CITY COUNCIL
REGULAR MEETING
DECEMBER 8, 2025 6:30 P.M.

The Milford City Council met in regular session December 8, 2025 at 6:30 p.m. in the Community Center board room. Mayor Steve Anderson presided.
Members present: Chris Hinshaw, Doug Frederick, David Worshek and Kyle Mohni.
Absent: Shane Hoffman.
Others present: City Administrator LeAnn Reinsbach, Shilo Brevik, Kent Eilers, Bob & Pat Clark, Mac Arndt, Jantina Carney, Tom Arends, Terry Heidebrink, Amy Pas, Susan Reiser, Andy Wolf, Drew Hage, Ben Groen, Angela Kofooot, Jason Eygabroad, Scott Brunsfold, Kiley Zankowski, Bob Kirschbaum, Curt Strouth, Trevor Smith, Logan Davids, Herman Richter, Jim W. and Anthony Gonzalez.

Mayor Steve Anderson led the Pledge of Allegiance.

Motion by Mohni second by Hinshaw to approve the agenda. Voting aye: Hinshaw, Frederick, Worshek and Mohni. Nay: None. Motion carried.

Motion by Mohni second by Worshek approve the consent agenda. Voting aye: Hinshaw, Frederick, Worshek and Mohni. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of November 24, 2025 council meeting
- Monthly bills- approve and bills paid in vacation

A & B BUSINESS SOLUTIONS	COPIER COPIES	$131.47
ADVANCED NETWORK PROFESSIONALS	MONTHLY SVC	$1,139.15
ADVANTAGE ADMINISTRATORS	FSA ADMIN FEE	$235.03
ADVANTAGE ADMINISTRATORS	ADMI FEE	$211.53
ADVANTAGE ADMINISTRATORS	EE CONTRIBUTIONS	$211.53
ALLIANT ENERGY	SIGN LIGHTING	$25.72
ALLIANT ENERGY	SIGN LIGHTING	$24.96
ARMOR EQUIPMENT	STREET VEH MAINT	$806.87
ARNOLD MOTOR SUPPLY	SUPPLIES	$1,186.21
ARNOLDS PARK LIBRARY	OCTOBER 2025 PAINT NIGHT	$350.00
AT&T MOBILITY	NOVEMBER SVC	$603.82
BAKER & TAYLOR INC.	OUTSTANDING BALANCE - BOOKS	$655.49
BARCO PRODUCTS, LLC	BIKE RACKS	$743.19
BASEPOINT BUILDING AUTOMATIONS	LIBRARY HANDICAP BUTTON	$642.00
BECK ENGINEERING INC	BUCHANAN PARK IMPROVEMENTS	$11,808.75
BLACK HILLS ENERGY	UTILITIES	$497.93
BLACK HILLS ENERGY	PW SVC	$1,143.93
BLACKSTRAP INC.	ROAD SALT	$2,352.82
BLACKTOP SERVICE COMPANY	HOT MIX	$2,142.25
BLUE LAKE WEBSITES	ADA ACCESSIBILITY	$869.50
BOMGAARS	SUPPLIES	$188.33
BORDER STATES INDUSTRIES	BANNER ARMS - 5	$1,969.58
C & D USED OIL SERVICES	ANTI-FREEZE RECYCLE	$392.00
CANON FINANCIAL SERVICES	COPIER/COPIES	$71.83
CARD SERVICES CENTER	SUPPLIES	$0.00
CARD SERVICES CENTER	SUPPLIES	$1,324.90
CARD SERVICES CENTER	SUPPLIES	$787.40
CARD SERVICES CENTER	TRAINING	$418.33
CARROLL CONSTRUCTION SUPP	AIR COMPRESSOR RENTAL	$298.37
CENGAGE GROUP	BOOKS	$49.48
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	$40,185.00
CIT SEWER SOLUTIONS	CIPP POINT REPAIR	$3,250.00
CITY OF SPENCER	COOP TESTING AUGUST 2025	$170.30
COOPERATIVE ENERGY COMPANY	NOVEMBER FUEL	$4,695.08
CRESCENT ELECTRIC SUPPLY CO	STREET SUPPLIES	$69.07
DEBRA NAAB	FLORENCE PARK RENTAL CANCELLATION	$75.00
DICKINSON COUNTY AUDITOR	NOVEMBER 2025 ELECTION	$1,061.68
DICKINSON COUNTY NEWS	LIBRARY 1 YR SUBSCRIPTION	$493.32
DICKINSON COUNTY REGIONAL	NOVEMBER WASTE	$2,041.00
DISPLAY SALES COMPANY	C-7 BULB/SOCKETS	$501.00
DISPLAY SALES COMPANY	FLORENCE PARK BANNERS	$634.00

FOSTORIA GUN RANGE	ANNUAL MEMBERSHIP - 11/30/2026	$365.00
GALEN'S PRO-MOW	MAINTENANCE	$56.84
HEARTLAND TIRE	FD TIRES	$411.72
INGRAM LIBRARY SERVICES	BOOKS	$1,626.53
INTERSTATE ALL BATTERY CENTER	FD SUPPLIES	$1,052.45
IOWA FIREFIGHTERS ASSOCIATION	MEMBERSHIP 28 MEMBERS	$838.00
IOWA LAKES ELECTRIC COOP	OCTOBER SVC	$399.00
IOWA ONE CALL	OCTOBER CALLS	$131.10
IPAA	MEMBERSHIP RENEWAL 12/31/2026	$125.00
JCL SOLUTIONS-JANITORS CLOSET	SUPPLIES	$199.55
K.C.NIELSON LTD	PARKS VEHICLE MAINT	$321.66
LAKES GLASS LLC	CHIP REPAIR PD VEHICLE	$69.55
LAKES NEWS SHOPPER	MONTHLY ADS	$212.00
LOFFLER	PD COPIER/COPIES	$23.28
MATHESON TRI-GAS INC	STREET SUPPLIES	$124.02
MAVERICK WARBURTON	CLOTHING REIMBURSEMENT	$74.88
MENARDS - SPENCER	STREET SUPPLIES	$58.76
MENARDS - SPENCER	STREET SUPPLIES	$57.41
MID-AMERICAN RESEARCH CHEMICAL	SEWER CHEMICALS	$413.46
MILFORD COMMUNICATIONS	CITY BROADBAND/PHONE	$1,080.86
MILFORD ELECTRIC INC.	FIXED WIRING RUNWAY LIGHTS	$154.93
MILFORD MUNICIPAL UTILITY	NOVEMBER SVC	$7,776.58
MYHRE MATT	HEAT TRAINING MEAL REIMBURSEMENT-OCTO	$108.75
NEW COOPERATIVE INC.	GAS	$270.76
NEW COOPERATIVE INC.	FD FUEL	$115.34
OFFICE OF AUDITOR OF STAT	AUDIT FILING FEE	$625.00
OVERDRIVE INC.	EBOOKS/AUDIOBOOKS	$1,009.79
OVERHEAD DOOR COMPANY OF SIOUX CITY I	REMOTES	$670.00
PHELPS UNIFORM SPECIALISTS	NOVEMBER SVC	$42.00
REGIONAL TRANSIT AUTHORITY	2ND QRT CITY SUPPORT FY26	$1,875.00
SHEA'S CLEANING	NOVEMBER JANITORIAL	$560.00
SHIELD TECHNOLOGY CORP	SHIELDWARE ON DATABASE	$1,962.50
SIOUX CITY JOURNAL	LIBRARY YRLY SUBSCRIPTION	$204.00
SOHN'S	CEMETERY TREE REMOVAL	$1,750.00
STEIN LAW OFFICE	NOVEMBER LEGAL	$1,699.42
STOREY KENWORTHY	OFFICE PAPER	$97.48
SUNSHINE FOODS	LIBRARY SUPPLIES	$28.73
TIGER PRIDE LAWNCARE	NOVEMBER SVC	$90.00
TIGER PRIDE LAWNCARE	PD NOVEMBER SVC	$45.00
TITAN MACHINERY	STREET VEHICLE MAINT	$6.06
TITAN MACHINERY	BOBCAT COUPLER	$110.26
TREAS. - STATE OF IOWA	OCTOBER SALES TAX	$0.00
TREAS. - STATE OF IOWA	OCTOBER SALES TAX	$998.85
UMB BANK	GO REFUNDING BONDS SRS 2021	$267,598.75
UNITY POINT CLINIC-OCCUPATIONA	IDOT TESTING	$42.00
VANDER HAAG'S INC.	STREET VEH MAINT	$13.50
VERIZON WIRELESS	OCTOBER SVC	$211.59
VERIZON WIRELESS	NOVEMBER SVC	$212.69
WALLECK LAW	ACCESS EASEMENT	$250.00
WEDEKING SAM	BALL DIAMONDS REMOVE SEWER PIT	$1,732.50
WINTHER STAVE & CO. LLP	AUDIT BILLING FY25	$3,000.00
Aflac		$922.82
Internal Revenue Service		$24,752.57
IPERS		$17,051.49
TREAS. - STATE OF IOWA		$2,735.17
WITTROCK LAWN SERVICE	OCTOBER CEMETERY MOW	$475.00
Account Payable Total		**$431,297.42**
PAYROLL CHECKS		$81,898.26
*********REPORT TOTAL*********		**$513,195.68**

Paid from the following funds: General Fund: 147,928.33; Road Use Tax:24,263.71; Debt Service: 267,598.75; Sewer Utility Fund: 64,629.46; Storm Water Utility Fund: 8,775.43

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 326,376.63; Economic Development Fund: 179,900.00; RUT: 73,507.39; Employee Benefits: 30,993.41; Hotel/Motel: 1,179.49; TIF:97,951.72; LMI Fund: 3,616.78; Debt Service: 21,250.15; Capitol Equipment (LOST):76,722.38; Capital Project Reserve: 7,233.56; Sewer Utility 63,072.86; Storm Water Utility: 11,702.84

CITIZEN OPPORTUNITY FOR COMMENT

Board/Commission Reports

Council reviewed the November Bank Reconciliation report, Clerks/Treasurer report , Monthly Expense and Revenue reports, Police report, Fire Department minutes and call log, Community Center, Park Board, Planning & Zoning, Library along with the December events, and Dickinson County Recycling Commission minutes.

ACTION AND DISCUSSION ITEMS

Parks board discussion

Park Board Member Logan Davids thanked the City Council for their support and funding, which have allowed for notable improvements to Florence Park.

Swearing-in of newly elected Mayor Robert Clark

Mayor Anderson administered the oath of office to Robert Clark, Clark will take on his new role as mayor starting January 1, 2026. This is a 2-year term expiring December 31, 2028.

Swearing-in of newly elected council members McIntyre Arndt and Jantina Carney

Mayor Anderon administered the oath of office to McIntyre Arndt and Jantina Carney, both will start their role as council members January 1, 2026. This is a 4-year term expiring December 31, 2029.

Appoint David Worshek to MMU board of trustees

Motion by Hinshaw second by Frederick to appoint David Worshek to the MMU board of trustees effective January 1, 2026. Voting aye: Hinshaw, Frederick, and Mohni. Abstain: Worshek. Motion carried.

Okoboji Tourism funding request- Kiley Zankowski

Okoboji Tourism Kiley Zankowski asked the council to consider a $15,000.00 donation from the hotel motel tax dollars. The council will review during budget discussion; no action was taken.

Voluntary Action Center- Angela Kofoot

Angela Kofoot requested $3,000 in funding to assist with Meal on Wheels. The council will review during budget discussion; no action was taken.

Lakes Area Dog Park funding request- Amy Pas

Amy Pas president of the Board of Directors, for the L.A.D.P. requested $500.00 in funding. The council will consider the request during budget discussion: no action was taken.

Dickinson County Trails update and funding request- Erin Reed

Erin noted she will not have the final budget numbers until January but expects Milford's portion of funding with the 28E Agreement to be around $9,129.00. The council will review during budget discussion; no action was taken.

Pearson Lakes Art Center funding request- Bob Kirschbaum

Bob Kirschbaum with Pierson Lakes Art Center spoke to the council and is requesting $2,000.00 in funding. The council will review during budget discussion; no action was taken.

Milford Commercial Club funding request- Susan Reiser

Susan Reiser representing the Milford Commercial Club was present to request $5,500.00 in funding. The council will consider the request during budget discussion: no action was taken.

YMCA- funding request with Andy Wolf

Andy Wolf with the YMCA spoke regarding funding and is asking for $7,500.00. The council will review during budget discussion; no action was taken.

Veteran's Foundation funding request – Tom Ahrends & Terry Heidebrink

Tom Ahrends explained the county has put the Veteran's Foundation in the FY'27 budget. Tom and Terry Heidebrink are trying to raise $140,000 by early spring to assist with the project. Tom noted another city is pledging over 5-year period. No dollar amount was provided; the council will review during budget discussion; no action was taken.

Discovery House annual funding request- Yvonne Taylor

Yvonne Taylor Discovery House Treasurer gave an update on FY'27 funding request. No formal amount was given. The council will review during budget discussion; no action was taken.

Dickinson County Water Quality Commission

John Wills represent the Dickinson County Water Quality Commission noted that Milford portion of funding this year will be approximately $16,500. He will know more in January and send out formal statements. The council will review during budget discussion; no action was taken.

Iowa Lakes Corridor-Curt Strouth

Curt Strough and Trevor Smith representing the Iowa Lake Corridor asked for $10,400 in funding. The council will review during budget discussion; no action was taken.

Review and possibly approve Okoboji Village-West plans

Council reviewed the plans that were submitted. The P&Z Commission made a recommendation at their November 17th meeting with the following conditions: the length of the cul-de-sac and the proposed location of the recreational area were acceptable. Items that needed to be addressed prior to council approval included relocating the shelter house and providing a legible storm sewer agreement. Both items were received prior to the meeting. Reinsbach will record the storm sewer agreement. It was also noted that the driveway entrance to the property must be constructed to city specifications, which is reflected in the plans provided. Soil and compaction testing will be required during construction, and results must be submitted to City Engineer Ben Groen with Beck Engineering for review and

approval. Motion by Hinshaw second by Mohni to approve plans as presented along with the conditions put forth by the P&Z commission. All voting aye, motion carried.

Discussion on RFP for engineering for FY2026/2027
Mayor Anderson noted that this matter had been discussed at a prior meeting. The intent of establishing these rules is to avoid any conflict of interest and to ensure the city is receiving the best possible pricing for services. After discussion, a motion was made by Mohni, seconded by Hinshaw, to wait until the first of the year, when the new mayor and two new council members are seated.

Discussion on December 22nd council meeting
There will be a council meeting on December 22, 2025.

Discussion on mailbox reimbursement Jesse & Brooke Nitchals 3013 Sportsman's Drive
Motion by Hinshaw second by Worshek to deny mailbox reimbursement at 3013 Sportsman's Drive. All voting aye. Motion carried.

Review and possible approval of flammable safety cabinet
Motion by Hinshaw second by Mohni to approve the flammable safety cabinet for the public works building. All voting aye, motion carried.

Review and possible approval of Engagement letter with Piper/Sandler lift station and sidewalk project
Motion by Hinshaw second by Worshek to approve the engagement letter with Piper/Sandler for the lift station/sidewalk project. All voting aye. Motion carried.

Review and possible approval of design work for 4th and P Ave.
This is being done so that when MMU installs new water and electric in this area in 2026 it will not conflict with future city infrastructure. This will ensure that the street grade is established so MMU knows the depth to install, as well as knowing where the storm sewer intakes, storm pipes, sanitary manholes and pipes will be located. Motion by Hinshaw second by Worshek to approve the design work for 4th and P Ave. All voting aye, motion carried.

Resolution regarding longevity pay
Motion by Hinshaw second by Frederick to approve Resolution **25-81** regarding longevity pay. Roll call vote. Voting aye: Hinshaw, Frederick, Worshek and Mohni. Nay: None. Motion carried.

Resolution authorizing one time cost of living adjustment
Motion by Hinshaw second by Worshek to approve Resolution **25-82** authorizing one time cost of living adjustment. Roll call vote. Voting aye: Hinshaw, Frederick, Worshek and Mohni. Nay: None. Motion carried.

Resolution regarding metering of streetlights on 23rd St. and Boji Bend Drive.
Motion by Hinshaw second by Worshek to approve Resolution **25-83** regarding metering of streetlights on 23rd St. and Boji Bend Drive. Roll call vote. Voting aye: Hinshaw, Frederick, Worshek and Mohni. Nay: None. Motion carried. City Reinsbach noted that Kevin Wharton, owner of Perkins, called and requested that the city not disconnect service to the streetlights, as they are needed to provide adequate lighting for access to the restaurant.

Resolution regarding approval of updated Milford Police Department policy and procedure manuals
Motion by Hinshaw second by Mohni to approve Resolution **25-84** regarding approval of updated Milford Police Department policy and procedure manuals. Roll call vote. Voting aye: Hinshaw, Frederick, Worshek and Mohni. Nay: None. Motion carried.

Resolution to transfer funds for FY2026
Motion by Hinshaw second by Worshek to approve Resolution **25-85** transfer funds for FY2026. Roll call vote. Voting aye: Hinshaw, Frederick, Worshek and Mohni. Nay: None. Motion carried.

Resolution to transfer TIF fund for December 2025
Motion by Hinshaw second by Mohni to approve Resolution **25-86** to transfer TIF funds for December 2025**.** Roll call vote. Voting aye: Hinshaw, Frederick, Worshek and Mohni. Nay: None. Motion carried.

Resolution to transfer funds for UMB withdrawal
Motion by Hinshaw second by Worshek to approve Resolution **25-87** to transfer funds for UMB withdrawal. Roll call vote. Voting aye: Hinshaw, Frederick, Worshek and Mohni. Nay: None. Motion carried.

Discussion on removal of house located at 1212 17th St.
The owner of the property Mark Engel was a no show. Motion by Worshek second by Hinshaw to table discussion to the December 22, 2025 council meeting. All voting aye. Motion carried.

Possible closed session to discuss litigation matters (breach of house removal agreement) (Iowa Code Section 21.5 (1) (c)) and possible action
No action.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

City Administrator Reinsbach noted she has started on the community center and park board budget, the library budget has been received and she is meeting with the airport commission on December 15th. With no other discussion, motion to adjourn by Hinshaw second by Mohni at 8:05 p.m. All voting aye. Motion carried.

Respectfully submitted,

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Steven R. Anderson, Mayor LeAnn Reinsbach, City Clerk/Administrator