CITY COUNCIL
REGULAR MEETING
SEPTEMBER 8, 2025 6:30 P.M.

The Milford City Council met in regular session September 8, 2025 at 6:30 p.m. in the Community Center board room. Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, David Worshek and Kyle Mohni.
Absent: None

Others present: City Administrator LeAnn Reinsbach, and Shilo Brevik.

Mayor Steve Anderson led the Pledge of Allegiance.

Motion by Hoffman second by Hinshaw to approve the agenda. Voting aye: Hinshaw, Hoffman, Frederick, Worshek and Mohni. Nay: None. Motion carried.

Motion by Worshek second by Mohni approve the consent agenda. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of August 25, 2025 council meeting
- Tax abatement-Schmitt (89-Helen Ave)
- Monthly bills- approve and bills paid in vacation

A & B BUSINESS SOLUTIONS	COPIER/COPIES	$142.46
A & M SERVICES INC.	AUGUST SVC	$42.00
ADVANTAGE ADMINISTRATORS	EE CONTRIBUTIONS	$446.56
AFLAC	AFLAC PRE TAX	$860.06
AMY'S SIGN DESIGN	FLORENCE PARK SIGN	$128.00
ARNOLD MOTOR SUPPLY	SUPPLIES	$184.75
AT&T MOBILITY	PD CELL/LAPTOPS	$644.41
BAKER & TAYLOR INC.	BOOKS	$663.38
BECK ENGINEERING INC	2025 CITY ENGINEERING	$14,362.50
BOJI PORTABLE TOILETS INC	SOUTHSHORE ESTATES	$100.00
BOMGAARS	SUPPLIES	$494.97
CANON FINANCIAL SERVICES	LIBRARY COPIER	$71.83
CARROLL CONSTRUCTION SUPP	STREET SUPPLIES	$196.27
CC SCREEN PRINTING	MYHRE CLOTHING	$127.82
CENGAGE GROUP	BOOKS	$98.96
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	$40,185.00
CERTIFIED TESTING SERVICES INC	SL3679-2024 9TH ST RECONSTRUCT	$36.00
CHRISTIANS SHEET METAL	ANNUAL SVC/FILTERS	$650.00
CENTRAL IOWA TELEVISING LLC	STORM SEWER INVESTIGATION	$3,861.00
COFFMAN'S LOCKSMITH SHOP	PARKS REPAIRS	$285.00
COOPERATIVE ENERGY COMPANY	FUEL	$3,782.93
DENNIS E MERRY	JANITORIAL SVCS	$2,000.00
DICKINSON COUNTY NEWS	PUBLICATIONS	$313.01
DICKINSON COUNTY REGIONAL	GREEN WASTE	$2,002.00
DICKINSON COUNTY TREASURE	1212 17TH ST TAXES	$1,647.00
FASTENAL	SEWER SUPPLIES	$69.23
GALLS LLC	MYHRE CLOTHING	$200.91
GORDON FLESCH COMPANY	FIRE DEPT COPIER SVC	$38.30
INTERNAL REVENUE SERVICE	FED/FICA TAX	$23,893.21
IOWA GREAT LAKES SANITARY DIST	SEWER USAGE	$865.80
IOWA LAW ENFORCEMENT ACADEMY	LYNCH DEFENSIVE TACTICS	$150.00
IPERS	IPERS REGULAR	$16,747.56
K.C.NIELSON, LTD	PARKS VEHICLE MAINT	$390.39
LAKES NEWS SHOPPER	MONTHLY ADS	$627.90
LAKES REGIONAL HEALTHCARE	DOT TESTING	$140.00
LAURIE RAY	COMM CTR RENTAL REFUND	$175.00
LOFFLER	PD COPIER/COPIES	$18.46
MAVERICK WARBURTON	CLOTHING ALLOWANCE	$243.38
MENARDS - SPENCER	PARKS REPAIRS	$281.80
MIDWEST PIANO & MUSIC CENTER	PIANO TUNING	$130.00
MILFORD COMMUNICATIONS	BROADBAND/PHONE	$1,055.97
MILFORD MUNICIPAL UTILITY	25-Aug	$7,406.42
NEW COOPERATIVE INC.	FIRE DEPT FUEL	$316.98
NWIPDC	SHIELD FY26 2ND DRAW	$3,500.00
OPG-3 INC	ANNUAL LASERFICHE SOFTWARE	$870.00
OVERDRIVE INC.	EBOOKS/AUDIOBOOKS	$883.84
PLAYAWAY PRODUCTS	BOOKS	$67.49
MILFORD RAGBRAI	REIMBURSEMENT-BOJI TOILETS	$11,240.00
REGIONAL TRANSIT AUTHORITY	FY25 4TH QTR PAYMENT	$1,875.00
SAINT JOSEPH CATHOLIC CHURCH	COMMUNITY CTR AD	$220.00
SOUTHWESTERN ADVANTAGE	BOOKS	$178.85
SS SMART SOLUTIONS	PARKS	$4,220.28
STEIN LAW OFFICE	AUGUST SVC	$3,875.00
STOREY KENWORTHY	SUPPLIES	$113.35
SUNSHINE FOODS	SUPPLIES	$59.58
TIGER PRIDE LAWNCARE	FD JULY & AUGUST SVC	$90.00

TREAS. - STATE OF IOWA	JULY SALES TAX	$1,109.36
TREASURER, STATE OF IOWA	STATE TAX	$2,670.83
TRUE VALUE-MILFORD	SUPPLIES	$201.70
UNITED COMMUNITY BANK FOR PETT	SEPTEMBER POSTAGE	$34.85
VETERAN ROOFING	AIRPORT ROOFING	$2,135.46
WESSELS OIL CO, INC	DUST CONTROL	$1,046.25
ZIEGLER INC.	STREET VEH MAINT	$428.28
Accounts Payable Total		$160,897.34
Payroll Checks		$79,030.68
***** REPORT TOTAL *****		$239,928.02

Paid from the following funds: General Fund: 147,923.48; Road Use Tax: 15,098.66; Employee Benefits: 29,766.66; Hotel/Motel: 11,240.00; Capital Project (LOST); 2,236.00; 9th St. Project: 405.00; Sewer Utility Fund: 28,763.97; Storm Water Utility Fund: 4,494.25

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 17,927.90; RUT: 37,978.82; Employee Benefits: 603.16; Hotel/Motel: 1,943.46; TIF: 799.68; LMI Fund: 3,262.56; Debt Service: 2,090.23; Capitol Equipment (LOST):100,025.55; Capital Project Reserve: 6,525.11;Garbage Utility: 20.00; Sewer Utility: 42,492.64; Storm Water Utility: 11,812.52

CITIZEN OPPORTUNITY FOR COMMENT

Board/Commission Reports

Council reviewed the August Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Fire Department minutes and call log, Police reports, Community Center, Park Board, Planning & Zoning, Library along with the September events, and Dickinson County Recycling Commission minutes.

ACTION AND DISCUSSION ITEMS

Parks board discussion

No action.

City Administrator to attend IMFOA Conference in Des Moines October 15-17, 2025.

Motion by Hoffman second by Hinshaw to allow City Administrator to attend the Fall IMFOA in Des Moines October 15-17, 2025. All voting aye. Motion carried.

Discussion on Officer Warburton take home vehicle

Motion by Hoffman, second by Worshek, to approve Officer Warburton to take home a squad car. Discussion included that if any maintenance work is required, the officer must make arrangements to have the car available at the police station. All voting aye. Motion carried.

Review city code chapters 95-101

Mayor Anderson has some changes and wants to meet with Public Works Director Eilers and City Administrator Reinsbach prior to council reviewing. No action.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Reinsbach updated council damage to a fire truck was almost $17,000. The city will pay $2500.00 deductible through ICAP. Our fall/winter newsletter will go out in a couple of weeks. Mayor Anderson spoke about a city bill from the sanitary district in Buchanan Park and thinks somehow when the meter was replaced there may be a multiplier that was added in error. Reinsbach will check with utilities. With no other discussion, motion to adjourn by Mohni second by Hinshaw at 7:06 p.m. All voting aye. Motion carried.

Respectfully submitted,

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Steven R. Anderson, Mayor LeAnn Reinsbach, City Clerk/Administrator