CITY COUNCIL
REGULAR MEETING
AUGUST 11, 2025 6:30 P.M.

The Milford City Council met in regular session August 11, 2025 at 6:30 p.m. in the Community Center board room. Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, David Worshek and Kyle Mohni.
Absent: None

Others present: City Administrator LeAnn Reinsbach, Shilo Brevik, Kent Eilers, Brad Englund, Anthony Gonzales and Dennis Clark.

Mayor Steve Anderson led the Pledge of Allegiance.

Motion by Hoffman second by Mohni to approve the agenda. Voting aye: Hinshaw, Hoffman, Frederick, Worshek and Mohni. Nay: None. Motion carried.

Motion by Hoffman second by Hinshaw approve the consent agenda. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of July 28, 2025 council meeting
- Monthly bills- approve and bills paid in vacation

A & B BUSINESS SOLUTIONS	COPIER/COPIES	$135.15
A & M SERVICES INC.	JULY SVC	$42.00
ADVANTAGE ADMINISTRATORS	EE CONTRIBUTIONS	$446.56
AFLAC	AFLAC PRE TAX	$860.06
ALLIANT ENERGY	JULY SVC	$28.52
ALPHA WIRELESS COMM. CO.	FIRE DEPT BATTERY	$44.00
AMAZON CAPITAL SERVICES	DVD	$63.85
AMY'S SIGN DESIGN	Banners	$1,385.65
ADVANCED NETWORK PROFESSIONALS	MONTHLY INVOICE	$2,842.60
ARNOLD MOTOR SUPPLY	SUPPLIES	$484.91
ASHER MOTOR CO.	SEALANT - LUBE GEAR	$375.00
AT&T MOBILITY	PD CELL/LAPTOPS	$603.61
BAKER & TAYLOR INC.	BOOKS	$643.57
BALLAH ELECTRIC	SERVICE CALL	$280.00
BARCO MUNICIPAL PROD. INC	SHOP SUPPLIES	$1,129.50
BECK ENGINEERING INC	213TH AVE & 220TH ST UTILITY	$11,716.00
BLACK HILLS ENERGY	CH JULY SVC	$401.29
BLACKTOP SERVICE COMPANY	HOT MIX	$1,117.20
BLUE LAKE WEBSITES	MAINTENANCE PLAN	$249.00
BOJI PORTABLE TOILETS INC	SOUTHSHORE ESTATES	$100.00
BOMGAARS	SUPPLIES	$1,420.99
BROWNS LAWN & LANDSCAPE	WEED CONTROL/FERTILIZER	$535.00
CANON FINANCIAL SERVICES	LIBRARY COPIER	$71.83
CARD SERVICES CENTER	JULY CHARGES	$2,598.95
CARROLL CONSTRUCTION SUPP	STREET DEPT SUPPLIES	$219.84
CENGAGE GROUP	BOOKS	$49.48
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	$32,148.00
CERTIFIED TESTING SERVICES INC	SL3679-2024 9TH ST RECONSTRUCT	$992.00
COFFMAN'S LOCKSMITH SHOP	SERVICE CALLS	$121.00
COOPERATIVE ENERGY COMPANY	FUEL	$5,716.10
DENNIS E MERRY	JANITORIAL SVCS	$2,000.00
DICKINSON COUNTY NEWS	PUBLICATIONS	$709.24
DICKINSON COUNTY REGIONAL	GREEN WASTE	$2,604.00
FETTIG, RICHARD	A34 EASEMENT PAYMENT REISSUE	$100.00
GCS TECH INC.	INSTALL NEW COMMPUTERS	$375.00
GORDON FLESCH COMPANY	FIRE DEPT 6/25-9/25 COPIER	$124.00
HEIMAN INC.	TANK REPAIR	$805.19
HOPE HAVEN	SUPPLIES	$102.00
HULSTEIN EXCAVATING, INC.	PAY APP #3, CHG ORDER #1 9TH	$89,426.01
INTERNAL REVENUE SERVICE	FED/FICA TAX	$26,300.20
IOWA LAKES ELECTRIC COOP	AUGUST SVC	$506.00
IOWA ONE CALL	JUNE CALLS	$384.10
IPERS	IPERS REGULAR	$18,003.93
K.C.NIELSON, LTD	LATCH	$44.57
LAKES AREA HOCKEY ASSOC.	FY25-26 FUNDING REQUEST	$500.00
LAKES NEWS SHOPPER	MONTHLY ADS	$218.70
LOFFLER	NO TAX- PD COPIER/COPIES	$37.50
MACQUEEN EQUIPMENT	ANNUAL SVC FIRE DEPT	$1,895.00
MEGAN MEISTER	REIMBURSEMENT - RENTAL OF CC	$175.00
MELISSA CADMUS	REIMNURSEMENT-SUMMER EVENTS	$61.10
MENARDS - SPENCER	STREET SUPPLIES	$307.96
MILFORD COMMUNICATIONS	BROADBAND/PHONE	$886.91
MILFORD ELECTRIC INC.	PARKS REPAIRS	$832.63
MILFORD MUNICIPAL UTILITY	JULY SVC	$7,534.28
MOTOROLA SOLUTIONS INC	RADIO BATTERY	$151.18
MR DRAIN MAN LLC	OLD CITY HALL	$150.00
NORTH CENTRAL INT'L, INC.	ACCT# 47960	$110.40

NWIPDC	SHIELD FY26 1ST DRAW	$2,000.00
OVERDRIVE INC.	EBOOKS/AUDIOBOOKS	$2,110.42
PEARSON LAKES ART CENTER	FY25-26 FUNDING REQUEST	$2,000.00
REINSBACH, LEANN	COMM CTR SUPPLY REIMBURSEMENT	$21.08
RIVISTAS SUBSCRIP SERVICS	SUBSCRIPTIONS	$1,124.34
RUBIS, LINDA	SPRINKLER REPAIR	$1,251.00
WEDEKING, SAM	REISSUE FOR CK#64501 309 OKOBO	$8,716.30
SECRETARY OF STATE	NOTARY-EMILIEE MOVALL	$30.00
SHEA'S CLEANING	CLEANING FIRE STATION	$280.00
SIBLEY SHEET METAL INC	USED AIR CONDITIONER	$3,650.00
STATE LIBRARY OF IA	SUBSCRIPTION FEES	$1,976.25
STEIN LAW OFFICE	LEGAL SERVICES	$3,691.37
STOREY KENWORTHY	COPY PAPER	$97.48
SUNSHINE FOODS	STREET SUPPLIES	$25.73
TEAM ENTERPRISES	VEHICLE MAINTENANCE	$2,635.00
THE VACUUM CLEANER CENTER	COMM CTR VAC REPAIR	$161.35
THE THREE SONS	MATT MYHRE CLOTHING ALLOWANCE	$250.00
TIGER PRIDE LAWNCARE	PD, JULY SVC	$180.00
TITAN MACHINERY	STREET VEHICLE MAINT	$291.35
TREAS. - STATE OF IOWA	JUNE SALES TAX	$965.69
TREASURER, STATE OF IOWA	STATE TAXES	$2,984.59
TRUE VALUE-MILFORD	SUPPLIES	$426.50
UMB BANK	GO 2024 AGENT FEES	$600.00
UNITED COMMUNITY BANK	DEPOSIT SLIPS	$26.75
VERIZON WIRELESS	JULY SVC	$191.38
WEDEKING PIT & PLANT	GRAVEL / ROCK	$247.78
WITTROCK LAWN SERVICE	MOWING @ MILFORD CEMETERY	$950.00
ZIEGLER INC.	SEAL KIT VEHICLE MAINT	$527.21
Accounts Payable Total		$258,578.13
Payroll Checks		$84,247.28
***** REPORT TOTAL *****		$342,825.41

Paid from the following funds: General Fund: 160,546.78; Road Use Tax: 28,389.91; Employee Benefits: 23,813.33; Hotel/Motel: 3,885.65; Debt Service: 600.00; Capital Project (LOST); 1,712.50; Capital Project Reserve: 1,802.50; 9th St. Project: 91,894.01; Capital project A34 West: 1,351.00; Sewer Utility Fund: 28,196.54; Storm Water Utility Fund: 633.19

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 123,321.91; RUT: 36,413.98; Employee Benefits: 1,917.87; Hotel/Motel: 8,790.55; TIF: 4,468.50; LMI Fund: 3,694.96; Debt Service: 23,272.56; Capitol Equipment (LOST):123,958.24; Capital Project Reserve: 435,889.92; 9th St. Project: 19,549.48; Sewer Utility: 42,558.42: Garbage Utility: 80.00; Storm Water Utility: 11,971.28

CITIZEN OPPORTUNITY FOR COMMENT

During RAGBRAI, an "Adopt-A-Port-a-Pot" fundraiser was held. Dennis Clark presented the compiled results of his own separate "Adopt-A-Port-a-Pot" program that he had overseen.

Board/Commission Reports

Council reviewed the July Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Fire Department minutes and call log, Airport Commission, Community Center, Park Board, Library along with the July events, and Dickinson County Recycling Commission minutes. Mayor Anderson inquired about the Park Board and the Veteran's Memorial at Florence Park, and how it relates to future projects. Reinbach noted that, in previous finance meetings, it was discussed to first complete the playground and then focus on the Veteran's Memorial.

ACTION AND DISCUSSION ITEMS

Parks board discussion

No action.

Resolution authorizing payment #4, change order #2 to Hulstein Inc. for the City of Milford 9th St. and City Hall Drainage Improvements.

Motion by Hoffman second by Hinshaw to approve Resolution **25-66** Resolution authorizing payment #4, change order #2 to Hulstein Inc. for the City of Milford 9th St. and City Hall Drainage Improvements. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Consideration of resolution approving amendment to annexation petition.

Motion by Hoffman second by Hinshaw to approve Resolution **25-67** approving amendment to annexation petition. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Review with possible approval of Neavin preliminary drainage & culvert plan for Outlet A along 28th St. Hunter Hills

Mayor Anderson informed the council that the infrastructure committee had previously met with Ben Groen of Beck Engineering to review plans for the Hunter Hills Development. The plans were prepared by Brian Schmidt of Kruse, Cate & Nelson, P.C., Spencer, IA, the firm hired by developer Shane Neavin. The site includes a preliminary drainage and culvert plan for Outlet A. Anderson explained that the original drainage for a substantial portion of the subdivision flows south to this outlet. The city wants to ensure that any future purchaser of the property, once developed, understands the need for a pond maintenance program to preserve proper drainage. Any related issues will be the responsibility of the property owner, not the city. City Attorney Dave Stein noted that zoning regulations may require a drainage plan when a building permit is applied for, and that the application must reference this plan. All related documentation will be recorded at the courthouse so it becomes part of the property's requirements, appearing in future abstracts to ensure public record and transparency. Mayor Anderson asked Mr. Neavin if he understands that the drainage maintenance and other drainage responsibilities will remain that of the property owner and the city has nothing to do with this drainage and if this arrangement would work for him. Neaving confirmed this arrangement will work for him, inquiring when he could begin. Anderson stated that, pending council approval, work could begin the following day after permits are issued.

Motion by Hinshaw second by Worshek to approve drainage and culvert plan with the contingency as stated above. All voting aye. Motion carried.

Council to consider closing a portion of N Ave. north of 19th St to 21st St. for a car show August 29th, 2025 from 4-8 p.m.-Bob Yeske

Motion by Hoffman second by Hinshaw to close a portion of N Ave north of 19th St to 21st St. for a car show August 29th, 2025 from 4-8 p.m. All voting aye. Motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Mayor Anderson thanked city staff for their hard work in preparing for RAGBRAI. He also discussed amending the city code regarding mowing in the city right-of-way, noting that in some areas, steep ditches make mowing nearly impossible. It was suggested that the code be amended to exempt rural properties where mowing is deemed impracticable or dangerous. With no other discussion, motion to adjourn by Hoffman second by Hinshaw at 6:50 p.m. All voting aye. Motion carried.

Respectfully submitted,

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Steven R. Anderson, Mayor LeAnn Reinsbach, City Clerk/Administrator