CITY COUNCIL
REGULAR MEETING
NOVEMBER 24, 2025 6:30 P.M.

The Milford City Council met in regular session November 24, 2025 at 6:30 p.m. in the Community Center board room. Mayor Steve Anderson presided.
Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, David Worshek and Kyle Mohni.
Absent: None
Others present: City Administrator LeAnn Reinsbach, Levi Markwardt, McIntyre Arndt, Arvin Druvenga, Carol Sporrer, Pat Boggess, Bob Clark, Jantina Carney, Will Dible, Tim Oswald, Steve Schwaller, Dave Stein, Jason Eygabroad, and Anthony Gonzalez.

Mayor Steve Anderson led the Pledge of Allegiance.

Motion by Hinshaw second by Frederick to approve the agenda. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Motion by Mohni second by Hoffman approve the consent agenda. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Mohni. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of November 10, 2025 council meeting

CITIZEN OPPORTUNITY FOR COMMENT

ACTION AND DISCUSSION ITEMS

Winther & Stave recap of FY2025 audit report
Carol Sporrer from Winther Stave & Co. was present and gave a review of the annual city audit report for the year ending June 30, 2025. An overview of the report will be published in the December 4th Dickinson County News.

Discussion on sidewalk adjacent to new Okoboji Elementary School
Superintendent Will Dible addressed the council on behalf of the Okoboji School District. He reported that the district plans to install a 4-foot sidewalk around the new school. During a prior meeting with city representatives and Beck Engineering, it was suggested that the city consider expanding a portion of the north–south sidewalk running parallel to 213th Avenue to 10 feet in width, matching the existing bike path along 13th Street. The estimated cost share to the city would be approximately $100,000 to $125,000. There was discussion regarding responsibility for snow removal, and it was determined that this duty would fall to the school. After further discussion, the council agreed to include the project in the upcoming budget.

Discussion on extended sewer and adding lift station west past new Okoboji Elementary School
City Financial Advisor Tim Oswald with Piper Sandler & Co. reviewed the costs associated with adding a lift station to support future economic development and to connect sewer services for the new elementary school. He explained that the project could pay for itself by amending a portion of the existing TIF district, which was last amended in 2009, and that the city would not need to increase the tax levy. After consulting with the city's bonding attorney, it was noted that the Urban Renewal Area will need to be amended, with that process likely beginning within the next couple of months. The council agreed this is a positive step forward, especially given the potential for new housing development, which is needed to support future economic growth. Motion by Hinshaw second by Frederick to move forward on the project and have Beck Engineering do as much survey/topography shots as possible before inclement weather. Voting aye: Hinshaw, Frederick, Hoffman and Worshek. Nay: Mohni. Motion carried.

Review and possibly approve Professional Services Agreement with HR Green
Motion by Hinshaw second by Hoffman to approve the Professional Services Agreement with HR Green. All voting aye. Motion carried.

Discussion on removal of house located at 1212 17th St.
City Administrator Reinsbach informed the council that the owner was unable to attend the meeting. The council discussed the matter and directed City Attorney Dave Stein to send a letter informing the property owners that this issue will be addressed at the December 8th council meeting. The house was to be removed no later than Sunday November 23rd.

Update on "Old City Hall" located at 1021 10th St.
City Administrator LeAnn Reinsbach informed the council that the Old City Hall building, located at 1021 10th Street, has officially been sold. The deed was recorded last week, the keys and garage door openers have been turned over to the new owners, and the city has terminated its insurance coverage on the property. Reinsbach also reported that Sibley Sheet Metal is opening a new location in Milford. The company plans to utilize a couple of the bays and remodel a portion of the existing office space for its own operations and lease out the remaining space within the building.

Resolution approving 2025 TIF certification.
Motion by Hoffman second by Hinshaw to approve the 2025 TIF certification. All voting aye. Motion carried.

Resolution approving Hold Harmless agreement with LucileMae regarding snow removal agreement on Boji Bend Drive
Motion by Hinshaw second by Hoffman to approve the Hold Harmless agreement with LucileMae regarding snow removal agreement on Boji Bend Drive. Voting aye: Hinshaw, Frederick, Hoffman. Nay: Worshek and Mohni. Motion carried.

Review Chapter 105-106 Solid and Landscape Control
Council reviewed the updated redlined change to Chapters 105 and 106. There was a brief discussion on the verbiage "collection of solid waste shall be made from streets unless specifically approved by Waste Management for alley or

alternate collection" a couple council members felt this was a bit confusing. After some discussion council agreed to leave as is. Motion by Hoffman second by Hinshaw to approve the redlined changes as stated. All voting aye. Motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Mayor Anderson noted the finance committee met and discussed putting back in the transfers the were cut for FY2026 along with some other budgetary items. More information may be considered during an upcoming council meeting. With no other discussion, motion to adjourn by Worshek second by Hinshaw at 7:59 p.m. All voting aye. Motion carried.

Respectfully submitted,

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Steven R. Anderson, Mayor LeAnn Reinsbach City Administrator/Clerk