approving voluntary annexation (Okoboji School District). Roll call vote. Voting aye: Hinshaw, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution approving voluntary annexation (Holzrichter)

Motion by Hoffman second by Hinshaw to approve Resolution **25-47** Resolution approving voluntary annexation (Holzrichter). Roll call vote. Voting aye: Hinshaw, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Insurance review-Russ Beckendorf

Russ Beckendorf provided a recap of the City's ICAP insurance coverage and recommendations:
Cyber Liability Coverage: The current quote provides a $250,000 coverage limit with a contribution of $839. Russ recommends increasing coverage to $1,000,000**,** which would raise the contribution by approximately $1,242**.**
Fire Department Vehicle Coverage: This year, coverage is transitioning from actual cash value to replacement cost**.** After reviewing with Fire Chief Jim Carpenter, it was determined that most fire department vehicles were underinsured. The updated replacement values result in an increase of approximately $2.4 million in insured value.
Impact on Premium: Original projected premium: $191,620**.** With increased cyber liability and fire vehicle replacement coverage, the revised premium is estimated at $212,000**.** Motion by Hinshaw second by Frederick to increase the Cyber coverage to $1,000,000 as well as approving replacement cost for fire department vehicles. All voting aye. Motion carried.

Resolution to transfer funds for UMB withdrawal June, 2025

Motion by Hinshaw second by Mohni to approve Resolution **25-48** Resolution to transfer funds for UMB withdrawal June, 2025. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution to transfer funds for FY2025

Motion by Hinshaw second by Hoffman to approve Resolution **25-49** Resolution to transfer funds for FY2025. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution of authorizing the destruction of obsolete records in accordance with the Iowa League of Cities records retention policy and all applicable Iowa Laws

Motion by Hoffman second by Hinshaw to approve Resolution **25-50** Resolution of authorizing the destruction of obsolete records in accordance with the Iowa League of Cities records retention policy and all applicable Iowa Laws. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution authorizing final payment #5 and change order #4 to Beck Excavating Inc. for the 2024 City of Milford Florence Park Improvement project Phase 1

Motion by Worshek second by Hoffman to approve Resolution **25-51** Resolution authorizing final payment #5 and change order #4 to Beck Excavating Inc. for the 2024 City of Milford Florence Park Improvement project Phase 1. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution authorizing payment #2 to Hulstein Inc. for the City of Milford 9th St. and City Hall Drainage Improvements

Motion by Hoffman second by Frederick to approve Resolution **25-52** Resolution authorizing payment #2 to Hulstein Inc. for the City of Milford 9th St. and City Hall Drainage Improvements. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution setting employee salaries and wages for fiscal year 2026

Motion by Hoffman second by Hinshaw to approve Resolution **25-53** Resolution setting employee salaries and wages for fiscal year 2026. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution setting fire department wages for FY2026

Motion by Hoffman second by Hinshaw to approve Resolution **25-54** Resolution setting fire department wages for FY2026. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Resolution approving agreement for sale of house on city owned property

Motion by Hoffman second by Mohni to approve Resolution **25-55** Resolution approving agreement for sale of house on city owned property. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Review and possibly approval of Okoboji Elementary School Stormwater design

Motion by Worshek second by Hinshaw to approve the stormwater design contingent upon submission and review of the building permit by the Zoning Administrator.

Mayor to appoint Chairperson to Park Board

Motion by Mohni second by Hoffman to approve Mayor Anderson recommendation to appoint Jason Simpson as the chairman of the Park Board. All voting aye. Motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Mayor Anderson commented that MMU will have public hearings in July, August and September on fluoride removal. There will be a meeting on the Lower Gar bridge June 30th at 10:00 a.m. at the courthouse. With no other discussion, motion to adjourn by Mohni second by Worshek at 7:38 p.m. All voting aye. Motion carried.

Respectfully submitted,

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Steven R. Anderson, Mayor LeAnn Reinsbach, City Administrator/Clerk