CITY COUNCIL
REGULAR MEETING
OCTOBER 13, 2026 6:00 P.M.

The Milford City Council met in regular session on October 13, 2026 at 6:00 p.m. in the Community Center Board Room.
Mayor Bob Clark presided.
Members present: Chris Hinshaw, Jantina Carney, Shane Hoffman, and Kyle Mohni.
Absent: Mac Arndt.
Others present: City Administrator/Clerk LeAnn Reinsbach, Jason Simpson, Jason Eygabroad, Levi Markwardt, Eric Heynen.

Mayor Bob Clark led the Pledge of Allegiance.

Motion by Hinshaw second by Carney to approve the agenda. Voting aye: Hinshaw, Carney, Hoffman, and Mohni. Nay: None. Motion carried.

Motion by Hinshaw second by Mohni to approve the consent agenda. Voting aye: Hinshaw, Carney, Hoffman, and Mohni. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of September 28, 2026 council meeting
- Liquor license renewal for MillCreek Lounge
- Monthly bills-approval and bills paid in vacation

A & B BUSINESS SOLUTIONS	COPIER/COPIES	$120.72
ADAM LYNCH	CLOTHING REIMBURSEMENT	$194.05
ADAM MCQUEEN	MED INSURANCE REIMBURSEMENT	$1,701.27
ADVANCED NETWORK PROFESSIONALS	MONTHLY SVC	$1,483.52
ADVANTAGE ADMINISTRATORS	EE CONTRIBUTIONS	$454.24
AFLAC	EE CONTRIBUTIONS	$553.58
ALLIANT ENERGY	MILFORD SIGN LIGHTING	$26.21
ALPHA WIRELESS COMM. CO.	TRUCK #693 FIRE DEPT	$284.51
ARMOR EQUIPMENT	STREET VEH MAINT	$1,516.48
ARNOLD MOTOR SUPPLY	SEPT SUPPLIES	$1,642.31
AT&T MOBILITY	MONTLY SVC	$599.76
AUGUST ENTERPRISES LLC	ASBESTOS INSP 1212 17TH ST	$2,349.00
BALLAH ELECTRIC	FD LED BULB EXTERIOR LIGHT	$206.75
BALLIS MELISSA	CASELLE CONF MILEAGE REIMBURSEMENT	$492.48
BECK ENGINEERING INC	E26049 11TH ST SEWER RELOCATION PROJ	$32,374.75
BECK EXCAVATING INC.	SLURRY LEVELING 2026	$23,563.00
BECK EXCAVATING INC.	E25091 BUCHANAN PARK IMPROVEMENTS	$108,518.94
BLACK HILLS ENERGY	FLORENCE PARK SVC	$241.11
BLACKTOP SERVICE COMPANY	E26047 2026 SEAL COAT PROJ	$9,243.61
BOJI PORTABLE TOILETS INC	SOUTHSHORE ESTATES RENTAL FINAL BILLING	$143.00
BOMGAARS	SEWER DEPT SUPPLIES	$399.98
C.W. SUTER SERVICES	PW BUILDING MAINT	$776.25
CANON FINANCIAL SERVICES	LIBRARY COPIER	$71.83
CARD SERVICES CENTER	CONFERENCES	$4,553.79
CENGAGE GROUP	BOOKS	$52.50
CENTER POINT LARGE PRINT	BOOKS	$2,473.92
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	$33,436.80
CERTIFIED TESTING SERVICES INC	SL3976 BUCHANAN PARK PHASE I	$926.00
CHRISTIANS SHEET METAL	FALL SVCS	$650.00
COOPERATIVE ENERGY COMPANY	SEPT FUEL	$6,877.66
CORNELL ABSTRACT CO.	ZONE CERTIFICATE 200'	$90.00
DCEMSA	2026 OKOBOJI CONFERENCE	$150.00
DCEMSA	FD LOERTS CONFERENCE	$450.00
DENNIS E MERRY	MONTHLY JANITORIAL SVCS	$2,200.00
DICKINSON COUNTY NEWS	LEGAL ZONING / LEGALS	$215.45
DICKINSON COUNTY REGIONAL	GREEN WASTE	$1,337.00
DISPLAY SALES COMPANY	FLAGS / BULBS	$2,182.00
DON PIERSON FORD	PD 2023 FORD EXPLORER	$317.64
ENVIRO SAFETY	WINCH POWER DRIVE	$4,419.00
GALLS LLC	MYHRE26 UNIFORM ALLOWANCE	$128.16
GORDON FLESCH COMPANY	FD LASERFICHE	$137.00
HELLER ENTERPRISES LLC	FD FALL SVC	$653.84
HULSTEIN EXCAVATING INC.	E23049 9TH ST RECONSTRUCTION PROJ	$1,000.00
IA. LAKES COMM. COLLEGE	EMT CLASSES - FIRE DEPT	$1,530.00
INGRAM LIBRARY SERVICES	BOOKS	$1,658.30
INTERNAL REVENUE SERVICE	941-SEPT	$29,896.51
IOWA LAKES ELECTRIC COOP	STREET LIGHTING	$401.00
IOWA ONE CALL	AUGUST CALLS	$79.20

IPERS	SEPT RETIREMENT	$20,591.25
ISTATE TRUCK, INC	STREET VEH MAINT	$537.40
K.C.NIELSON LTD	STREET VEHICLE MAINT	$696.88
LAKES NEWS SHOPPER	BOARD OF TRUSTEES AD	$76.50
LOFFLER	PD COPIER/COPIES	$22.77
MAVERICK WARBURTON	UNIFORM REIMBURSEMENT	$278.34
MED COMPASS	FD PHYSICALS / FIT TESTING	$460.00
MENARDS - SPENCER	BUILDING MAINT/PARK SUPPLIES	$335.06
MID-AMERICAN RESEARCH CHEMICAL	SEWER CHEMICALS	$1,144.04
MIDWEST BREATHING AIR L.L.C.	FIRE DEPT SEPT SVC	$907.89
MIDWEST PUMP WORKS,	SEWER SUPPLIES	$340.00
MIDWEST TAPE, LLC	DIGITAL MEDIA	$462.15
MILFORD COMMUNICATIONS	LIBRARY MONTHLY SVC	$863.29
MILFORD MUNICIPAL UTILITY	MONTHLY SVC	$6,803.82
NATIONWIDE FIXTURE INSTALLATIONS,	BALANCE FITNESS COURT INSTALLATION	$18,875.00
NEW COOPERATIVE INC.	FD FUEL	$575.94
NEWMAN TRAFFIC SIGNS	SIGNS & POSTS	$124.56
NWIPDC	SHIELD FY27 2ND DRAW	$3,500.00
OVERDRIVE INC.	EBOOKS/AUDIOBOOKS	$1,128.14
PARK PLANET	FLORENCE/BUCHANAN PARK INSTALLATION	$50,420.00
PHELPS UNIFORM SPECIALISTS	MONTHLY RUG SVC	$42.00
RADCLIFFE DIRECTIONAL DRILLING, LLC	DUCT FOR NEW STREET LIGHT CIRCUITS	$22,320.00
RELIANT FIRE APPARATUS	ADDITIONAL PMNT TO ORIGINAL INVOICE	$36.00
RIVISTAS SUBSCRIP SERVICS	MAGAZINE SUBCRIPTIONS	$1,179.52
SHEA'S CLEANING	SEPT JANITORIAL	$280.00
STEIN LAW OFFICE	SEPTEMBER LEGAL	$3,367.50
STOREY KENWORTHY	SHOP TOWELS	$170.50
STUART C IRBY CO BR983	STREET LIGHT SUPPLIES	$1,740.00
SWANK MOVIE LICENSING USA	MOVIE LICENSE - 9/30/27	$265.00
TIGER PRIDE LAWNCARE	CITY HALL PEST CONTROL	$185.00
TITAN MACHINERY	STREET VEHICLE MAINT	$332.01
TREAS. - STATE OF IOWA	SEPT WITHHOLDING	$2,965.91
TREAS. - STATE OF IOWA	SALES TAX AUGUST	$1,086.97
TRIPLE S SERVICE LLC	AIRPORT TREE REMOVAL	$42,400.00
TRUGREEN	FALL CEMETERY WEED/FERTILIZER	$1,690.00
UNITYPOINT HEALTH	2026 ANNUAL CONSORTIUM FEE	$127.00
VERIZON WIRELESS	MONTHLY SVC	$231.71
WEDEKING PIT & PLANT	BLACK DIRT PARKS	$353.11
WINTHER STAVE & CO. LLP	PROGRESS SVC RELATING TO AUDIT	$15,000.00
WITTROCK LAWN SERVICE	CEMETERY MOW SEPT	$1,000.00
Accounts Payable Total		$485,688.38
PAYROLL CHECKS	09/1/2026-09/30/2026	$100,013.28
*****REPORT TOTAL*****		$585,701.66

Paid from the following funds: General Fund: 211,025.83; Road Use Tax: 23,152.06; Employee Benefits: 35,138.07; Housing Development: 32,374.75; (302)Capital Projects: 213,895.55; (307)Capital Projects:42,400; (309)Capital Projects:1,000.00; Sewer Utility Fund: 18,824.61; Storm Water Utility Fund: 7,890.79.

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 2,139,212.37; RUT:90,033.46; Employee Benefits:140,041.80; Hotel/Motel: 27,310.23; 125-TIF:392,861.40; 160-LMI Fund:3,605.77; 200-Debt Service: 133,845.28; 302-Capital Equipment (LOST); 284,351.61; 307-Cash/Contingency: 52,923.08; Buchanan Park Reserve: 3,500.00;Sewer Utility: 66,625.55; Storm Water Utility: 11,640.96

CITIZEN OPPORTUNITY FOR COMMENT

Board/Commission Reports

Council reviewed the September Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police reports, Fire Department minutes and call log, Fire Advisory, Airport, Community Center, Park Board, Library minutes along with the October month of events, Dickinson County Recycling Commission, Milford Commercial Club minutes from July and Shield board minutes from September.

PUBLIC HEARING

Public hearing on 2026 City of Milford police station backup power project at 6:04 p.m.

Mayor Clark opened the public meeting at 6:05 p.m. City Administrator LeAnn Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Clark closed the public hearing at 6:06 p.m.

Public hearing on City of Milford zoning ordinance amendment regarding ADU's at 6:05 p.m.

Mayor Clark opened the public meeting at 6:06 p.m. City Administrator LeAnn Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public, Mayor Clark closed the public hearing at 6:07 p.m.

ACTION & DISCUSSION ITEM

Possible Park Board Discussion

Park Board President Jason Simpson provided an update to Council regarding Buchanan Park. He informed Council that plans are underway for a ribbon-cutting ceremony to celebrate the reconstructed park and the new NFC court. The tentative date for the ceremony is Sunday, November 15, 2026, at 11:00 a.m.

Ordinance amending the zoning code of ordinance of the City of Milford, Iowa regarding ADU's
Motion by Hoffman second by Mohni to approve first reading of **Ordinance 10-12-26** amending zoning code of ordinance of the City of Milford, Iowa regarding ADU's. Roll call vote. Voting aye: Hinshaw, Carney, Hoffman, and Mohni. Nay: None. Motion carried.

Motion by Hoffman second by Hinshaw to consider waiving the second and third reading and passage of **Ordinance 10-12-26** amending zoning code of ordinance of the City of Milford, Iowa regarding ADU's. Roll call vote. Voting aye: Hinshaw, Carney, Hoffman, and Mohni. Nay: None. Motion carried

Motion by Hoffman second by Hinshaw to adopt **Ordinance 10-12-26.** Roll call vote. Voting aye: Hinshaw, Carney, Hoffman, and Mohni. Nay: None. Motion carried.

Resolution approving plans, specifications, form of contract, and estimated cost for the 2026 City of Milford police station backup power project. Motion by Hoffman second by Hinshaw to approve Res 26-70 approving plans, specifications, form of contract, and estimated cost for the 2026 City of Milford police station backup power project. Roll call vote. Voting aye: Hinshaw, Carney, Hoffman and Mohni. Nay: None. Motion carried.

Resolution awarding bids for the 2026 City of Milford police station backup power project
Motion by Hoffman second by Mohni to approve Res 26-71 awarding bids for the 2026 City of Milford police station backup power project. Roll call vote. Voting aye: Hinshaw, Carney, Hoffman and Mohni. Nay: None. Motion carried.

Resolution authorizing payment #2 (final payment) to Blacktop Service Co, for the 2026 City of Milford sealcoat project. Motion by Hinshaw second by Mohni to approve Res 26-72 authorizing payment #2 (final payment) to Blacktop Service Co, for the 2026 City of Milford sealcoat project. Roll call vote. Voting aye: Hinshaw, Carney, Hoffman and Mohni. Nay: None. Motion carried.

Resolution authorizing payment #6 (final payment) to Hulstein Excavating Inc. for the 2025 City of Milford 9th St reconstruction project. Motion by Hinshaw second by Carney to approve Res 26-73 authorizing payment #6 (final payment) to Hulstein Excavating Inc. for the 2025 City of Milford 9th St reconstruction project. Roll call vote. Voting aye: Hinshaw, Carney, Hoffman and Mohni. Nay: None. Motion carried.

Resolution authorizing payment #2 to Beck Excavating, Inc. for the City of Milford Buchanan Park improvements phase I and II project. Motion by Hoffman second by Hinshaw to approve Res 26-74 authorizing payment #2 to Beck Excavating, Inc. for the City of Milford Buchanan Park improvements phase I and II project. Roll call vote. Voting aye: Hinshaw, Carney, Hoffman and Mohni. Nay: None. Motion carried.

Resolution regarding contributions to organizations
Motion by Hinshaw second by Mohni to table until the October 26th meeting. Roll call vote. Voting aye: Hinshaw, Carney, Hoffman and Mohni. Nay: None. Motion carried.

Resolution approving Black Hills Energy DR5 system with contingencies
Motion by Mohni second by Hinshaw to approve Res 26-75 approving Black Hills Energy DR5 system with contingencies. Roll call vote. Voting aye: Hinshaw, Carney, Hoffman and Mohni. Nay: None. Motion carried.

Review and possibly approve amended snow removal agreement with Dickinson County
Motion by Hoffman second by Hinshaw to approve the amended snow removal agreement with Dickinson County ending June 30, 2027. All voting aye, motion carried.

DOT sidewalk discussion
City Administrator Reinsbach informed the council a couple of weeks ago that she had received an email from the Iowa Department of Transportation (DOT) regarding plans to reconstruct the sidewalks along Highway 71, from 4th Street to 28th Street, in 2028 to bring them into compliance with ADA regulations. Reinsbach responded to the DOT questioning why the sidewalk project was being scheduled for 2028 rather than 2030–2031, when it could potentially be coordinated with the highway resurfacing project. Following several phone calls, it was determined that the resurfacing project has not yet been finalized. The DOT conducts annual reviews of its projects and will notify the city once the resurfacing project is confirmed. Reinsbach also informed the council that she and Public Works Director Kent Eilers met with a DOT representative last week. The DOT is requesting that the city submit a set of plans within the next 30–45 days if it wishes to include any additional upgrades as part of the project, such as updating streetlights etc. Any additional upgrades requested by the city would be at the city's expense at the city's expense. After some discussion it was decided to call an infrastructure committee meeting as soon as possible.

Review city codes Chapter 76, and 145-156
The council approved City Code Chapter 76, Bicycle and Personal Transportation Devices Regulations, and Chapters 145, 146,150,152,155,and 156, Building and Property Regulations, as presented and tabled Chapter 151 Trees until the November 9th, 2026 council meeting. Motion by Hoffman second by Mohni to approve as presented. All voting aye,

COMMENTS BY MAYOR, COUNCIL, AND STAFF

City Administrator Reinsbach informed council the sporadic streetlights in town that were not working because new conduit and wiring was needed have been fixed. With no other discussion, motion to adjourn by Hinshaw second by Mohni at 7:23 p.m. All voting aye. Motion carried.

Respectfully submitted,

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Bob Clark, Mayor LeAnn Reinsbach, City Administrator/Clerk